



**STEILACOOM HISTORICAL SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

Wednesday, March 18, 2026

Steilacoom Historical School District Professional Development Center

1. OPENING ITEMS

- 1.1 Call the Meeting to Order
Chair Scott called the meeting to order at 6:00 p.m.
- 1.2 Pledge of Allegiance
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
- 1.3 Roll Call
Directors Balogh, Lewis, Rohrer, Scott, and Tinsley all present.
- 1.4 Agenda Review
Chair Scott asked if board members had any questions about the agenda. No questions.
- 1.5 Approval of Agenda
Motion to approve the agenda as published.
Moved by: Melanie Tinsley; seconded by: Patrick Lewis
The motion to approve the agenda as published passed 5/0.

2. PRESENTATIONS

- 2.1 Steilacoom High School Choir Performance
SHS Assistant Principal Laura Conklin introduced SHS Choir Director Kasey Eck. Ms. Eck introduced the Advanced Treble Choir, who performed La li ley, a Malaysian-inspired song by Tracy Wong. Chair Scott asked if the choir could perform another song, and the choir obliged by singing Storm Come In.

Ms. Eck thanked the board for their continued support of Steilacoom choir.

Director Balogh said the choir sounded "fake" because it sounded so good. The performance left him speechless. Director Rohrer shared she doesn't know how the choir gets better every year, and she thanked the students for sharing their gifts with the board. Director Tinsley also shared she was speechless and is amazed at how the choir

gets better every year. She also shared how she appreciates how many students are involved in music, and how being involved in music will be meaningful to them throughout their entire lives. Director Lewis said, "there's probably no funding we wouldn't give choir right now," which led to the choir erupting in cheers. He shared this was one of the best performances he's ever heard. Chair Scott shared this was an excellent example of why SHSD schools are so great. Dr. Weight shared she rarely comments at board meetings, but this performance was extraordinarily exceptional. She thanked Ms. Eck for being such an amazing educator and person.

2.2 Chloe Clark Elementary School Counseling Program Recognition

Chloe Clark Elementary School Presentation

Loretta Duncan, Chloe Clark Elementary Principal, shared Chloe Clark's team believes students learn best when they feel safe, supported, and connected, and shared a presentation with information on how the team accomplishes those goals. Ms. Duncan introduced Kyra Miller, the school counselor at Chloe Clark Elementary School. Ms. Miller works with students, teachers, and families to help build healthy friendships, manage feelings, solve problems peacefully, develop confidence and resilience, which means students are able to stay in class and learn. Ms. Miller also shared Jennifer Boucher, the school's Military & Family Life Counselor, works closely with the team to support Chloe Clark students and their families. Ms. Duncan emphasized it is a team effort to reinforce the skills the students are learning.

Director Lewis commended Ms. Duncan and Ms. Miller for their good work. Director Tinsley thanked them for the important work they are doing. Director Rohrer thanked Ms. Miller for being so innovative in doing the best work for our students. Director Balogh shared the feedback they've received from parents and teachers is proof what they're doing is working. Chair Scott shared this work will help our students relearn to be more social in positive ways following the effects of COVID.

2.3 Recognition of Education Support Professionals

SHSD Education Support Professionals Recognition

Susanne Beauchaine, Executive Director for Human Resources, shared that March 9 - 13 was Education Support Professionals Week. She shared statistics about the district's classified staff, and thanked them for all they do to keep our students safe, healthy, and ready to learn.

3. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit

your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

3.1 Comments from the Audience

No comments.

4. REPORTS

4.1 Steilacoom High School Winter Athletics Recap

[SHS Winter Athletics Recap](#) 

Laura Conklin, Assistant Principal at Steilacoom High School, shared a winter athletics recap presentation. SHS has the largest participation numbers in the SPSL at 217 students. She shared information about the school's WIAA academic championship teams, as well as recognized SHS student athletes from Boys' Swim & Dive, Wrestling, Girls' Basketball, Flag Football, Unified Basketball, and Bowling. Also recognized were Randy Barkhurst (Wrestling) and Kathy Casey (Diving) as WIAA State Coaches of the Year, as well as Matt Johnson (Flag Football) as Coach of the Season nominated by the team and voted on by the Captain's Council. Ms. Conklin also recognized the SHS cheer team for winning the State Championship for the Small School Game Day Routine.

