

[illegible]

Date	Time (Hour Total)	Organization	Description of Activity	Supervisor Name and Email	Supervisor Signature

Total Service Hours Completed: _____

Instructions for Completing the Log:

1. **Date:** Record the date for every philanthropic service opportunity
2. **Time Spent (Hours):** Record the time of day and the total hours for each philanthropic event
3. **Description of Activity:** Provide a brief description of your service role and the event
4. **Name and Email of Supervisor:** Legibly print the name and email of an adult supervisor in charge of the event/organization
5. **Supervisor's Signature:** You must get a signature of the supervisor
6. **Example:** Row 1 of THIS log serves as an example entry

Notes:

1. Your log should demonstrate an ongoing commitment to service
2. You must log a minimum of 20 hours since September of your 9th grade year
3. Service must be through a reputable philanthropic organization, and you may not receive any sort of compensation
4. Please fill out another log as needed