

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, March 10, 2026
4:30 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 4/14/2026

1. CALL TO ORDER

Board President Van Dam called the closed session to order at 4:33 PM and the regular meeting to order at 5:32 PM.

2. ROLL CALL

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Dan Burchfield, Robert Perez and Nathan Sweet.

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Dr. Melissa LaBelle, Assistant Superintendent for Instructional Services; and Juan Pablo Herrera, Assistant Superintendent for Business Services

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

4. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation– District Superintendent*
Government Code section 54957
- c) *Public Employee Discipline/Dismissal/Release - Government Code Section 54957*
- d) *Conference with Legal Counsel-Anticipated Litigation – Government Code*
Section 54956.9(d)(2) or (3): Potential Cases = 2

5. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Van Dam reconvened the meeting to open session at 5:32 PM, recognized the presence of a Board quorum and announced the following: 1) In closed

session, the Board took action to issue a notice of non-reelection to (2) temporary certificated employees, pursuant to Education Code Section 44954, effective at the end of the 2025-2026 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows: Ayes: 5; Nays: 0; Abstentions: 0. 2) In closed session, the Board took action to issue a notice of release of one site certificated management position, pursuant to Education Code Section 44951, effective at the end of the 2025-2026 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows: Ayes: 5; Nays: 0; Abstentions: 0.

6. PLEDGE OF ALLEGIANCE

David Roberts led the Pledge of Allegiance.

7. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 75

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the agenda as presented.

8. APPROVAL OF MINUTES – MOTION NO. 76

On a motion by Amy Adams and second by Robert Perez, the Board unanimously approved the minutes of the February 24, 2026 regular meeting.

9. REPORT FROM STUDENT REPRESENTATIVES

No reports.

10. PUBLIC COMMENT

Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

11. REPORT FROM SUPERINTENDENT

a) Student Recognition

- Noah Huss

The Board of Education and Superintendent Hays recognized MHS student Noah Huss for his wrestling accomplishments at the CIF local and state levels.

b) Above & Beyond Recognition

The Board of Education and Superintendent Hays recognized and thanked Allyson Day and Victoria Lahney for going *Above and Beyond* for the students, staff and families at Campus Canyon School.

c) Recognition of Service – Moorpark Education Foundation

The Board of Education and Superintendent Hays recognized and thanked Ms. Tracy Storbeck and Mr. Dylan Gunning for their years of service and dedication to the students and staff of the Moorpark Unified School District.

12. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Robert Perez reported on the following: PTA Service Awards ceremony; upcoming band performances and the MHS wrestling banquet.

Amy Adams reported on the following: THS@MC talent show; intramurals at CMS for volleyball; and the MHS basketball banquet.

Dan Burchfield reported on the following: February 25th function at Walnut Canyon; PTA Service Awards ceremony; read at Arroyo West; and was a judge for the MHS *Dancing with the Stars* performances.

Ute Van Dam reported on the following: site visit to Walnut Canyon with Dr. Hays, which included the Terrific Kids awards assembly, visits to various classrooms and read to students.

13. BOARD ITEMS FOR ACTION/DISCUSSION

a) AGREEMENT FOR LAW ENFORCEMENT SERVICES- MOTION NO.77

In accordance with the 2025-2026 Agreement between the City of Moorpark and the Moorpark Unified School District for Provision of Law Enforcement Services, by March 31, 2026 the District must notify the City in writing whether it does or does not intend to extend these services for the subsequent year. On a motion by Amy Adams and second by Robert Perez, the Board unanimously voted to notify the City of Moorpark that the District would like to continue to provide the law enforcement services (SRO at the high school) for the 2026-2027 school year and authorized Dr. Hays to negotiate terms with the City.

14. CONSENT-ACTION – MOTION NO. 78

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the following consent action items by a roll call vote.

- a) Classified Employment Report No. 03-10-26-10
- b) Certificated Employment Report No. 03-10-26-08
- c) Payment of stipends
- d) Certification of 2025-2026 Athletic Team Coaches
- e) Teacher Assignment Authorizations for the 2025-2026 school year
- f) Contract Service Agreement, Temporary Assistant Principal at MHS
- g) Proposed revisions to BP 4026, Rates of Pay for Non-Represented Employees

- h) Agreements for services, 2025-2026 and 2026-2027:
 - 1. Ruhnau Clarke (Aquatic Center Feasibility Agreement) - 2025-26 - total cost \$40,000
 - 2. EdTheory, Inc. (School Psychologist Services) - 2025-26 - total cost \$42,936
 - 3. Ventura County Office of Education (Equity Conference) - 2025-26 - total cost \$1,285.70 reimbursement
 - 4. Ventura County Office of Education (MP53-25-26) - 2025-26 - total cost \$95,160
 - 5. Ventura County Office of Education (MP54-25-26) - 2025-26 - total cost \$94,150
 - 6. Actum - Addendum to 2025-26 (School Psychologist for ECC) - total cost \$9,600
 - 7. ABA Network, Inc. - Addendum to 2025-26 (BII services) - total cost \$27,674.96
 - 8. Economic Development Collaborative (Moorpark Adult School) - 2026-27 – total cost \$0 (Grant)
 - 9. Amergis Addendum(s) to 2025-2026 - total cost \$327,211.04 (Itemized below)
 - 1. MUSD Speech Language Pathologist (9-10-25 - 6-12-26): \$201,600
 - 2. CMS Classroom Support (1-20-26 - 6-12-26): \$27,503.46
 - 3. Mountain Meadows Classroom Support (1-27-26 - 6-12-26): \$27,332.38
 - 4. Mountain Meadows Classroom Support (2-9-26 - 6-12-26): \$26,845.70
 - 5. Mountain Meadows Classroom Support (2-23-26 - 6-12-26): \$19,972.50
 - 6. Arroyo West Classroom Support (2-2-26 - 6-12-26): \$23,967.00
- i) 2025-2026 Moorpark USD Transportation Plan
- j) Student Overnight Trip(s):
 - 1. MHS Colorguard, WGASC Winter Guard Championships, Henderson, NV – March 27-29, 2026
 - 2. MHS Stunt, Royal Rumble Stunt Tournament, CSU Fullerton, CA – March 5-7, 2026
- k) Acceptance of donations:
 - 1. Charities Aid Foundation (CAF) America - (on behalf of Amgen Cyber Grant)
 - o \$500.00- Flory Academy - FAST Account
 - 2. Zumalu (dba Kona Ice of Thousand Oaks) -
 - o \$110.00 - Flory Academy - FAST Account
 - 3. The Blackburn Giving Fund -
 - o \$397.21 - Peach Hill Academy - School Supplies
- l) Ratification of warrants issued through February 28, 2026
- m) Ratification of purchase orders and food service purchase orders in the total amount of \$479,790.79: **2025-2026:** B Series: B26-00235 - B26-00240; CO Series: CO26-00225 - CO26-00244; F Series: F26-00031 - F26-00033; P Series: P26-00473 - P26-01088; TP: Series: TP26-00069 - TP26-00080.

