

Ontario-Montclair School District
950 W. D Street
Ontario, California 91762
Briggs Education Center (Conference Room B1)

Program Committee Meeting
March 12, 2026

MINUTES

I. CALL TO ORDER

The Ontario-Montclair School District Program Committee Meeting was called to order at 9:01 A.M. by Mrs. Emily Winebrenner, Program Committee Chairperson.

II. ROLL CALL

Members Present: Mrs. Sultana Dixon, Dr. Ronald Hughes, Dr. Alana Hughes-Hunter, Dr. Christina James, Ms. Kim Lovein, Ms. Sheena Sayeg, Ms. Yolanda Roberts, and Mrs. Emily Winebrenner.

Members Absent: Ms. Cindy Chavez, Mr. Nelson Favela, Ms. Miriam Quates-Jackson, Ms. Kimberly Rawson, and Ms. Amber Zurek.

SELPA Executive Assistant: Ms. Paulina Mora

III. WELCOME AND INTRODUCTIONS

Welcome and introductions led by Mrs. Emily Winebrenner.

IV. ADOPTION OF THE AGENDA

Upon a motion by Dr. Christina James and seconded by Mrs. Sheena Sayeg, the Program Committee Members APPROVED, Adoption of Agenda, by a unanimous 8-0-0 vote by Program Committee Members.

V. General Public Comments

None.

VI. ADOPTION OF THE MINUTES FROM APRIL 10, 2025

Upon a motion by Dr. Alana Hughes-Hunter and seconded by Ms. Sultana Dixon, the Program Committee Members APPROVED, Adoption of the Minutes from April 10, 2025, by a unanimous 8-0-0 vote by Program Committee Members.

VII. UPCOMING EVENTS

- a. Parent Workshop: Navigating IEP Placements – March 12, 5pm – 6pm (Briggs B1 & B2)

- b. Family Field Day – March 14, 9am – 11am (Chaffey High School)
- c. Cross Country Event – March 27, 10am – 12pm (Briggs)
- d. STEAM Symposium – April 11, 8am – 10am (Wiltsey Middle School)

VIII. NEW BUSINESS

None.

IX. DISCUSSION ITEM

a. Review Proposed Annual Service Plan

Mrs. Emily Winebrenner presented Section E: Annual Service Plan (ASP) and Attachment VI of the SELPA Local Plan. She explained that, as an independent SELPA, OMSD is required to develop its own Local Plan each year, which must be approved by the Board prior to submission to the county and state for final approval. Mrs. Winebrenner noted that while the overall content remains largely unchanged from the previous year, there have been minor updates to the template, which she highlighted for the committee. No questions were raised by committee members.

X. ANNOUNCEMENTS

None.

XI. ADJOURNMENT

Upon a motion by Dr. Ronald Hughes and seconded by Mrs. Kim Lovein, the Program Committee Members **APPROVED, the adjournment of the Program Committee Meeting at 9:16 A.M.**, by a unanimous 8-0-0 vote.