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*By Erica Boucher at 10:44 am, Apr 16, 2026*

**SUFFIELD HOUSING AUTHORITY  
MINUTES OF REGULAR MEETING**

Wednesday, April 15, 2026

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, April 14, 2026 at 6:30 P.M at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger call the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman

Mr. Jon Carson, Vice Chairman

Mrs. Jacqueline Marien, Secretary

Mrs. Kathy Remington, Treasurer

Mrs. Jacqueline Nielson, Tenant Representative

Also present were Jason Joyce, Executive Director. Patrick O'Sullivan, Maintenance Director. Residents Robert Hinckley, Janet Ferris, Doug Nielson, Judith Joseph, and Karen Marcia.

**REPORT FROM THE TENANT REPRESENTATIVE:**

All tenants were contacted over the last two months, asked of their well-being and then asked to get in touch with the office if the planter barrels were damaged over the winter for replacements. They are all looking forward to planting and decorating. They are excited about the upcoming events, and being able to do a few activities like croquet and horse shoes. They appreciated the hand pies on PI Day, and the Lucky Shamrock Pins for St. Patrick's Day. Many thanks to Barbara Jones for helping set up and organize the very popular Easter Bingo. There were some concerns about the power outage on March 17<sup>th</sup>. The power was out from about 2 AM until shortly before 11 PM. They all expressed great thanks to Patrick and Jason for all of their help during the time the power was out. Patrick-for bringing his generator for a medical need of a tenant, and Jason for keeping everyone informed almost hourly about that was going on, helping with requests, and letting the residents know about the Senior Center warming station and hot meal being served. He transported several who had no way to get there and stayed on site until power was restored. The tenants were all very happy and felt much safer knowing he was close by.

**PUBLIC COMMENT:**

Robert Hinckley said all the staff were doing a great job. Janet Ferris stated she loves it here and Patrick and Jason are wonderful. Doug said he would choose to live no where else and the Jason and Patrick and all the staff do a job above and beyond. Judith Joseph echoed those sentiments and added that the help during the power outage was very much appreciated and that SHA was a friendly place to live and that staff were always on hand to help with whatever she needed. Karen Marcia agreed with that comment and added that while being friendly and helpful staff was always upbeat and positive. She noted that Jason also shared concern about our neighbor during the power outage and offered his help. She was very impressed with that.

**MINUTES:**

Mr. Carson moved and Mrs. Remington seconded and so voted to approve the minutes of the February meeting.

VOTE:5-0

**BILLS:**

Mr. Carson moved and Mrs. Marien seconded and so voted to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period through April 2026.

VOTE:5-0

**OLD BUSINESS:**

The identification letters on all buildings and the Unit ID number were attached April 14<sup>th</sup>.

**NEW BUSINESS:**

The Board approved the Applications presented.

VOTE:5-0

**REPORT OF THE CHAIRMAN:**

Task Force update. The town is still working towards adding housing. They have turned in a "Growth Zone Map" to the CMDA and will wait to hear back from them. It may take as long as six months to hear. They also indicated that funding may be available to access at that time.

**REPORT OF THE EXECUTIVE DIRECTOR:**

All rent recerts were finished before the deadline. Letters went out March 15<sup>th</sup> due to a new requirement of 45 days' notice instead of 30. There were no surprises.

Lamberts Winter care is officially over. We went over budget by approx. \$10,000. We are making adjustments to compensate for that increase. One of the things we did was renegotiate our pest control contract and reduced it by half -almost \$9000.

**MAINTENANCE:**

Patrick reports that Lamberts advised us they will no longer be doing our summer landscaping. We are bringing that back in-house. Patrick and Sally will look after it from now on. The equipment needed and purchased is below the contract value of Lamberts usual summer lawn care charge. Jason had also over budgeted Sally's hours when Patrick had his shoulder injury. SHA will be using those hours budgeted over the coming summer for lawn care. He and Sally did the lawn before the meeting and were pleased at how quickly it went and how much easier it is now that there are some stone areas. He also mentioned purchasing new batteries for the emergency system that would last longer than the ones we had. There is apparently a new requirement that back up emergency batteries last 24 hours. The fire marshal indicated ours lasted approx. 17.

**SHA STAFF Comments or Concerns:**

Jason said all the staff were doing a great job. He very much appreciates Deb coming into the office on Mondays and Jac for helping out as needed.

**EXECUTIVE SESSION:** None.

**ADJOURNMENT:**

Since there wasn't any further business to bring before the Board, Mrs. Nielson moved and Mr. Carson seconded and so voted: to adjourn this meeting at 7:15 PM.

VOTE:5-0

Respectfully Submitted,  
Mrs. Jacqueline Marien,  
Secretary  
jm/jn