



City of Medford

Office of Planning, Development, and Sustainability
City Hall – Room 308
85 George P. Hassett Drive
Medford, MA 02155

Contact:
(781) 393-2480
ocd@medford-ma.gov

No. A-A _____

Submission Date: _____

FORM A-A

APPLICATION FOR A DETERMINATION OF PLANNING BOARD JURISDICTION

Alternative provisions are indicated. The applicant should select and complete the paragraph or paragraphs pertinent to their case.

To The City of Medford Community Development Board:

The undersigned wish to record the accompanying plan entitled:

_____ Scale _____ Date _____

Drawn by _____
and requests a determination of said Board that approval by it under the Subdivision Control Law is not required for the following reasons:

1. Every lot within the tract shown on the plan has the required frontage on:

- a. _____ a public way, and/or
- b. _____ a way which the City Clerk has certified is maintained and used as a public way, and/or
- c. _____ a private way approved by the Planning Board or Board of Survey, dated _____ and/or
- d. _____ a way in existence on November 6, 1916 having sufficient width, suitable grade, and adequate construction to provide for traffic needs and for the installation of municipal services.

2. Lot _____ shown on the plan does not result from the division of a tract of land.

3. Lot _____ shown on the plan is to be taken away from Lot _____ and added to

Lot _____ changing the size and shape of the latter two lots in a manner as not to leave either lot without the required frontage.

4. _____ building(s) were standing on the land on November 6, 1916 and at least one of each such buildings remains standing on Lots _____ within the tract shown on the plan

5. Other _____

Land to which the plan relates sufficient for identification:

Formerly Lot(s): _____

APPLICANT(S) CERTIFY THAT THEY ARE THE OWNER(S) OF THE SUBJECT PROPERTY

Applicant Name(s): _____

Email: _____ Tel. No. _____

Address: _____

SUBMISSION REQUIREMENTS

- Two (2) full size (24" x 36") mylar plans
- One (1) full size (24" x 36") paper copy of plan
- Filing fee (check made out to "City of Medford")
 - Revised lot line only: \$100.00
 - New lots created: \$150.00 per new lot
- Electronic copy of application form and plan
- One (1) reduced size (11"x17") paper copy of plan

Internal Use Only

Check # _____ for \$ _____ Bank Acct. of _____

Application APPROVED

Application DENIED

Recorded ____ / ____ / ____ Plan# _____ Denial Notice Sent: ____ / ____ / ____