Director Balogh commented on the high participation of SHS participating in athletics, and asked how the board can support an even higher participation rate. Ms. Conklin shared creating a seamless transition between Pioneer and SHS, as well as better facilities with more space for our student athletes would be helpful. She is thankful the community voted to pass the last levy which will increase the gymnasium space at the high school. He asked about potential grants being available, and Dr. Weight shared the district is always willing to look at additional funding options, with the understanding that the district must plan ahead as the grants often have matching requirements. The district and schools also have limited staff capacity to search for grants, but staff is certainly willing to apply for grants they are made aware of. The district must also consider the sustainability of any grant funding, as we don't want to start a program and then have to take it away when the funding is no longer available.

Director Rohrer commended SHS for all their incredible athletic accomplishments. Director Tinsley asked how long the grant funding for flag football will last. Dr. Weight responded there is no current flag football grant, and the program is funded by voter-approved levy dollars. Director Tinsley asked if student participation has increased over the years, and Ms. Conklin responded she can get that data for the board. Director Lewis commended the school's athletic programs. Chair Scott shared SHS athletes are often Tacoma Athletic

Commission award winners, and the amount of students participating in athletics speaks volumes of the quality of the school's staff. Director Rohrer also gave a shout-out to the school's Unified Sports program.

4.2 Budget Status Report

[Budget Status Report](#) 

Sarah Jahn, CFO, shared the budget status report for all funds as of the end of February 2026, along with charts and data showing enrollment, general fund balance, and general fund cash balance.

Director Tinsley asked if there was a specific reason why there was less FTE in Running Start this year. Ms. Jahn shared the hope is that it's due to increased participation in College in the High School classes available at SHS. Director Balogh asked about federal grants. Ms. Jahn explained about the various types of grant funding the district receives. Chair Scott shared College in the High School credits will transfer to a 4-year university, while Running Start Community College classes do not always necessarily transfer.


4.3 Legislative Update Report

Director Rohrer shared the legislative session concluded on March 12, and was more about balancing the budget than funding education priorities. She shared budget impacts of the session, including deductions to public education funding.


5. **CONSENT AGENDA**

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.


5.1 Approval of February and March 2026 Accounts Payable and February 2026 Payroll

[February and March 2026 Accounts Payable and February 2026 Payroll](#) 

5.2 Approval of February 18 2026 Regular Board Meeting Minutes

[February 18 2026 Regular Board Meeting Minutes](#) 

5.3 Approval of Personnel Reports

[Certificated Personnel Report 3.18.26](#) 

[Classified Personnel Report 3.18.26](#) 

Co-Curricular Personnel Report 3.18.26 

5.4 Approval of Steilacoom High School Track & Field Oregon Field Trip

SHS Oregon Relays Track & Field Meet 

5.5 Approval of SHS Music Boosters Donations

SHS Music Boosters Donations 

5.6 Vote to Approve Consent Agenda

Motion to Approve the Consent Agenda

Moved by: Patrick Lewis; seconded by: Cody Balogh

The motion to approve the Consent Agenda passed 5/0.

6. NEW BUSINESS

6.1 First Reading of Policy 2106 Program Compliance

Policy 2106 Program Compliance 


Dr. Laurie Vallieres, Executive Director of Teaching & Learning, shared Policy 2106 Program Compliance and Policy 2140 Comprehensive School Counseling Program were last updated on January 21, 2026 following revisions recommended by WSSDA. In WSSDA's March Policy & Legal News publication, they noticed a scrivener's error in each of these policies which inadvertently omitted the term neurodivergence. These updated policies correct that error. Director Rohrer asked if the district has a definition of neurodivergence. Dr. Vallieres shared OSPI has not yet provided such guidance.

Motion to approve Policy 2106 Program Compliance

Moved by: Patrick Lewis; seconded by: Loujanna Rohrer

The motion to approve Policy 2106 Program Compliance passed 5/0.

