



**Licking Valley Local School District
1379 Licking Valley Road NE
Newark, OH 43055**

Job Posting: 2025-2026 School Year

Position: Elementary School 2nd Shift Daily Substitute Custodian

Reports to: Maintenance Supervisor/Building Principal

Primary Contact: Jack Shinn

Email: shinnj@lvschools.us

Starting Date: Immediately

Application Deadline: Until Filled

Opportunity to:

- Provide positive representation of school district
- Develop personal and professional relationships
- Willing and eager to learn
- Job provides personal and professional advancement

Job Qualifications:

- A record free of criminal violations that would prohibit public school employment
- Complies with drug-free workplace rules and board policies
- Ability to read and comply with Material Safety Data Sheets (MSDS)
- Performs custodial duties:
 - Provides for the regular and orderly removal of trash
 - Washes, strips, and waxes floors
 - Sanitize and re-supplies toilet rooms
 - Cleans furniture, fixtures, walls, windows
 - other duties as required
- Available to respond to building and/or service emergencies
- Requires personal initiative to learn and advance in job position
- Is willing to make a positive contribution to achieving the district's vision/mission/goals
- Demonstrates flexibility and a willingness to accept new challenges
- Works cooperatively and collaboratively as a member of a high-performing team
- Supports the district's strategic direction and represents the LV district well
- Models professional behavior, skills, ability and attitude
- Evidences successful performance in previous job(s)

The position is effective for the 2026-2027 school year.

To apply:

1. e-mail a letter of interest and resume to Jack Shinn at shinnj@lvschools.us
2. use the following link to submit your application -
<https://docs.google.com/forms/d/e/1FAIpQLSeAFoZ12Lev7W8hijl8cCzJq5mNdrw-sB7TbSDtkLJB53Bs8g/viewform?usp=publish-editor>