


LOG IN TO NAVIANCE ONE LAST TIME!

- Log in through **Clever**
- www.briarcliffschools.org > [Students](#) > select **“HS Students”** > click [Family Connection, Powered by Naviance](#) > select the **“Student”** icon:
 - Click **“CONTINUE WITH CLEVER”** - If you are logged into your email via Office 365, you will automatically sign into Naviance.
 - ▶ If you are not automatically directed to Naviance:
 - Enter **“Briarcliff High School”** > click **“Log in with Office 365”** and enter your email credentials

ENTERING COLLEGE DECISIONS IN NAVIANCE

- Click on “**Colleges**” from the top menu > select “**Colleges I’m Applying To**”
- * Update the **College that I’m Attending** at the bottom of the page - make sure you click **Update**
- Update your college outcomes for each college on your list:
 - Click the **pencil/EDIT icon** ( EDIT) to the right of each college
 1. Select the **Division**, if appropriate (this is if you applied to a specific college/program within the school)
 2. Update the **App Type** (Early Decision, Early Action, Early Decision II, Regular Decision, Rolling)
 3. Update the **Result** (Accepted, Denied, Guaranteed Transfer, Withdrawn = submitted an application and withdrew **prior** to receiving a decision, Conditional Acceptance = international schools/alternate campus, January Admit, Incomplete = you **did not** submit an application, Summer Admit)
 - ▶ Check the box if you were **Deferred and/or Waitlisted** at any point in the application process
 4. Select Yes or No for “**Are you planning to submit your SAT or ACT scores to be considered during the admission review process**”
 5. Click **Save College Application** at the bottom and **REPEAT FOR EACH COLLEGE** on your list