AGENDA

Tamalpais Union High School District

Parcel Tax Citizens Oversight Committee (PTCOC)

Wednesday, October 1, 2025

8:30-10:30 am

The public meeting will be held in-person at Tamalpais Union High School District:
395 Doherty Drive, Larkspur, CA, 94939 in the Kreps Conference Room (District Office)
Located adjacent to Redwood High School.
Due to construction in the east parking lot, please park in the west parking lot in visitor spots.

Committee Members:

Jennifer Ginsburg - Chairperson
Robin Moses - Vice Chairperson
John Richard
Tammy Wilks Kornfeld
Bill Levinson

TUHSD Staff:

Corbett Elsen, Assistant Superintendent of Business and Operations & PTCOC Secretary
Alejandra Vazquez, Administrative Assistant of Business Services

Our Mission:

THE TAMALPAIS UNION HIGH SCHOOL DISTRICT is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively..

NOTE: Members of the public who wish to address the Committee are asked to use the Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

Members of the public may comment on agenda items as follows: Once an item is introduced, the staff will review the item for the Committee and then comments will be accepted from the public. A total of 20 minutes may be allotted for public comment on any specific topic or agenda item.

Public comment on matters within the subject matter jurisdiction of the Committee but not on the agenda will be taken at the conclusion of all substantive action and discussion items on the agenda, as indicated on the agenda. In keeping with provisions of the Brown Act, the Committee cannot comment on items that are not on the agenda.

Agenda:

1.0 Call to Order

The Parcel Tax COC meeting was called to order by Chairperson Jennifer Ginsburg at 8:44am.

PTCOC Members in attendance:

Corbett Elsen, Alejandra Vazquez, Jennifer Ginsburg, Robin Moses, Bill Levinson, and Tammy Wilks Kornfield (via Zoom).

John Richard was absent from the meeting.

C. Elsen shared the agenda items.

2.0 Discussion/Action Items

2.1) Take action to approve '2024-25 Annual Report on Measure M'

Per TUHSD PTCOC bylaws, an Annual Report produced by the PTCOC is to be presented to the TUHSD Board of Trustees, currently scheduled for October 28th, reviewing and confirming that the district expenditures of Measure M were expended as authorized by the voter-approved ballot measure language.

Format for Annual Report to Board in October:

- Recent Audit Report (2023-24) - linked here

C. Elsen shared the recent audit report.

- Formal written report - linked here

C. Elsen shared the formal written report

J. Ginsberg requested highlighting key changes made.

C. Elsen shared key changes were:

- ***Funding amounts for the 2024-2025 school year were updated Measure M Parcel Tax Rate was $528.54 per parcel , and annual amount collected was $17,969,731***
- ***Below voter approval language additional clarifying bullet points regarding Measure M funding priorities***

- Exhibit showing teacher positions funded by Measure M proceeds
  - Full annual expenditures for 2024-25 - linked here

C. Elsen shared senior exemptions for 2024-2025. Reviewed tabs from previous years and shared the breakdown of departments for all sites on the spreadsheet. Shared the total amounts of the funding matches the total of expenditures. There are no carry over expenditures from the 2024-2025 school year.

No further questions or comments were made on the annual report for the 24-25 fiscal year.

Motion to approve by: Robin Moses

Seconded by: Bill Levinson

Voting: Unanimously approved

Annual Report to be presented at the October 28th Board Meeting

B. Levinson shared appreciation of teacher salary breakdown as a valuable tool to show accountability and matching expenditures to Measure M goals.

2.2) Discuss 1) 2025-26 TUHSD Budget Adoption & 2) 2024-25 Unaudited Actuals budget report presentation

- 2025-26 Budget Adoption slidedeck **-** June 17, 2025
- 2024-25 Unaudited Actuals report slidedeck - September 9, 2025

C. Elsen shared budget adoption and unaudited actuals highlighting key slides. Noting financial impacts to the budget. Several factors have contributed to the financial outlook including increased expenditures especially in healthcare rates and utilities, impact of imposed tariffs especially on steel and aluminium, and reduced property tax revenue growth rates.
Budget reduction has been impacted by less property tax revenue and federal education funding and continued enrollment declines. Potential staffing reductions as enrollment continues to decline, input and discussions regarding rightsizing district programs to align with enrollment and financial realities.

PTCOC members asked clarifying questions regarding rightsizing programs and impacts of financials regarding declining enrollment numbers,

PTCOC members further reviewed federal funding on Title 1-4 programs in the unaudited actuals, noting an estimated potential $2.2 Million in budget reductions.

3.0 Informational Items:

3.1) Brief TUHSD 2025-26 school year opening update

C. Elsen provided a brief update on the new Superintendent, Dr. Courtney Goode, who began his role in July. Dr. Goode is looking forward to attending the Committee Meeting in April to meet all members.

3.2) Update on TUHSD facilities bond (Measure B)

C. Elsen shared Summer 2025 Facilities Projects updated. Shared Measure B visuals regarding updates to RHS Pool Replaster Project, RHS Ghilotti Field Re-Turf Project, RHS FASCD Project, and THS STEAM Project. In addition, shared Non- Bond related updates including RHS Solar Project, RHS Temporary Parking, and AWHS Tennis Courts Project that are now complete. Finally, shared Summer 2026 Planned Projects including updating IT improvements.

3.3) Review PTCOC Communications protocols

- PTCOC Website: https://www.tamdistrict.org/administration/business-operations/parcel-tax-citizens-oversight-committee
- See link to ‘agenda materials’

C. Elsen shared the PTCOC website link. Shared Potential Future Board discussions regarding Measure M extension.

3.4) Approve Minutes of the May 7, 2025 PTCOC Meeting

- See link to draft Minutes

No further questions or comments were made.
Motion to approve by: Bill Levinson
Seconded by: Tammy Wilkins Kornfield
Voting: Unanimously approved

4.0 Future Agenda Items

At this time, PTCOC members may request future agenda items for consideration by the Chairperson and Vice Chairperson

There was a discussion about adjusting the meeting start time due to the shift to in-person meetings and the impact of the morning commute.
Meeting scheduled time will begin at 9:00 AM - 11:00 AM.

5.0 Public Comment on Non-Agenda Items

At this time members of the public may address the PTCOC on any items, not on the agenda that are within the subject matter jurisdiction of the PTCOC. Speakers are requested to limit their remarks to no more than three minutes.

Zoom Web-Conferencing Norms: Members of the public who wish to address the Committee are asked to use Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

There was no public comment on non-agenda items.

6.0 Next Meeting

Date: April 1, 2026 from 9:00am-11:00 am in Kreps Conference Center (or Zoom as needed)

7.0 Adjournment

The PTCOC meeting adjourned at 9:37 am.

The Tamalpais Union High School District Parcel Tax Oversight Committee meetings are open to the public.
The public is encouraged to attend.
For more information or any accessibility needs,
please call Alejandra Vazquez, Administrative Assistant, at 415-945-1037