



Town of Wilmington
Office of the Town Manager
121 Glen Road
Wilmington, MA 01887-3597

PHONE: (978) 658-3311

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WWW.WILMINGTONMA.GOV

August 27, 2021

Sarah Przybylowicz, MSBA Project Coordinator
Massachusetts School Building Authority
Fifth Floor
40 Broad Street
Boston, MA 02109

Dear Mrs. Przybylowicz:

In accordance with 963 CMR 2.00, attached for your review and approval is the membership of the School Building Committee for the Wildwood Elementary School located in the Town of Wilmington. The Committee was formed in accordance with the provisions of all applicable statutes, local charters, by-laws and agreements of the Town of Wilmington. Committee Members include the following:

Designation	Name and Title	Address Wilmington, MA 01887	Email Address and Phone Number	Voting Member?
SBC member who is MCPPO certified*	Jeffrey M. Hull Town Manager	121 Glen Road	jhull@wilmingtonma.gov 978-658-3311	Yes
Local Chief Executive Officer	Gregory B. Bendel Board of Selectmen	121 Glen Road	gbendel@wilmingtonma.gov 781-953-4780	Yes
Administrator or Manager**	Jeffrey M. Hull Town Manager	121 Glen Road	jhull@wilmingtonma.gov 978-658-3311	Yes
School Committee Member (minimum one)	David A. Ragsdale	161 Church Street	David.ragsdale@wpsk12.com 781-648-5581	Yes
Superintendent of Schools	Dr. Glenn Brand Committee Chairman	161 Church Street	Glenn.brand@wpsk12.com 978-694-6000, Option 4	Yes
Local Official responsible for Building Maintenance	George W. Hooper II Public Buildings Superintendent	30 Church Street	ghooper@wilmingtonma.gov 978-658-3017	Yes
Representative of Office authorized by law to construct school buildings	Jeffrey M. Hull Town Manager	121 Glen Road	jhull@wilmingtonma.gov 978-658-3311	Yes
School Principal	Charlotte King	182 Wildwood Street	Charlotte.king@wpsk12.com 978-694-6010	Yes

Designation	Name and Title	Address Wilmington, MA 01887	Email Address and Phone Number	Voting Member?
Member knowledgeable in educational mission and function of facility	Paul Ruggiero Assistant Superintendent of Administration & Finance	161 Church Street	Paul.ruggiero@wpsk12.com 978-694-6000	Yes
Local budget officer or member of Finance Committee	Bryan T. Perry Finance Director/Town Accountant	121 Glen Road	bperry@wilmingtonma.gov 978-694-2029	Yes
	Marianne Gallezzo Finance Committee	30 Roosevelt Road	mgallezzo@wilmingtonma.gov 978-658-7405	Yes
Member of community with architecture, engineering and/or construction experience	Terrence R. Boland, PE, LEED AP	1 Allgrove Lane	trboland@gmail.com 781-316-8707	Yes
Other: Please provide brief background info/expertise				
Permanent Building Committee:	George W. Hooper, II	30 Church Street	ghooper@wilmingtonma.gov 978-658-3017	Yes
	Diane M. Allan	7 Stonehedge Drive	gdallan@comcast.net 978-658-8576	Yes
	John C. Holloway	2 Winston Avenue	j.hollowayjr@verizon.net 978-657-8685	Yes
	Paul J. Melaragni	176 Middlesex Avenue	Paul.Melaragni@state.ma.us 978-658-0264	Yes
School Committee Alternates:	Mary Jane Brynes	9 Pinewood Road	Maryjane.brynes@wpsk12.com 978-988-1674	Yes
	Melissa D. Plowman	153 Main Street	Melissa.plowman@wpsk12.com 802-525-4223	Yes
Board of Selectmen Alternate:	Kevin A. Caira	251 Woburn Street	kcaira@wilmingtonma.gov 978-657-7734	Yes
School Principal Alternate:	Kristen Walsh	Boutwell Early Childhood Center 17 Boutwell Street	Kristen.walsh@wpsk12.com 978-694-6070	Yes

Listed below is the past performance of the school building committee, the building committee (temporary or permanent), or any other committee responsible for the oversight, management or administration of public buildings and its individual members.

Following approval at the May 1, 2010 Annual Town Meeting to appropriate \$1,125,000 to conduct a feasibility study for the Wilmington High School, the School Building Committee guided the completion of that study which led to a December 10, 2011 Special Town Meeting approval of \$81,563,115 for construction of a new high school on the existing location. Through the efforts of the School Building Committee to monitor design and construction progress and with financial and technical assistance from the Massachusetts School Building Authority (MSBA) the new high school opened on February 16, 2015.

In 2015 the Facilities Master Plan Committee began work with Harriman Architects (formerly the Cecil Group) to evaluate the condition of school and municipal buildings. The report, issued in January 2018, noted the multiple undersized elementary school buildings, the age and condition of those buildings and advised the Town to consider consolidation of elementary schools and replacement or upgrades.

After approval of this committee by the Authority, the Town of Wilmington will notify the Authority in writing within 20 calendar days of any changes to the membership or duties of said committee.

Sincerely,



Jeffrey M. Hull
Town Manager

Approved by MSBA

Date

* Please attach the certification from the Office of the Inspector General demonstrating completion of the MCPPO Program

** "Administrator or Manager" refers to a Town Administrator, Town Manager, or to equivalent position.

Jeffrey Hull

From: MA-IGO-TRAINING (IGO) <ma-igo-training@state.ma.us>
Sent: Friday, March 15, 2019 10:51 AM
To: Jeffrey Hull
Subject: Massachusetts Certified Public Purchasing Official – Designation Recertification



Dear Jeffrey M. Hull,

Date of Issuance: 04/05/2019

Expiration: 04/05/2022

Congratulations! I am pleased to inform you that the Office of the Inspector General has **approved** the recertification of your Massachusetts Certified Public Purchasing Official (MCPPO) designation. This recertification is valid for three (3) years from the date of issuance. Please consider this email as confirmation of your recertification.

Achieving recertification reflects your commitment to public procurement excellence. As you know, to maintain your designation you are required to earn continuing education credits and successfully meet current MCPPO program recertification requirements. These requirements may be found on our website at www.mass.gov/ig. Since these requirements may change, please review our website periodically for updates. The current MCPPO program class schedule and a variety of useful procurement resources may also be found on the website.

We look forward to seeing you in class. If you have any questions, please email us at MA-IGO-Training@Mass.gov.

Sincerely,

MCPPO Program
Massachusetts Office of the Inspector General
One Ashburton Place, Room 1311
Boston, MA 02108
Main Line: 617-727-9140
MA-IGO-Training@state.ma.us
www.mass.gov/ig