

GVCS Food Stand Fair Announcement

Dear Parent:

Spring is here, which means that it is time to start thinking about the GVCS Class Food Stand fundraiser at the Allegany County Fair. The average net profit is \$6,000 - \$10,000 which affords a wonderful financial supplement to your child's senior class activities, including the senior trip.

The GVCS Class Food Stand, located at the Allegany County Fairgrounds in Angelica, NY, is a food service facility with a sit-down restaurant-like atmosphere. Service includes full, hot lunches and dinners in addition to a wide selection of short order and off-the-grill choices. Its operation will run through the Allegany County Fair week of Monday, July 20th, 2026, through Saturday, July 25th, 2026, with **set up and tear down Saturday 18th & Sunday the 19th and Sunday the 26th at 10 A.M.**

We request one parent / guardian to work at the stand in addition to the student. This is not mandatory, but for every shift a parent works the student gets more shares. Each worker will work either day or night shift. Adult workers are a parent / guardian or another adult 18 years or older approved by Mrs. Heitman. All student workers under the age of 18 must provide Mrs. Heitman with a copy of your working papers. If you don't have your working papers, see Mrs. Baker.

The GVCS Food Stand Fundraiser is open to incoming Freshmen through the incoming Senior class. Shifts will be filled on a first come first serve basis. The day shift is 9:30am-4:30pm, and the evening shift is 4:00pm – close. If necessary, we will recruit responsible adults as volunteers to fill positions but hopefully that will be minimal. To work at the food stand you must be 14 by July 20th, 2026, with working papers. If you are going into the 9th grade and not yet 14 you can use your time at the food stand towards community service hours.

The Food Stand Coordinator is Mrs. Alyssa Heitman. Our shift managers are Mrs. Candie Mitchell (night shift) and Mrs. Miranda Hemphill (day shift). To maintain a semblance of order, direct all correspondence to Mrs. Heitman school: (585)268-7900 ext. 1250 or ahaitman@genvalley.org.

I have enclosed with this letter, GVCS Class Food Stand Forms and Forms Instruction packet. The Packet includes:

- Job assignment descriptions
- Class activity contract
- Parent work schedule form
- Student work schedule form

Now is a good time to think about matching your abilities with the desired job outlined in the packet. You need to select a "Day" or "Night" shift for the week. All students working are **required to set up and clean up.**

All forms are to be completed by students and parents with appropriate signatures and returned to Mrs. Heitman via the school by Friday, May 8th, 2026.

Our ***first and only*** meeting will be held in June (TBD). The length of the meeting will be approximately one hour. If you are working at the fair, **this meeting is mandatory, and you must be accompanied by a parent or guardian.**

Parent and student work schedules and job assignments will be handed out during our mandatory meeting. Final changes to schedules, questions, and fine-tuning to any level of the food stand operation will be addressed during the mandatory meeting.

We are looking forward to working with you throughout the coming months. Please feel free to contact me at the school if you should have any questions or concerns.

Sincerely,

Mrs. Alyssa Heitman
GVCS Food Stand Coordinator
aheitman@genvalley.org
585-268-7900 ext-1250
Cell: 585-610-2767

Frequently Asked questions:

**** Driver's Ed.:** If you are planning on taking drivers education and it is a conflict **you must** sign up for night shift.

**** Dress code: Everyone** will be provided with and must wear a hat. School dress code approved shorts or skirts or long pants. T-shirts with no graphics or writing unless it is Jag-wear, or school spirit/ Team t-shirts. No open toe shoes.

**** Working papers:** All students must have valid working papers. If you already have them, please make sure I get a copy. If you still need them, please see Mrs. Baker in the guidance office for appropriate forms. You may get your physical during Sports physical time here at school or with your own physician.

**** Job Choice:** Jobs are assigned on a first come first serve basis. If you have a health concern involving heat or needing to sit frequently then the kitchen at school is the best choice. It is air conditioned and is less driven by crowds.

Form Instructions

- Complete both front and back of all forms. Make sure names and signatures are clearly indicated and legible.
- Please print clearly.
- Select a shift and stay with that shift all week. Student workers taking drivers education or involved with sports camps will need to work the night shift.
- The section, asking for volunteers for a Saturday before the fair to get the building ready for setup.
- Select a job.
- If you have no preference for a particular job, please indicate that.
- If you need to substitute a person for yourself indicate name of substitute and when they'll be substituting (day and shift)
- Substitutes – Please have only responsible and mature people (substitutes must be approved by Mrs. Heitman)
- A shift may be split with another person. Indicate the shift that is split and the two people doing so but remember that your shift must be covered for the number of hours you are committed to work.
- The week may be split with another person. Write the name of the worker on the days that they will be working on the Work Schedule Form. You must have someone who will stay with the same shift and the same job as the original person. Indicate names and what days they are working.
- No shift or job changes will be allowed during Fair Week. Plan ahead!
- We will try to accommodate your selections as much as feasibly possible.
- **Jobs and Shifts will be assigned on a first come / first serve basis.**

Student Work Schedule

Name: _____

Adult working with you: _____

Day Shift hours: 9:30am-4:30pm

Night Shift hours: 4:00pm – close (10 pm depending on the crowd)

Circle one: **A.M. Shift** **P.M. Shift**

Date

Monday, July 20 _____ _____

Tuesday, July 21 _____ _____

Wednesday, July 22 _____ _____

Thursday, July 23 _____ _____

Friday, July 24 _____ _____

Saturday, July 25 _____ _____

Clean up/Set-up July 18th & 19th 10 A.M. and Clean- up July 26th 10 A.M.

