

NORTHERN LEHIGH SCHOOL DISTRICT

**Regular Meeting
Board Minutes**

**Slatington, PA
March 9, 2026**

To access the full audio/video recording of this meeting, visit NLSD.org click on the District Office tab, then the School Board tab, and then the Agenda and Minutes tabs.

Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:00 p.m. on Monday, March 9, 2026, in the Northern Lehigh Administration Building Board Room.

ROLL CALL Members present: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (8)

Members absent: Mrs. Donna Kulp (1)

Non-members present: Dr. Lori Bali, Mr. Todd Breiner, Mrs. Michele Dotta, Mr. Eric Hill, Mr. David Jones, Dr. Matthew Link, Mr. Christopher Mann, Mrs. Sherri Molitoris, Mr. Scott Pyne, Mr. James Schnyderite, Dr. Tania Stoker, Mr. Daniel Williams, and Attorney Kristine Roddick. Press: Times News and BRCTV

VISITORS Approximately 6 visitors attended the meeting

PUBLIC COMMENTS Dr. Link noted Mrs. Mary Frank will comment on an agenda item and Mr. Chad Christman will comment on a non agenda item at the end of the meeting.

APPROVE MINUTES Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp that the minutes of the regular board meeting held on February 10, 2025, be approved and ordered filed.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (8)

NAY: None (0)

Motion carried.

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit - Mrs. Husack noted that there was no February Meeting.

Lehigh Career & Technical Institute - Mr. Fedorcha notes visits from the Secretary of Education and Senator Coleman. Graduation will be held May 28, 2026 at the PPL Center

SPECIAL BOARD REPORTS Legislative Report - Mrs. Snyder commented I have nothing to report today.

Lehigh Carbon Community College - Mr. Green notes LCCC is in the process of Middle States which is extremely time consuming. Additionally, he addressed the Data Breach which is confidential for security reasons.

Committee Reports and/or Meetings

➤ Minutes of the Technology Committee Meeting held on March 2, 2026, were distributed.

➤ Minutes of the Buildings & Grounds Education Committee Meeting held on March 2, 2026, were distributed.

Salary: \$17.99/hour/5.75 hours per day
Effective: March 2, 2026
****60 Working Day Probationary Period**

2. Rachel Formichelli* **
Assignment: Paraprofessional Peters Elementary
Salary: \$17.99/hour/5.75 hours per day
Effective: aPRIL 7, 2026

***Pending verification of missing personnel items**

****60 Working Day Probationary Period**

D. Family Medical Leave of Absence - Intermittent

1. Approve the request of employee #7370 to take a family medical leave of absence intermittently beginning on February 24, 2026 to care for a family member. The employee will be using accrued paid sick days in conjunction with FMLA.
2. Approve the request of employee #7029 to take a family medical leave of absence intermittently beginning on March 5, 2026 for their own medical condition. The employee will be using accrued paid sick days in conjunction with FMLA..

E. Medical Leave of Absence

Approve a medical leave of absence for employee #4955, beginning March 3, 2026, for the purpose of their own medical recovery. During this leave, employee will utilize accumulated sick leave in accordance with District policy. Employee will return to work upon release by attending physician and submission of appropriate medical clearance.

F. Krise Transportation, Inc. Monitor

Motion to approve the following bus/van monitor with Krise Transportation for transportation of Northern Lehigh School District students for the 2025-2026 school year:
Richard Hontz

G. Co-Curricular Salary Change 2025-2026

Gerald Kresge	From: Head Baseball Coach	\$5,721.00
	To: Head Baseball Coach (Shared)	\$3,028.00
Jonathan Potynski	From: Assistant Baseball Coach	\$1,663.17
	To: Assistant Baseball Coach (Shared)	\$1,940.20
Andrew Kabrick	From: Assistant Baseball Coach	\$1,663.17
	To: Assistant Baseball Coach (Shared)	\$1,940.20
Matthew Durich	From: Assistant Baseball Coach	\$1,633.17
	To: Assistant Baseball Coach (Shared)	\$1,940.20
Bryan Landis	From: Assistant Baseball Coach (Shared)	\$1,663.17
	To: Assistant Baseball Coach (Shared)	\$1,940.20
Matthew Klipple	From: Assistant Baseball Coach (Shared)	\$1,663.17
	To: Assistant Baseball Coach (Shared)	\$1,940.20