BUILDING PROGRAM

PERSONNEL

15. PROPOSED REVISIONS: CLASSIFIED MANAGEMENT SALARY SCHEDULE (SHORT-TERM)- MOTION NO.79

On a motion by Amy Adams and second by Dan Burchfield, the Board unanimously approved the proposed revisions to the Classified Management salary schedule (short-term) as follows:

- Health Services Specialist, effective January 1, 2026 - June 12, 2026

CLASSIFIED SHORT-TERM MANAGEMENT SALARY SCHEDULE - 2% 2025-2026 Retro to January 1, 2026 - June 12, 2026								
SALARY RANGE	POSITION	WORK DAYS		COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
15	Health Specialist (STRS)	187 days	Daily	339.67	346.46	353.39	360.46	367.67
			Annual	63,518.29	64,788.66	66,083.78	67,405.61	68,754.14

16. RESOLUTION, REDUCTION OF CLASSIFIED SCHOOL SERVICES FOR 2026-2027 – MOTION NO. 80

On a motion by Robert Perez and second by Dan Burchfield, the Board unanimously approved Resolution No. 2025-2026-09, Reduction of Classified School Services for the 2026-2027 school year.

INSTRUCTION

BUSINESS

17. ACCEPTANCE OF THE 2025-2026 SECOND PERIOD INTERIM REPORT– MOTION NO. 81

On a motion by Nathan Sweet and second by Dan Burchfield, the Board unanimously accepted the District’s Second Period Interim Report dated March 10, 2026, ratified the budget changes, and certified that the District will be able to meet its financial obligations for the remainder of the fiscal year. Juan Pablo reviewed a PowerPoint presentation regarding the District’s 2025-2026 second period interim report, which included: financial reporting requirements; financial reporting certifications; enrollment & ADA trends; general fund revenue; general fund expenditures; general fund summary; multiyear projections; summary of other funds; considerations to meet MYP reserves; and staff recommendation to approve and file a positive certification. The Board members thanked Juan Pablo Herrera, Dr. Hays, and the entire fiscal team in preparing the report.

18. PROPOSAL FOR ARCHITECT SERVICES, RUHNAU CLARKE, FOR SHADE STRUCTURE AT PEACH HILL SCHOOL - MOTION NO. 82

The Peach Hill TK/Kindergarten play yard requires additional shade structures to accommodate increased student use. The play yard previously served three classrooms and now serves five classrooms as a result of the implementation of Universal TK.

To address this need, staff propose the installation of two (2) 20-foot square umbrella-style shade canopies in the Peach Hill kindergarten play yard. Architectural consultant Ruhnau Clarke has submitted a proposal to prepare the DSA construction documentation package and provide construction administration services for the project.

The proposal for the architectural consultant contract is \$12,800 and will be funded from the Routine Restricted Maintenance (RRM) account. The total project is estimated to cost \$85,000, and will be split-funded from RRM and the Peach Hill PTA. The project would take place during Summer 2026.

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the proposed architect services agreement from Ruhnau Clarke for the installation of the shade structure at Peach Hill School (TK and Kindergarten play yard).

19. STATE APPROVAL-MUSD REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS – FORM J13A – INFORMATIONAL ITEM

The Moorpark Unified School District submitted a Request for Allowance of Attendance Due to Emergency Conditions (Form J13A) for school closures due to: 1) the November 4, 2024 Mountain Fire; and 2) the December 2024 and January 2025 wind events which caused power safety shutoffs. The California Department of Education has approved the District's request for five emergency days of closure, which may be used to meet the instructional time requirements pursuant to California Education Code sections 46207 and 46208. This is an informational item only; no Board action is required.

DISTRICT POLICIES

24. UPDATES TO BOARD POLICY SERIES 5000 AND 6000- MOTION NO. 83

District staff continues to review recommendations from CSBA regarding updates and minor changes to the Board Policies and Administrative Regulations. The referenced staff report summarizes the proposed changes and updates regarding the 5000 and 6000 series. On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously approved the updates and changes referenced in the staff report as they apply to the 5000 and 6000 series of the District's Board Policies.

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, April 14, 2026 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 84

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously adjourned the regular meeting at 6:09 PM.

UTE VAN DAM
BOARD PRESIDENT

ROBERT PEREZ
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

3/10/26