



Memorandum
Human Resources Office

TO: SHEA Clerical Employees
FROM: Kathy Mehan – Human Resources Specialist
DATE: March 2026
RE: Holiday Schedule 2026-2027 School Year

Independence Day	July 3, 2026
Labor Day	September 7, 2026
Yom Kippur	September 21, 2026
NJEA	November 5, 2026
	November 6, 2026
Thanksgiving	November 26, 2026
Day after Thanksgiving	November 27, 2026
Winter Recess	December 24, 2026
Christmas Day	December 25, 2026
Winter Recess	December 28, 2026
	December 29, 2026
	December 30, 2026
	December 31, 2026
New Year's Day	January 1, 2027
Martin Luther King Day	January 18, 2027
Presidents Day	February 15, 2027
Good Friday	March 26, 2027
Spring Break	March 29, 2027
	March 30, 2027
	March 31, 2027
	April 1, 2027
	April 2, 2027
Memorial Day	May 31, 2027
Juneteenth	June 18, 2027

At least 50% of all accrued vacation time earned by twelve month employees shall be taken during July and the first three weeks of August, subject to the approval of the Principal and the Superintendent.



Memorandum
Human Resources Office

TO: SHEA 12 Month Technology Employees
FROM: Kathy Mehan – Human Resources Specialist
DATE: March 2026
RE: Holiday Schedule 2026-2027 School Year

Independence Day	July 3, 2026
Labor Day	September 7, 2026
NJEA	November 5, 2026
	November 6, 2026
Thanksgiving	November 26, 2026
Day after Thanksgiving	November 27, 2026
Winter Recess	December 24, 2026
Christmas Day	December 25, 2026
Winter Recess	December 28, 2026
	December 29, 2026
	December 30, 2026
	December 31, 2026
New Year's Day	January 1, 2027
Good Friday	March 26, 2027
Spring Break	March 29, 2027
	March 30, 2027
	March 31, 2027
	April 1, 2027
	April 2, 2027
Memorial Day	May 31, 2027
Juneteenth	June 18, 2027

At least 50% of all accrued vacation time earned by twelve month employees shall be taken during July and the first three weeks of August, subject to the approval of the Principal and the Superintendent.



Memorandum
Human Resources Office

TO: SHEA Custodial & Maintenance Employees
FROM: Kathy Mehan – Human Resources Specialist
DATE: March 2026
RE: Holiday Schedule 2026-2027 School Year

Independence Day	July 3, 2026
Labor Day	September 7, 2026
Thanksgiving	November 26, 2026
	November 27, 2026
Winter Recess	December 24, 2026
Christmas Day	December 25, 2026
Winter Recess	December 28, 2026
	December 29, 2026
	December 30, 2026
	December 31, 2026
New Year's Day	January 1, 2027
Good Friday	March 26, 2027
Memorial Day	May 31, 2027
Juneteenth	June 18, 2027
1 Float Holiday	TBD

At least 50% of all accrued vacation time earned by twelve month employees shall be taken during July and the first three weeks of August, subject to the approval of the Principal and the Superintendent.



Memorandum
Human Resources Office

TO: SHAA Administrators
FROM: Kathy Mehan – Human Resources Specialist
DATE: March 2026
RE: Holiday Schedule 2026-2027 School Year

Independence Day	July 3, 2026
Labor Day	September 7, 2026
Thanksgiving	November 26, 2026
Day after Thanksgiving	November 27, 2026
Winter Recess	December 24, 2006
Christmas Day	December 25, 2026
Winter Recess	December 28, 2026
	December 29, 2026
	December 30, 2026
	December 31, 2026
New Year's Day	January 1, 2027
Good Friday	March 26, 2027
Spring Break	March 29, 2027
	March 30, 2027
	March 31, 2027
	April 1, 2027
	April 2, 2027
Memorial Day	May 31, 2027
Juneteenth	June 18, 2027
2 Float	TBD



Memorandum
Human Resources Office

TO: Unaffiliated 12 Month Employees
FROM: Kathy Mehan – Human Resources Specialist
DATE: March 2026
RE: Holiday Schedule 2026-2027 School Year

Independence Day	July 3, 2026
Labor Day	September 7, 2026
NJEA	November 5, 2026
	OR
	November 6, 2026
Thanksgiving	November 26, 2026
Day after Thanksgiving	November 27, 2026
Winter Recess	December 24, 2026
Christmas Day	December 25, 2026
Winter Recess	December 28, 2026
	December 29, 2026
	December 30, 2026
	December 31, 2026
New Year's Day	January 1, 2027
Good Friday	March 26, 2027
Spring Break	March 29, 2027
	March 30, 2027
	March 31, 2027
	April 1, 2027
	April 2, 2027
Memorial Day	May 31, 2027
Juneteenth	June 18, 2027



**Memorandum
Human Resources Office**

TO: SHEA Clerical Staff, SHEA Technology Staff, SHEA Custodial Staff, SHEA Maintenance Staff, Unaffiliated 12 month staff, SHAA Administrator Staff, Unaffiliated Administrator Staff

FROM: Kathy Mehan – Human Resources Specialist

DATE: March 2026

RE: Summer Hours 2026

Summer work hours will begin the week of June 22, 2026 and end the week of August 17, 2026.

The first Friday off is June 26, 2026, the last Friday off is August 21, 2026.

The schedule is a four-day workweek (Monday-Thursday), with thirty minutes for lunch each day. Vacation, Personal, Family Illness, and Sick Days are counted as one (1) full day.

Summer work hours will begin and end at the discretion of the superintendent.