

Mail Ballot Written Plan and Timetable

This written plan and timetable and instructions must be posted to the county election website or publicly noticed in another way at least 60 days before the election. **School Elections:** If the school district clerk is running the election, the plan must be posted in accordance with 13-19-205, MCA, and a copy must be sent to the county administrator.

Note: The information in this plan is the responsibility of the election administrator and is not reviewed by the Secretary of State.

Type of Election	Trustee/Director/Governing Body		
Name of Jurisdiction (District, Precinct, or Ward)	Hellgate Elementary School District #04		
Name(s) of County(s)	MISSOULA COUNTY		
Estimated # of Electors	Active	Inactive	Provisional
	11,016	2,359	1
Postage to Return Ballot paid for by (& if insufficient, who pays)	Election Office		
Procedures to Ensure Security and Transport of Ballots School Elections: attach outlined security procedures	Ballots are deposited in a locked ballot box and secured in a locked area, and transported by at least two officials		
Ballots printed based on	District		
Plan for providing voter interface devices	One ADA ExpressVote - located at 140 N. Russell - April 6 - May 5		
For school elections, specify signature verification procedures	Signatures are verified by county election office		

ELECTION DATES		REQUIRED BY LAW	DATE
1	Date applicable documents sent to governing body	No later than 60 days before election	3/6/26
2	Date of posting written plan and timetable	No later than 60 days before election	3/6/26
3	Last day for governing body to opt out of mail ballot election	55 days before election	3/11/26
4	Dates Notice of Close of Regular Registration Published	3 times in the 4 weeks preceding the close of regular registration	3/24/26 3/28/26 4/4/26
5	Dates Election Notice Published	3 times, no earlier than 40 days before and no later than 10 days before election	4/4/26 4/11/26 4/18/26
6	Close of Regular Registration	30 days before election	4/6/26
7	Beginning of Late Voter Registration	Day after close of regular registration	4/7/26
8	Date Ballots Mailed	No earlier than 20 days and no later than 15 days before election	4/15/26
9	ELECTION DAY		May 5, 2026 

I affirm that I will conduct the election according to the written plan and timetable.

Bradley Seaman

Chief Election Administrator Conducting Election

Other County Administrators if Applicable

☒ County Election Admin ☐ School District Clerk

Updated 8/14/2025

The place(s) of deposit and the days and times when ballots may be returned to the places of deposit are:

8 a.m. to 5 p.m. April 6 through May 4, 2026

- Missoula County Elections Office 140 N. Russell St., Missoula, MT 59801

7 a.m. to 8 p.m. on Election Day, May 5, 2026, at the following locations:

- Drive-thru South Russell Street, between Fairgrounds and YMCA
- Drive-thru Hellgate Elementary Baseball Field, 2385 Flynn Ln – Missoula
- Bonner School, 9045 Hwy 200 - Bonner
- East Missoula Rural Fire Department, 300 Montana Ave – East Msla
- Frenchtown Rural Fire Station, 16875 Marion St – Frenchtown
- Lolo School, 5305 Farm Ln - Lolo
- Potomac Greenough Community Center, 29827 Potomac Rd – Potomac
- Seeley Lake Elementary School, 200 School Lane – Seeley Lake

Attach any special requirements here:

MUST INCLUDE YOUR BIRTH YEAR and SIGNATURE

I hereby affirm that I am registered to vote in Montana, have met the Montana residency requirement, and understand that attempting to vote more than once, or signing someone else's name to this envelope is a violation of Montana laws. I understand that failure to sign and provide my birth year may invalidate my ballot:

SIGN HERE

MUST PROVIDE

Signature
SIGNATURE

1 9 7 3
BIRTH YEAR



BALLOT WILL BE REJECTED IF NOT INCLUDED!

MAY 5, 2026 SCHOOL/SPECIAL DISTRICT ELECTION

BALLOTS MUST BE RECEIVED (POSTMARKS DO NOT APPLY) BY 8 P.M. ON ELECTION DAY

View the status of your registration and ballot at MyVoterPageMT.com

The outdoor ballot drop-box at the Elections Center is **NOT** available at any time during this election. Leading up to Election Day, ballots may be dropped off inside the building during regular business hours, 8 a.m. to 5 p.m. Monday through Friday.

Mail your ballot. Return postage is pre-paid. The USPS recommends you mail your ballot by April 28. If you mail your ballot, make sure there is enough time for it to reach the Elections Office. Postmarks do not apply. Visit MyVoterPageMT.com to confirm your ballot was received.

