

**LITCHFIELD COMMUNITY SCHOOLS
BOARD OF EDUCATION
Regular Meeting Minutes
April 14, 2026
6:15 p.m.**

**Mike Miller, President
Tammy Dow, Vice President
Jason Eichler, Secretary
Lauren Skelly, Treasurer
Maurice Parks, Trustee
Travis Baker, Trustee
Kristen Chapman, Trustee**

Cristina Eyre, Superintendent/ K-12 Principal

- 1. Call to Order-Miller 6:23PM**
- 2. Pledge of Allegiance**
- 3. Mission Statement – Litchfield Community Schools is dedicated to the success of all students. We will: Partner with students, parents, staff, community, and local industry; Provide a safe facility and nurturing environment; Educate students to become empowered self-sustaining life-long learners.**
- 4. Roll Call- Present:** Dow, Skelly, Miller (Eichler Arrived at 6:26PM) (Chapman 7:50PM)
Absent: Eichler, Baker, Park
- 5. Public Participation**
- | | |
|---|---------------|
| 6. Consent Agenda | Action |
| <ul style="list-style-type: none">• Organizational & Regular Board meeting, March 24, 2026• General Funds• School Lunch Funds• Sinking Fund• Agency Funds• Vendor Check Report | |

Motion to accept by Dow; Seconded by Skelly. Motion carried.

7. Reports

➤ **Superintendent/ Principal Report**

Information

We have announced top five. Val. Abby Bills, Sal. Natalie Eichler, Kelsey Conley, Emma Small and Rachael Swanson.

➤ **Athletic Director's Report**

Information

- **Food Service Report**
- **Transportation & Maintenance Report**

Information
Information

8. Thrun Policy Transition Presentation

Information

Thrun presentation about their policy service. They are the main law firm for schools. There 188 subscribers for their policy service. You will know that your policy will match laws. They also work with staff and student handbooks. We would benefit from the retainer discount. They work with 86% of Michigan school districts.

The process with Neola is difficult. We still have many policies that are not updated. Initially it would be a higher cost but over time it would be a savings. We would want to do the student and staff handbooks and AGs and forms.

Motion by Eichler to switch to Thrun policy service; Seconded by Dow. Motion carried.

9. Millage Language

Action

Millage for Homestead and Sinking Fund are up for renewal. We will need to select language for both. We would like operating millage renewal only and sinking fund renewal only.

Motion to use operating millage renewal only and sinking fund renewal only language by Dow; Seconded by Skelly. Motion carried.

10. Kitchen Audit

Information

No findings for many different parts of the audit. There were some little findings in other parts of the audit. We learned that our elem. teachers needed civil rights training. They have done this now. Wellness policy will be added to the website. Food and storage changes that need to be made. No financial findings. We have until May 15th to have our plan together.

11. Kitchen Budget Plan

Information

Excess funds of \$67,000. We are submitting for a new dishwasher, cooler salad cart, 2 can openers, large ice machine, increase wages and many other things.

12. School Calendar Update

Action

Our Union voted on a calendar to make up dates. We were forgiven for 3 of our snow days by the state. We would make the 21st a full day and have the 22nd off for a 4 day weekend and have the 26th and 27th half days.

Motion to approve Eichler; Seconded by Dow. Motion carried.

13. Closed Session

Information

Motion to go into closed session by Dow; Seconded by Eichler. Motion carried.

Discussed personnel issues and student issues.

14. Communications – Outgoing & Incoming

Bills family thank you card.

15. GOOD NEWS FROM OUR SCHOOL

16. Other Matter by the Administration

Action

The roof over the gym in the old elementary school caved in today. Asbestos is gone in that area. They will be finishing by mid May. There is only 5% left and not in that area.

17. Other Matter by the Board

Action

18. Adjourn- Miller 7:57PM

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item five (5)."