



TOWN OF WILMINGTON

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WILMINGTON PUBLIC SCHOOLS

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August 23, 2024

Veatriki Dagkalakou Veatriki.Dagkalakou@massschoolbuildings.org
Robin McElaney Robin.McElaney@massschoolbuildings.org

Massachusetts School Building Authority
40 Broad Street, Fifth Floor
Boston, Massachusetts 02109

Dear Ms. Dagkalakou and Ms. McElaney:

Thank you for meeting with us a week ago to review our options to proceed for the MSBA/Wilmington Wildwood School Project.

It is the wish of the Wildwood School Building Committee to respectfully request to submit on October 24, 2024, in lieu of our original date of August 29, 2024. This extension of one month will allow for additional outreach within the Wilmington community to gain consensus and garner support for the chosen One Preferred Option as we conclude the Feasibility Study and embark on Schematic Design for this exciting project. We understand that this will come with November 6, 2024, and November 13, 2024, as Facilities Assessment Subcommittee Meeting dates and MSBA Board Meeting date of December 13, 2024, instead of October 30, 2024, as defined in the following schedule:

Current Schedule

- *Submit Preferred Schematic Report* August 29, 2024
- *Facilities Assessment Subcommittee Meeting* September 11, 2024
- *Facilities Assessment Subcommittee Meeting* September 25, 2024
- *MSBA Board Meeting* October 30, 2024
- *Submit Final Project Scope and Budget* February 6, 2025
- *Submit Schematic Design* February 27, 2025
- *MSBA Board Meeting* April 30, 2025
- *Town Meeting Vote* TBD
- *Debt Exclusion Vote* TBD

Proposed Schedule

- *Submit Preferred Schematic Report* October 24, 2024
- *Facilities Assessment Subcommittee Meeting* November 6, 2024
- *Facilities Assessment Subcommittee Meeting* November 13, 2024
- *MSBA Board Meeting* December 13, 2024
- *Submit Final Project Scope and Budget* April 3, 2025
- *Submit Schematic Design* April 24, 2025
- *MSBA Board Meeting* June 25, 2025
- *Town Meeting Vote* July 2025
- *Debt Exclusion Vote* October 2025
- *Design Development* November 2025 to April 2026
- *Construction Documents* April to November 2026
- *Bidding* December 2026 to January 2027
- *Construction* February 2027 to Late 2029
- *Building Occupancy* January 2029

After meeting with the Wilmington Boards and Committees [*School Committee, Finance Committee, Select Board, and School Building Committee, etc.*] this past week, it has been requested to perform additional outreach and sharing of information with a broader reach within the Wilmington community until the debt exclusion vote.

As the School Building Committee and its consultants, Dore+Whittier Architects and SMMA OPM, approached the conclusion of the Preferred Schematic Report Phase and worked to endeavor a decision from the community for the One Preferred Option, there seemed to be some concern within the community that additional outreach is needed to aid the School Building Committee in making their decision. The School Building Committee would like to take the additional time to allow for larger community engagement and support

which is essential for Wilmington's Wildwood School Project to have a successful Town Meeting Vote and Debt Exclusion Vote in 2025. This requested additional month of outreach to the community will allow us to reach the greater community masses of all ages and share their thoughts on which is the One Preferred Option to move forward to Schematic Design. Making this important decision at a town-wide level with consensus will make for a smoother local appropriation process with more having had their voices heard.

The plan over the next month will be to increase community outreach through public relations bringing greater awareness to the programmatic and educational benefits of this school project to the youngest learners and educators in Wilmington with meetings at the Senior Center, in person public forums, committee and board meetings, Back-to-School Nights, Public Relations [i.e., social media, press releases, mailers, flyers], Fall community and sporting event conversations, weekend socials, informational boards and flyers in the schools and around town. Providing more information through all these community resources, public meetings, electronic and hard copy mailings of flyers and newsletters, and displays within the schools will successfully reach that broader audience.

The School Building Committee will gather together again with the Town Committees and Boards, gather the information received through surveys and meetings to learn which option is the One Preferred Option for the town and choose the One Preferred Option to move forward with during the first week of October 2024 to submit the Preferred Schematic Report to the Facilities Assessment Subcommittee of the Massachusetts School Building Authority on October 24, 2024 and plan to attend the Facilities Assessment Subcommittee Meetings on November 6, 2024 and/or November 13, 2024 and attending the MSBA Board Meeting on December 13, 2024 for approval to move into Schematic Design.

On behalf of the Town of Wilmington and the School Building Committee, we appreciate your consideration of our proposed schedule for submitting the Wilmington Wildwood Preferred Schematic Report on October 24, 2024.

Please let us know if you have any questions.

Thank you!

Sincerely,



R. Eric Slagle, Esquire
Town Manager
Town of Wilmington



Glenn Brand, Ed.D.
Superintendent of Schools
Chair, Wildwood School Building Committee
Wilmington Public Schools