H. Co-Curricular Reappointment 2025-2026

Dylan Hofmann	Assistant Track Coach	\$3,504.00
Jake Waylen	Assistant Track Coach - Shared Stipend	\$1,752.00

I. Co-Curricular Appointment 2025-2026

Katie Romig	Assistant Softball Coach	\$3,504.00
Katie Cappuccino	Assistant Track Coach - Shared Stipend	\$1,752.00

J. Co-Curricular Volunteers Correction 2025-2026

Aiden Ortiz	From: Boys Wrestling Coach
	To: Girls Wrestling Coach
Brian Schaffer	Boys Baseball Coach

K. Co-Curricular Volunteers 2025-2026

Alexandra Feifel	Musical Theater
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L. Substitute - Classified Staff

1. Motion to appointment of the following individuals as substitute custodian for the 2025-2026 school year at the 2025-2026 substitute rate as approved on the Supplemental Personnel Salary Schedule:
Steven Andrews

- M. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from March 10, 2026 through the next regularly scheduled Board meeting.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs. Natalie

Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (8)

NAY: None (0)

Motion carried.

POLICY

Mrs. Bilby made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following policy item A:

Board Policy First Reading

1. Approve school board policy 122 - Extracurricular Activities, as presented after the first reading. ([Attachment #7](#))
2. Approve school board policy 204 - Attendance, as presented after the first reading. ([Attachment #8](#))
3. Approve school board policy 218.1 - Weapons, as presented after the first reading. ([Attachment #9](#))
4. Approve school board policy 610 - Purchases Subject to Bid/Quotation, as presented after the first reading. ([Attachment #10](#))
5. Approve school board policy 611 - Purchases Budgeted, as presented after the first reading. ([Attachment 11#](#))
6. Approve school board policy 805.1 - Relations with Law Enforcement, as presented after the first reading. ([Attachment #12](#))
7. Approve school board policy 805.2 - School Security Personnel, as presented after the first reading. ([Attachment #13](#))

YEA: : Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (8)

NAY: None (0)

Motion carried.

CONFERENCE

Mrs. Bilby made a motion, which was seconded by Mrs. Husack, that the Board of Education approves the following conference items:

- A. Mary Jo King - PAEOP 2026 Spring Conference - April 15-17, 2026 - Harrisburg, PA - Registration: \$375 - Lodging: \$231.08 - Mileage: \$143.98 - Meals: \$100 - Total Approximate Cost: \$850.06 - Funding: Superintendent Budget ([Attachment #14](#))
- B. David Jones - SRO Supervisors and Management - July 27-29, 2026 - Bangor, PA - Registration: \$400 - Lodging: \$0 - Mileage: \$160.95 - Meals: \$200 - Total Approximate Cost: \$760.95 - Funding: Police Department Budget ([Attachment #15](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs.

Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (8)

NAY: None (0)

Motion carried.

CURRICULUM AND INSTRUCTION

Mr. Fedorcha made a motion, which was seconded by Mrs. Bilby, that the Board of Education approves the following curriculum and instruction items:

- A. As per the recommendation of the administration, approve to authorize the superintendent to execute an intergovernmental agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2026-2027 school year. ([Attachment #16](#))
- B. As per the recommendation of the administration, approve the resolution to identify Official Local School District Holidays (OLSDH) in accordance with PA School Code Section 1502. ([Attachment #17](#))
- C. Approve the Comprehensive Guidance (339) Plan (July 1, 2026 - June 30, 2029). ([Attachment #18](#))
- D. As per the recommendation of the administration, the Education Committee and Finance Committee approve the adoption and purchase of Innovamat *Thinking Math* for grades K-6 at a cost of \$383,596.80, funded through NLSLD Assigned Curriculum Fund Balance. ([Attachment #19](#))
- E. As per the recommendation of the administration, authorize Community Services for Children to operate the Head Start Preschool program at Peters Elementary School from August 1, 2026 through July 31, 2027. The only obligation to the district is to provide one classroom. ([Attachment](#)

[#20\)](#)

- F. As per the recommendation of the administration, authorize Spindle to provide substitute staffing services for Interpreters, Nurses, and Paraeducators. ([Attachment #21](#))
- G. Per the recommendation of the administration and Education Committee, approve the changes to the Elementary Handbook, Middle School Handbook and the High School Handbook as presented. ([Attachment #22](#)) ([Attachment #23](#)) ([Attachment #24](#))
- H. Induction Program
Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program beginning in the 2025-2026 school year:

Helping Teacher	Inductee	Year	Stipend
Jamie Bigley	Samantha Molitoris	Year 1 & Year 2	\$800/year
Justin Fritz	Kelcey Sokol	Year 1	\$800/year
Tracy Hoffman	Rebecca Brogan	Year 1 & Year 2	\$800/year

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (8)

NAY: None (0)

Motion carried.

