SCCB- Emergency Contact Information
2026 - 2027 SCHOOL YEAR

This form must be received by BSHS by June 12, 2026. Requests must be renewed annually.

Student Information

Student Last Name: _____ Student First Name: _____

Grade: _____

Student Date of Birth: _____ Gender: Female ☐ Male ☐

Student Physical Street Address: _____

City: _____ Zip Code: _____

Transportation Requested: ☐ Both AM & PM ☐ AM Only ☐ PM Only

BUS STOP (circle one) – ☐ ABVM ☐ Sacred Heart ☐ St Patrick's

Parent/Guardian Information

Primary Parent/Guardian Name: _____ Primary Phone Number: _____

Primary Email Address: _____

Secondary Parent/Guardian Name: _____ Secondary Phone Number: _____

Secondary Email Address: _____

Emergency Contact Information

Emergency Contact Name: _____ Emergency Contact Phone Number: _____

Emergency Contact Email: _____ Relationship to Student: _____

Emergency Contact Name: _____ Emergency Contact Phone Number: _____

Emergency Contact Email: _____ Relationship to Student: _____

Does the student have allergies or disabilities that you would like our transportation department to be aware of?

_____ _____

Parent/Guardian Signature / Date Parent/Guardian Signature / Date

These rules are established for the safety and respect of individuals and property.

FOR STUDENTS:

With respect to the bus driver –

1. The bus driver is in charge of the bus and the riders. Obey the bus driver's instructions and treat him/her courteously at all times.
2. Do not distract the driver while he/she is driving the bus.
3. The driver has the authority to assign seats.

With respect to yourself and other riders –

1. Remain seated at all times while the bus is running, regardless of whether or not the bus is in motion.
2. Keep your body and belongings within the confines of your seat. Do not put arms, legs, head, or belongings in the aisle or out the window.
3. Do not throw or spray anything inside or out of the bus.
4. Book bags and other personal belongings are to be placed under the seat or on your lap.
5. Large or bulky items, animals, or any item that could be a safety problem may not be transported on the bus.
6. Be courteous and respectful to other students.
    a. Do not use foul language or talk about lewd or offensive topics.
    b. Do not talk or sing loudly or make other loud noises.
    c. Do not spit or make obscene gestures.
    d. Do not change clothes on the bus.
    e. Do not harass, intimidate, fight, or argue with other students on the bus.
    f. Do not touch other students or engage in inappropriate physical contact on the bus.
7. The possession or use of the following items on the bus or on the grounds of any of the participating parishes or pick-up/drop-off points is strictly forbidden:
    a. Nicotine-containing products of all types (cigarettes, chewing tobacco, vaping devices)
    b. Alcohol, drugs (including over-the-counter medications), or inhalants
    c. Matches, lighters, or flares
    d. Weapons of any kind, including but not limited to guns, bullets, knives (including Swiss Army and pocket), swords, pellet guns, paint ball guns, etc.
    e. Obscene, pornographic, or other objectionable/offensive materials
8. Music may only be played through earphones or a headset that no one else can hear.
9. Musical instruments may not be played on the bus.

With respect to property and schedules –

1. Do not damage, tamper with, vandalize, or apply graffiti to the bus or anything on the bus.
2. Report any damage immediately to the bus driver.
3. Do not touch the emergency exit doors/hatches, except in an emergency and as directed by the bus driver.
4. Eating and drinking on the bus is at the discretion of the bus driver. Use designated receptacles for all trash and do not leave trash on the bus. Selling food, candy or drinks on the bus is not permitted.
5. Board and get off the bus at your assigned stop, and only ride your assigned bus. Exceptions require prior approval from the School.
6. If you drive to the bus stop, park only in the designated area and drive slowly and safely on parish property.
7. Take your seat immediately upon boarding the bus and leave the bus immediately when it arrives at your stop.
8. Do not re-board the bus once you have departed. If your pick-up ride is late, wait near, but outside the bus. If it is raining, snowing, or very cold, you may wait for your ride at the designated location inside one of the parish schools.
9. Do not bring friends with you on the bus.

FOR PARENTS:

1. Be respectful to the bus driver. Do not engage in an argument with the bus driver at the bus stop. If you have a concern or complaint, contact the Brett Weinhardt, Assistant Principal of Student Services at BWeinhardt@shanahan.org.
2. Arrive at the bus stop **5-10 minutes prior** to the bus morning departure time.
3. The bus departs on time and will not pull over if it has left the bus stop.
4. Do not chase the bus after it has departed the bus stop or block the path of the bus with your vehicle.
5. Do not call a student on the bus to ask the bus driver to stop.
6. Be on time for afternoon pick-up.
7. If a rider on the bus is bothering your child, contact the Brett Weinhardt, Assistant Principal of Student Services at BWeinhardt@shanahan.org. Do not approach or contact the offending rider directly.

DISCIPLINARY ACTIONS

Discipline will be dispensed by one or both of the following methods:

1. Bishop Shanahan High School discipline methods:
    a. 1st offense – warning/demerits
    b. 2nd offense – one-week suspension from bus; mandatory parent meeting with APSS
    c. 3rd offense – expulsion from the bus; other school sanctioned discipline

2. Bishop Shanahan High School disciplinary procedures with respect to bus infractions may result in demerits, detention, and possible loss of riding privileges.

NOTE: A serious offense may result in steps being skipped such that a suspension or expulsion from the bus and/or other school based disciplinary action.

I/We have read and understand the contents of the Bishop Shanahan High School - SCCB Conduct Policy and accept its terms as a condition of ridership.

_____ _____
Parent/Guardian Signature/Date Parent/Guardian Printed Name

_____ _____
Student Signature/Date Student Printed Name

_____ _____
Student Signature/Date Student Printed Name

_____ _____
Student Signature/Date Student Printed Name