

# Saint Edward's School

## Upper School Admission Process

Grades 9–12

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□ **SCHOOL INTRODUCTION AND TOUR:** Please reach out to the Admission Office at [admission@steds.org](mailto:admission@steds.org) or at (772) 492-2360 to schedule.

□ **APPLICATION FOR ADMISSION**

- **Deadline: January 15, 2026**

**Applications and all checklist items** must be submitted by **January 15** to be considered in the first round of admission decisions. Applicants who complete their process after this date will be considered as part of rolling admission in grades where space is available.

- **Application Fee: \$75**

- Pay via **FACTS** after submitting the application.

*\*Application fees are waived for children of alumni, faculty/staff, and current families.*

- **ISEE Assessment Registration:** Fees vary by grade. See the [Quick Start PDF](#) for more information.

*\*We will accept ERB, SSAT, PSAT, SAT, and ACT testing in lieu of the ISEE.*

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□ **SHADOW DAYS & ASSESSMENTS**

- **Shadow and Interview Day:**

- Once students have completed the items below, they may request a Shadow Day by reaching out to [admission@steds.org](mailto:admission@steds.org) or (772) 492-2360.
  - Submitted an Application

- Paid the Application fee
- Requested all recommendation forms (after October 1)
- Uploaded a report card (prior to January 15)
  
- Shadow Days are encouraged but not required, and may occur before or after the admission decision. Students who do not complete a Shadow Day will need to contact the [Admission Office](#) about scheduling a Zoom or in-person interview.
  
- **Register for ISEE Assessment:** The ISEE is required as part of our admission process. Saint Edward's School administers the ISEE on campus several times each year.
  - On-Campus Test Dates:
    - **Saturday, November 1, 2025 (Event code: Y36ZTHQD)**
    - **Sunday, December 7, 2025 (Event code: DZQFFM2L)**
    - **Saturday, January 10, 2026 (Event code: GRP9KKTP)**
  
  - To register, please visit [www.iseetest.org](http://www.iseetest.org). When registering, be sure to indicate Saint Edward's School as your score recipient using the following code: **100793**
  
- The ISEE is offered in many formats and locations, including at-home testing. To review options, please visit the [ISEE website](#). When registering, be sure to indicate Saint Edward's School as your score recipient using the following code: **100793**

*\*\*\*We will accept ERB, SSAT, PSAT, SAT, and ACT testing in lieu of the ISEE. Please submit to the admission office for approval.*

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□ **RECOMMENDATIONS:** [Instructions](#)

- **Administrator Recommendation** (Head/Principal/School Counselor)
  
- **Math Teacher Recommendation**
  
- **English Teacher Recommendation**

Requests are sent via [mySTEDS Parent Portal](#). Please click on the “start” button next to each recommendation on the checklist to request. Please wait until at least **October** to ask teachers, so they have time to get to know your child.

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#### ☐ **REPORT CARDS AND/OR TRANSCRIPTS**


- **Report Card:** Most recent copy from the current school year. We may request updated semester transcripts in January.
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#### ☐ **BIRTH CERTIFICATE & PHOTO**

Submit as follows or by emailing [admission@steds.org](mailto:admission@steds.org):

- Copy of birth certificate (submit using the [mySTEDS](#) checklist)
- Headshot photo (passport or school style photo)- Uploaded with application

Parents may log into the [mySTEDS Parent Portal](#) at any time to track progress, upload report cards and birth certificates, and send recommendation requests.

 (772) 492-2360 |  [admission@steds.org](mailto:admission@steds.org) |  [www.steds.org](http://www.steds.org)