



Emergency Response Guide

STAFF SAFETY SYMBOLS & QUICK ACTION GUIDE



EVACUATION



MODIFIED LOCKDOWN



LOCKDOWN



HOLD



SHELTER IN PLACE



REUNIFICATION

FIRE



1. When the fire alarm sounds, calmly follow your teacher outside.
2. Report to the designated evacuation staging area.
3. Stay outside until "All Clear."
4. Reunification decisions with parents/guardians will be made by Incident Command. *See back page for reunification details.*

SHELTER IN PLACE



1. In certain emergencies, such as hazardous materials incidents, remain indoors (classroom or gym areas) and follow instructions from Incident Command.
2. Classroom or gym door seals and vents should all be sealed.
3. Reunification decisions with parents/guardians will be made by Incident Command. *See back page for reunifications details.*

EARTHQUAKE



1. During an earthquake, drop to the ground, take cover under a sturdy desk or table, and hold on until the shaking stops.
2. Evacuate safely outside to evacuation staging site and wait for directions from staff.
3. Reunification decisions with parents/guardians will be made by Incident Command. *See back page for reunification details.*

HOLD



1. Clear the hallways and remain in room or area until the "All Clear" is announced
2. Close and lock door
3. Account for students and adults
4. Do business as usual will be made by Incident Command. *See back page for reunification details.*

MODIFIED LOCKDOWN



1. During a modified lockdown, exterior school doors are locked, classroom doors are locked and teaching continues as normal. There is no passing unless directed by Incident Command.
2. Reunification decisions with parents/guardians will be made by Incident Command. *See back page for reunification details.*

LOCKDOWN



1. During a lockdown, secure your classroom by locking the door, turning off the lights, and staying quiet. Follow other directions from Incident Command or 1st Responders.
2. Reunification decisions with parents/guardian will be made by Incident Command. *See back page for reunification details.*

RUN-HIDE-FIGHT



1. In the event of an active shooter event, remember to run if you can, hide if you can't run, and as a last resort, be prepared to fight to protect yourself.
2. Reunification decisions with parents/guardians will be made by Incident Command. *See back page for reunification details.*

LAHAR EVACUATION



1. Once the lahar siren sounds, students and staff will exit outside.
2. All students and staff will move to higher ground, as directed by your teacher, using assigned routes for each school site.
3. Stay calm and follow all staff instructions.
4. Reunification decisions with parents/guardians will be made by Incident Command. *See back page for reunification details.*