

PTO Meeting Minutes

March 18, 2026

Meeting called to order at 6:07 pm by Catherine Glidden.

Yoon Chung motioned and Elisabeth Reigle seconded, to approve the meeting minutes from the February meeting.

Attendance

Catherine Glidden: President

Emily Loerakker: MS Principal

Yoon Chung: Vice President - Lincoln

Aga Macoch: School Board

Elisabeth Reigle: Vice President - IS

Stacie Brown: Special Events

Danielle Coughlin: Treasurer

Courtney Billittier: Parent Liaison

Abby Staroszczyk: ES Teacher Representative

Monica Trent: Yearbook

Lindsey Maslov: IS Teacher Representative

Guests:

Gina Ney: MS Teacher Representative

Greg Wideman

Trisha Kocanda: Superintendent

Reports:

President's Report: Catherine Glidden reported. We set up the school store earlier this month and it went great. Got some feedback from teachers that bagging and delivering the items to rooms went better than just giving them to the students on the spot. Also a big thank you to all the volunteers for March Madness and to Stacie Brown for chairing the event.

Vice Presidents' Reports:

Lincoln School: Yoon Chung reported. This week is Spirit Week. Everyone is looking forward to Spring Break.

Elementary School: No report.

Intermediate School: No report.

Middle School: No report.

Treasurer's Report: Danielle Coughlin reported.

Mundelein Comm. Checking Balance as of 2/27/26	38,062.68
Mundelein Comm. Savings Balance as of 2/27/26	48,130.36
Less: Committed Funds	61,342.31
Uncommitted Funds as of 3/17/26	24,850.73
Balance available for 2025/2026:	24,850.73

Principal's Report: Emily Loerakker reported.

Lincoln updates - Preschool screening will be on April 10

Elementary School updates - Thanks for supporting the upcoming in-house field trips and the book fair next month

Intermediate School & Middle School updates:

- IAR testing for IS and MS starts March 31, then continues on April 2, 6, 7, 9.
- We loved charged devices coming to school

Middle School updates

- Thanks for the support with the Earth club fundraiser - more than \$800 was raised for the pollinator gardens
- The Musical will be held on April 10 - and will include a few fun teacher cameos

District and School Board Report:

Trisha Kocanda reported. March board meeting recap:

- Thank you for a lovely March Madness event! Kids and families were so excited to see teachers and staff play!
- We are now in the pilot phase for a bus routing app. We have started by asking staff members with students to test it first. We will then shift to summer school and then hopefully launch in the Fall.
- After Spring Break we will pilot a parent pick up app at the Elementary School. If all goes well, it will be a universal option.
- Summer school registration is still active. A dedicated email went out today. Enrichment classes are also posted.
- We started our registration process for incoming kindergarten families - and already have almost 180 students signed up. We were only projecting 203 total kindergartners, so we will see what happens.
- An AI Think Tank has been created, composed of students, parents, staff, and board members. The second meeting will be to get AI guidelines in place for the next school year.
- We honored four fourth grade students who built a little free library for the school. It is already up and in use! We also honored a fifth grade student who worked with OT to create a sensory board for students to use when they're trying to regulate emotions in the LINK.
- The Board-approved literary materials for K-5 are being ordered. Also ordered technology for the cafeteria renovation. The Board approved creating a safety and security coordinator position to be

shared with D76 - looking for someone with a law enforcement background to be onsite part-time. As we don't have access to an SRO, this is another option.

Teacher Reports:

IS: Lindsey Maslov reported. We love the Fremont apparel from the last Spiritwear sale. March Madness was a lot of fun!

MS: Gina Ney reported. April 10 is the MS Musical. Thank you for the recent Book Fair. Students were excited. The Garden Club is thankful for the assistance with fundraising for the pollinator gardens..

ES: Abby Star reported. Received the sign-up for the Book Fair. Students can't wait to go! Teachers are excited about the cart that was approved last month.

Committee Reports:

Art Awareness – Yoon Chung reported. March projects are out now. Soliciting feedback from some people and will email out thoughts.

Birthday Board – Christie Johnson reported via email. Everything is in good shape!

Book Fair - Jen Knop reported. The Spring MS Book Fair was a success! We had some issues with Scholastic changing the number of cases of books that they sent this year. The removal of the older/mature theme case led to a lot of lost sales. In talking to our rep, many schools have reported the same and they are likely to bring it back for next year. We will not guarantee participation at the MS unless the case is brought back next year.

Communications - no report

Fundraising – Rosa Lopez-Washington reported. The Krispy Kreme donuts fundraiser raised \$165 from 22 dozens sold and 10 supporters. Chipotle raised \$32.76. Dave and Buster gift card fundraiser runs through April 15. Flyers went out this week. It is also on Facebook and Instagram. Culvers will be May 19 in Mundelein - this will be the final dine and share fundraiser of the school year.

Elisabeth Reigle reported. School supply kits are ready to order for next year. Don't wait, get yours ordered early!

Hospitality – Stacie Brown and Elisabeth Reigle reported. We have decided to start over on the Teacher Appreciation Week theme and food. Those present offered that the chicken from Jimano's at the winter luncheon was especially good.

Marketing/Facebook/Instagram - no report.

Membership Toolkit - no report.

Parent Liaison - Courtney Billitier reported. Book club - featuring "Permission to Feel" was moved to a virtual event. General feedback that participation has been less than ideal for Parent University. Trying to decide if there is a better time or night? Or is it the topics? There is one more parent U scheduled in April focusing on transitioning from IS to MS. We are looking for parent reps for the transition to middle school. Ideas to increase participation suggested included having a kid activity in one room and the parents in another room; trying to

time an event when parents are already at the building for something else (i.e. Curriculum night); or trying a virtual lunch and learn on a weekday mid day.

Picture Day and Yearbook - Monica Trent reported. Hitting the final stretch. Room parents are working on their layouts. The rest of the staff are working on their club and activity pages. Hoping to get a flyer out the week after spring break as custom pages are due 4/17. The yearbooks are scheduled to go to print by 4/30/26. There are only 4 students that are still missing addresses from the beginning of the year shipping issue.

Room Parents - No report.

Special Events – Stacie Brown reported on March Madness. We will look at the final numbers and see if we made enough to cover inflatables for field day. Last year the inflatables were such a huge hit. Last year's were above and beyond what we had done previously as the IS Student Council had extra funds to contribute as well.

Spirit Wear - no report.

Old Business: none.

New Business: Funding requests:

1. \$1,041 requested by Stephanie Leitner for the "What's the Matter" STEAM Workshop. Students will explore different states of matter by doing experiments with chemical and physical changes. This request will benefit 263 2nd grade and 1/2 MAP students. The 2nd grade has done this workshop for the last 2 years and the students really enjoy it. This is in addition to the \$800 cultural arts allotment. Motion made to approve by Yoon Chung, seconded by Danielle Coughlin. Request approved.
2. \$500 requested by Susan Stahoviak for the JG's Reptile show, in school "field trip." Jim brings a variety of animals for the students to see and he teaches them about animal adaptation and life span. This will benefit the 176 first grade students. This is in addition to the \$800 cultural art allotment. Motion made to approve by Elisabeth Reigle, seconded by Yoon Chung. Request approved.

Adjournment: 6:37 p.m. Motion made to adjourn meeting by Elisabeth Reigle, seconded by Yoon Chung.

PTO minutes submitted by: Jen Knop