Job Selection: (See enclosed job description for job assignments and select one by recording your choice on the line below.)

My job preference is _____

Please complete this form and return it to Mrs. Heitman via student worker no later than May 8, 2026.

e-mail address: _____ Phone #: _____

Parent Work Schedule

Name: _____

Student working for: _____

Day Shift hours: 9:30am-4:30pm

Night Shift hours: 4:00pm – close (10 pm depending on the crowd)

Circle one: **A.M. Shift** **P.M. Shift**

Date

Monday, July 20 _____ _____

Tuesday, July 21 _____ _____

Wednesday, July 22 _____ _____

Thursday, July 23 _____ _____

Friday, July 24 _____ _____

Saturday, July 25 _____ _____

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Job Selection: (See enclosed job description for job assignments and select one by recording your choice on the line below.)

My job preference is _____

Please complete this form and return it to Mrs. Heitman via student worker no later than May 8, 2026.

e-mail address: _____ Phone #: _____

Job Descriptions Parent / Guardian Jobs

Grill Cooks:

Short order preparations of hamburgers, hotdogs, and sausages on a flatbed gas fired grill.

Deep Fryer Cooks:

Preparation of French fries in a gas deep fryer and assisting fish fryer on Friday night.

Pie Cutters and Servers:

Storage, labeling and rotation of pies, cutting serving size portion of pies with or without ice cream, preparing servings of other prepared desserts.

Salad and Cold Sandwich Preps:

Preparing tossed and julienne salads, preparing cold plate specials, preparing cold sandwiches, spooning out serving size portions of already prepared potato and macaroni salads, cottage cheese, applesauce, and horseradish sauce.

Cooks Assistants:

Working as a cook assistant-
Preparation of all hot food lunch and dinner specials. The preparing and cooking of roast beef, mashed potatoes, potato and macaroni salads, gravy, biscuits, and onions and peppers preparations. Cook assistants will work in the school cafeteria. **Morning shift for cook's assistants begins at 8:00am and runs until 3:30 (The times of this shift flex each day depending on what the menu is) No Night Shift in the Kitchen this year.**

Cashiers: (Adults only)

Running a present-day cash register that automatically adds tax and makes change. Keep an eye on the tip jar.

Hot Food Servers:

Serving all the hot food specials. Making sure all hot foods are hot and quality is consistent in serving portions, presentation, and taste. Attending to gravies and mashed potatoes for uniform freshness and taste.

Meal Order Coordinators:

Communications with waitress / waiter, grill cook, and hot food servers to fill incoming orders. Coordinates and fills incoming orders with the correct waitress/waiter.

Kitchen – Fair Stand Food Transporter:

A van or enclosed truck is needed. Transports food between the GVCS Class Stand (at the fairgrounds) and the school cafeteria.

Student Jobs

Waitress / Waiter:

Taking customer's food orders and serving them the orders in a friendly and efficient manner.

Bus Person:

Clearing and cleaning of tables. Transporting dirty dishes and silverware to dishwashers. Keeping the floor clear of debris and clean.

Dishwashers / Silverware Rollers:

Washing all food serving and preparation utensils and rolling silverware into napkins for Waitresses/Waiter

Cold Drinks Servers:

Serving and preparation of coffee, pop, iced tea, lemonade, water, milkshakes, and milk.

Shadow Positions:

Students will shadow a parent/guardian in a job where there is a shortage of adults for that particular job. Many students will be in parent / guardian positions.

Pie Cutters and Servers:

Storage, labeling and rotation of pies, cutting serving size portion of pies with or without ice cream, preparing servings of other prepared desserts.

Salad and Cold Sandwich Preps:

Preparing tossed salads, preparing cold plate specials, preparing cold sandwiches, spooning out serving size portions of already prepared potato and macaroni salads, applesauce, and horseradish sauce.

Parent/ Student Agreement

We, the parents/legal guardians of _____,
have read and understand the requirements for my student to participate in the GVCS
Food Stand Fundraiser.

Parent/Guardian Signature

Parent/Guardian Signature

I _____, have read and understand the
requirements for participating in the GVCS Food Stand Fundraiser.

Student Signature

**Hold Harmless Agreement
Between
Genesee Valley Central School District
and
GVCS Class Food Stand Volunteers**

I, _____, understand that the sole purpose of the GVCS Class Food Stand is to generate funds for the classes to reduce the expenses for their senior trip in the spring. As a volunteer, I understand and agree that I will hold harmless the Genesee Valley Central School District, The GVCS Class Food Stand, any appointed advisors, and the Class of 2027, 2028, 2029, and 2030 of any liability resulting from any loss incurred while acting as a volunteer for the GVCS Class Food Stand. This includes but is not limited to any injury sustained while volunteering, any personal effects damaged or lost during this activity, any damage to a vehicle used for the transportation of supplies or any other actual or consequential damages.

Parent's Signature

Date

Student's Signature

Date

Voluntary Consent for Vehicle Use

I agree to allow my vehicle to be used to transport food for the GVCS Class Food Stand Fundraising event. Also, I understand that I am responsible for overseeing the loading of food items in my car as well as any expenses associated with my vehicle's use.

Transporter's Signature

Date

Vehicle Owner's Signature

Date