6.2 First Reading of Policy 2140 Comprehensive School Counseling Program

Policy 2140 Comprehensive School Counseling Program 

Dr. Vallieres, Executive Director of Teaching & Learning, shared Policy 2106 Program Compliance and Policy 2140 Comprehensive School Counseling Program were last updated on January 21, 2026 following revisions recommended by WSSDA. In WSSDA's March Policy & Legal News publication, they noticed a scrivener's error in each of these policies which inadvertently omitted the term neurodivergence. These updated policies correct that error.

Motion to approve Policy 2140 Comprehensive School Counseling Program

Moved by: Patrick Lewis; seconded by: Loujanna Rohrer

The motion to approve Policy 2140 Comprehensive School Counseling Program passed 5/0.

6.3 First Reading of Policy 5011 Sexual Harassment of District Staff Prohibited

Policy 5011 Sexual Harassment of District Staff Prohibited 

Susanne Beauchaine, Executive Director for Human Resources, shared Policy 5011 is revised to correct the list of protected classes.

Motion to approve Policy 5011 Sexual Harassment of District Staff Prohibited
Moved by: Loujanna Rohrer; seconded by: Melanie Tinsley

The motion to approve Policy 5011 Sexual Harassment of District Staff Prohibited passed 5/0.

6.4 Approval of Resolution 945-03-18-26 Month of the Military Child

Resolution 945-03-18-26 Month of the Military Child 

Ms. Beauchaine shared Resolution 945-03-18-26 Month of the Military Child. 32% of SHSD students have a parent on active-duty in the military. The resolution encourages all school staff and community members to initiate support and participate in activities throughout the year designed to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest, and declares April 2026 to be the Month of the Military Child.

Motion to approve Resolution 945-03-18-26 Month of the Military Child
Moved by: Loujanna Rohrer; seconded by: Patrick Lewis

The motion to approve Resolution 945-03-18-26 Month of the Military Child passed 5/0.

6.5 Board Goal - 5000 Series Policy Review

5000 Series Policy Review March 18 2026 

Ms. Beauchaine shared District Policy 5281 Disciplinary Action and Discharge was included in this month's board packet for board review. Chair Scott shared it is important for the board to be reviewing these policies.

7. CLOSING ITEMS

7.1 Board Communication

No communication received by all board members.

7.2 Announcements

Dr. Weight shared SHSD received two OSPI awards for Educational Excellence in Academic Achievement and Educational Excellence in Academic Progress, one of only four districts in the state to receive both honors. Chair Scott shared there is a Director 3 Regional Meeting on April 21. He recommended the board wait to see the agenda prior


to registering, since there is a cost to attend. Director Tinsley shared the SHSD Choral performance is at PLU on Tuesday. Director Rohrer thanked Victor Castillo and the Sodexo team for the amazing Future Chefs program. She also shared the district hosted a Strategic Plan Community Conversation event last week.

7.3 Adjourn Meeting

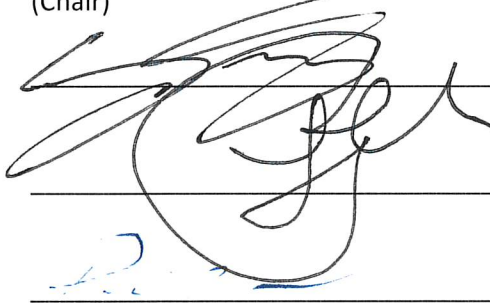
Motion to adjourn the meeting at 7:32 p.m.

Moved by: Melanie Tinsley; seconded by: Cody Balogh

The motion to adjourn the meeting at 7:32 p.m. passed 5/0.



(Chair)





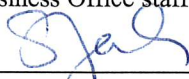
(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 18, 2026