Late registration will be available Tuesday, April 7, through noon on Monday, May 4. During late registration, any changes to voter registration must take place in-person at the Elections Center.

At the Elections Center voters can drop off their ballot in person, register to vote, or request a replacement ballot. This is an ADA voter accessible location and an ExpressVote machine is available for voting assistance.

Election Day extended hours: 7 a.m. to 8 p.m. on Tuesday, May 5. Anyone in line by 8 p.m. will be served.

Ballot drop-off locations open 7 a.m. to 8 p.m. Tuesday, May 5

LOCATION		DRIVE-THRU	INSIDE
South Russell Street	Off Russell St, between Fairgrounds and YMCA	✓	
Hellgate Elementary Baseball Fields	2385 Flynn Ln – Missoula	✓	
Bonner School	9045 Hwy 200 - Bonner		✓
East Missoula Rural Fire Department	300 Montana Ave – East Msla		✓
Frenchtown Rural Rural Fire Station	16875 Marion St – Frenchtown		✓
Lolo School	5305 Farm Ln - Lolo		✓
Potomac-Greenough Community Center	29827 Potomac Rd – Potomac		✓
Seeley Lake Elementary School	200 School Lane – Seeley Lake		✓

Missoula
VOTES

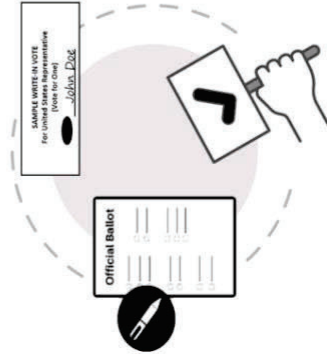
MISSOULA COUNTY ELECTIONS OFFICE

140 N. Russell St. Building B
Missoula, MT 59801
406-258-4751

electioninfo@missoulacounty.us

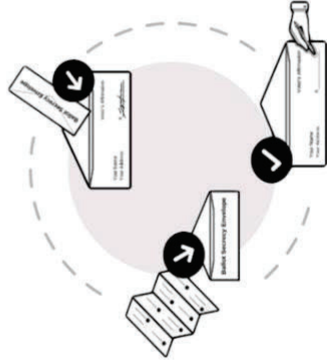
missoulavotes.com

VOTE YOUR BALLOT



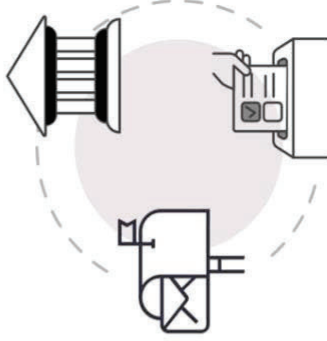
- With a blue or black ink pen, fill in the oval for each race.
 - Skipping a race will not invalidate your ballot
- To write in a candidate's name, completely fill in the oval next to the line and print the name in the blank space. (Note: only the names of candidates who have filed to be write-in candidates will be counted.)
- The following are not allowed:
 - An X, ✓, or another mark.
 - Crossing out, erasing, or using correction fluid.
 - Any identifying marks on your ballot.
 - Marking more choices than allowed for each race.
- If you make a mistake, request a replacement ballot from your election office.

PREPARE YOUR BALLOT FOR RETURN



- Place and seal the voted ballot in the secrecy envelope.
- Place and seal the secrecy envelope into the return signature envelope.
- Sign your name on the voter affirmation line and write your birth year on the return signature envelope. (Do not sign for another person.)

RETURN YOUR BALLOT



- Mail your ballot. The Postal Service recommends you mail your ballot at least one week before the election. (Note: 0 cents postage required)

OR

- Drop off your ballot at your place of deposit or election office:

ELECTION OFFICE

Missoula County Elections

ADDRESS

140 N. Russell St.

CITY/ZIP

Missoula 59801



ELECTION

VOTING INSTRUCTIONS

VOTED BALLOT MUST BE
RECEIVED (A POSTMARK IS
NOT ACCEPTED) BY
8 P.M. ON ELECTION DAY

OTHER INFORMATION:

- Contact your election office for questions, including assistance for voters with disabilities and information for military voters.

PHONE NUMBER

406-258-4750

EMAIL ADDRESS

electioninfo@missoulacounty.us

Failure to follow these instructions may invalidate part or all of your ballot.