NEW

BUSINESS

Mr. Fedorcha made a motion, which was seconded by Mr. Weaber, that the Board of Education approves the following new business items:

- A. Approve the Northern Lehigh School District Trustee Representative to Lehigh Carbon Community College for the term of July 1, 2026 through June 30, 2032. ([Attachment #25](#))
- B. Mrs. Snyder made a motion, which was seconded by Mrs/ Thompson that the Board of Education close nomination of Mathias Green, Jr. as the NLSD Trustee Representative to LCCC.
- C. Motion to approve notification to the Superintendent, Dr. Matthew J. Link, that the Board intends to retain him for a further term of three (3) to five (5) years beginning on July 1, 2026 under terms and conditions of employment as set forth in a written contract of employment.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (8)

NAY: None (0)

Motion carried.

FINANCIAL

Mrs. Bilby made a motion, which was seconded by Mr. Weaber that the Board of Education approves the following financial items A through J:

- A. Approve the Following [Financial Reports](#):
 1. NLSD Investments for the month of February 2026
 2. General Fund Account for the month of February 2026
 3. Cafeteria Fund Account for the month of February 2025
 4. NLHS Student Scholarship Account for the month of February 2026
 5. NLHS Student Activities/Clubs Account for the month of February 2026
 6. NLMS Student Activities/Clubs Account for the month of February 2026
- B. Approve the Following List of [Bills](#):
 1. General Fund months of February and March, 2026
 2. Cafeteria Fund months of February and March, 2026
- C. Accept the 2024-2025 audit and management report for the single audit ending June 30, 2025. A copy of the audit was distributed electronically to all board members on February 8, 2026.
- D. As per the recommendation of administration and the Building and Grounds Committee, authorize administration to enter into a 1 year agreement with Transfinder to provide GPS routing software and

Hardware support and upgrades for 2026. Funding is from the Transportation department's regular operating budget. ([Attachment #26](#))

- E. As per the recommendation of administration and the Building and Grounds Committee, authorize administration to enter into a 3 year contract with Transfinder (Samsara) for the GPS hardware. Funding is from the Transportation department's regular operating budget. ([Attachment #27](#))
- F. Approve to allow administration to enter into an agreement with Carbon Lehigh Intermediate Unit #21 to continue the Student Driver Education Program at no cost to the district, effective July 1, 2026 through June 30, 2027. ([Attachment 28#](#))
- G. As per the recommendation of administration and the Buildings and Grounds Committee authorize administration to purchase hardware needed to upgrade the high school gym doors. Funded through the 2025-2026 Buildings and Grounds budget. ([Attachment #29](#))
- H. As per the recommendation of administration and the Buildings and Grounds Committee authorize administration to purchase new directional signs throughout the district. Signs will be funded through the 2026-2027 Buildings and Grounds budget. ([Attachment #30](#))
- I. Per the recommendation from the administration and Technology Committee, approve a five year HPE lease with an annual payment of \$10,650.16 with a \$1 buyout for the HPE controller upgrade, funded through the technology budget. ([Attachment #31](#))
- J. Per the recommendation of administration and the Finance Committee, approve to appoint Alloy5 as Architect of Record for NLSD and to authorize the Superintendent and/or Board President to execute the necessary agreement. ([Attachment #32](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaver, and Mrs. Angela Williams (8))

NAY: None (0)

Motion carried.

**LEGAL
CORRESPOND-
ENCE
INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [January 8, 2026](#)
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting, No meeting in February. January minutes will be approved in March.
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [January 28, 2026](#).

RECOGNITION

OF GUESTS- Mr. Chad Christman addressed the board with questions and concerns about the use of the new baseball field complex and how it could be used in the future for local programs.

**ADJOURN-
MENT**

Mrs. Snyder made a motion, which was seconded by Mr. Fedorcha, that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaver, and Mrs. Angela Williams (8)

NAY: None (0)

Motion carried.

Respectfully submitted,

Gale N. Husack
Secretary

ATTEST: _____ President
Mr. Mathias Green, Jr.