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

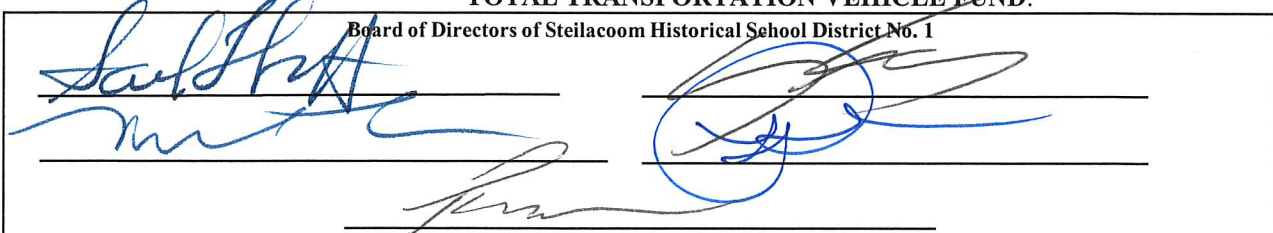


Sarah Jahn, Chief Financial Officer

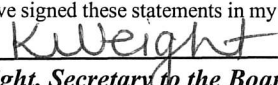
THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
GENERAL FUND:					
	Payroll	800991	to	800991	\$ 2,875.08
	Payroll A/P	136511	to	136527	\$ 593,086.17
	Payroll ACH Payments				\$ 477,732.46
	Payroll Taxes				\$ 654,611.52
	Direct Deposit				\$ 1,843,580.90
February 24, 2026	Accounts Payable	136528	to	136566	\$ 863,423.21
February 24, 2026	Accounts Payable	136567	to	136567	\$ 10.00
March 10, 2026	Accounts Payable	136568	to	136603	\$ 167,762.81
March 10, 2026	Accounts Payable	136604	to	136605	\$ 116.00
February 25, 2026	Accounts Payable ACH	202500065	to	202500065	\$ 355,692.63
February 27, 2026	Accounts Payable ACH	202500067	to	202500067	\$ 45,967.93
March 9, 2026	Accounts Payable ACH	202500071	to	202500074	\$ 6,285.51
	TOTAL GENERAL FUND:				\$ 5,011,144.22
CAPITAL PROJECTS FUND:					
February 24, 2026	Accounts Payable	200692	to	200693	\$ 65,796.00
February 27, 2026	Accounts Payable ACH	202500068	to	202500068	\$ 120.00
March 9, 2026	Accounts Payable ACH	202500072	to	202500072	\$ 332.31
	TOTAL CAPITAL PROJECTS FUND:				\$ 66,248.31
ASSOCIATED STUDENT BODY FUND:					
February 24, 2026	Accounts Payable	405805	to	405807	\$ 155.00
February 24, 2026	Accounts Payable	405808	to	405818	\$ 10,808.17
March 10, 2026	Accounts Payable	405819	to	405825	\$ 20,636.39
February 25, 2026	Accounts Payable ACH	202500066	to	202500066	\$ 1,614.92
February 27, 2026	Accounts Payable ACH	202500069	to	202500069	\$ 19,765.35
March 9, 2026	Accounts Payable ACH	202500073	to	202500075	\$ 626.62
	TOTAL ASSOCIATED STUDENT BODY FUND:				\$ 53,606.45
TRANSPORTATION VEHICLE FUND:					
	TOTAL TRANSPORTATION VEHICLE FUND:				

Board of Directors of Steilacoom Historical School District No. 1



I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - MARCH 18, 2026**

Name	Position	FTE	Location	Effective Date	Action	Comment
CRUZ REBEKAH	TEACHER	1.00	SALTARS POINT	8/31/2026	RETIREMENT	
LANDES BONNIE	TEACHER	1.00	CHLOE CLARK	9/1/2026	LEAVE OF ABSENCE	FOR THE 2026-27 SCHOOL YEAR
MARSDEN MARY	TEACHER	1.00	CHLOE CLARK	9/1/2026	LEAVE OF ABSENCE	FOR THE 2026-27 SCHOOL YEAR
KING BRIDGET	SLP	0.60	STUDENT SERVICES	8/31/2026	RETIREMENT	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - MARCH 18, 2026

Name	Position	Hours	Location	Effective Date	Action	Comment
MCKINNEY KEVIN	GROUNDS I	8.00	MAINTENANCE	3/13/2026	RESIGNATION	

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - MARCH 18, 2026**

Name	Position	Location	Effective Date	Amount	Comment
NOLTING NATE	HEAD BOYS BASKETBALL COACH	HIGH SCHOOL	11/01/2026	\$ 6,000.00	
LOCKARD KATHLEEN	HEAD VOLLEYBALL COACH	HIGH SCHOOL	08/24/2026	\$ 5,400.00	