

Pepper Ridge Elementary PTO Meeting Minutes

April 14, 2026

In Person

Board Members Present: Amanda Kreuger, Hailey Saairinen, Brittney Arendt, Steve Arendt

Attendees Present: 7 in person

Call to Order: 4:07 PM

Approval of last meeting minutes

1. Principal Report

- a. Finished State Testing. Thank you PTO for snacks. Having something for the kids was greatly encouraging for them during that time. We have extra snacks, so will put them to good use in the remainder of the year.
- b. Our Play Day is scheduled for May 22, so look for a sign up for volunteers
- c. We have a promotion for 5th grade that we are planning for our 5th graders going into Junior High.
- d. Staff/Teacher appreciation is scheduled for the 1st week of May.

2. Assistant Principal Report - none

3. Teacher's Report: Brittney Arendt (Kindergarten) Thank you PTO and Lori Spencer for coordinating the Teacher appreciation event this past month.

We are also so thankful for the PTO teacher scholarships and the \$10 for each student to go towards field trips and special activities.

4. President Report

- a. Trivia Night was a huge success.
- b. Penny Wars will be coming up the week of 4/27. We are working on coordinating the process of planning, counting and scoring.
- c. PTO board nominations need to be done by the May meeting and we will vote on board positions.

5. VP Report

- a. Working on coordinating the 5th grade field trip to the movie theater.

6. Treasurer's Report

- a. Report attached

7. Secretary Report

- a. Reviewed meeting minutes. Meeting minutes will also be shared on the PTO page on the school website.
- b. Received a card from the grandparent of a Parent with a donation.

8. Committees Report:

- a. Teacher Appreciation - Next month, the first week of May is teacher appreciation. We have a "Friends" themed staff appreciation week with food and giveaways.
- b. Fundraising - Penny Wars coming in the spring. Looking into planning an "Unraiser" and a Parent Trivia night at BloNo Pizza (Fundraising committee could also use 2-3 more members)
- c. Classroom parties - Valentine party coming up this week. All sign up slots are full.
- d. Landscaping - possibly creating a sign up genius to help with weeding over the summer. Also need to revamp our mulching plan in August to get help with distributing a spreading mulch. (Could really use a lot more members)
- e. Trunk or Treat - nothing this month

9. Old business

- A. PTO scholarships applications are available for graduating seniors.
- B. Possibly re-open spirit wear before the end of the year.

10. New business

- A. Penny wars - discussed in Presiden't Report
- B. Nominations and voting for new board members will be at the next meeting in May
- C. Will talk about Landscaping plan/sign up for summer

Meeting Adjourned at 4:48 PM

Treasurer's Report - February 10, 2026 (as of 2/7/2026)

Opening Cash-7/1/25	\$18,538.36						Bank Reconciliation as of 1/31/2026		
YTD Credits	\$2,037.08						Bank Balance	\$ 15,399.35	
YTD Debits	(\$6,118.42)						O/S Checks	\$ (345.96)	
YTD Cash Balance	\$14,457.02						Book Balance	\$ 15,053.39	
Pepper Ridge Elementary PTO									
Budget	\$15,614.00	\$15,614.00	\$6,118.42	\$6,118.42	\$9,495.58	\$2,037.08	Revenue	\$2,037.08	APPROVED AUGUST 2025 MEETING
7/1/25 - 6/30/26	Budget Allocation	Expenses	Available Budget				% Expensed		
Revenue						2,037.08			Comments
Spiritware						\$ 440.00			
Rewards/Loyalty Programs						\$ 140.61			Casey's, Kroger, etc.
Dine Outs/Local Business Partnerships						\$ -			Kick backs for fundraisers with local businesses
Penny Wars						\$ -			
Unraisers and Donations						\$ -			
Trunk or Treat						\$ 1,456.47			
Expenditures									
Operating/Overhead	\$ 2,214.00	\$ 1,858.47	\$ 355.53					83.9%	Comments
Annual Tax Filing Fee	\$ -	\$ -	\$ -					#DIV/0!	
Liability Insurance	\$ 1,200.00	\$ 1,542.00	\$ (342.00)					128.5%	
SOS NIP Fee	\$ 14.00	\$ -	\$ 14.00					0.0%	
Annual College Scholarship	\$ 1,000.00	\$ -	\$ 1,000.00					0.0%	
Office supplies and expenses	\$ -	\$ 316.47	\$ (316.47)					#DIV/0!	Checks, Amazon Subscription
Student Support	\$ 3,300.00	\$ 647.98	\$ 2,652.02					19.6%	Comments
Back to School Night	\$ -	\$ -	\$ -					#DIV/0!	Puma paw item for students
Out of the Blue	\$ 250.00	\$ -	\$ 250.00					0.0%	4x per year, snacks, popcorn/machine supplies
5th Grade T-shirts	\$ 650.00	\$ -	\$ 650.00					0.0%	
Other Student Support	\$ 2,400.00	\$ 647.98	\$ 1,752.02					27.0%	\$10 per student
School Events	\$ 400.00	\$ 30.78	\$ 369.22					7.7%	Comments
Trunk or Treat	\$ 100.00	\$ 30.78	\$ 69.22					30.8%	October
Game Night	\$ 300.00	\$ -	\$ 300.00					0.0%	February
Penny Wars	\$ -	\$ -	\$ -					#DIV/0!	March
Staff Support/Appreciation	\$ 8,500.00	\$ 2,723.83	\$ 5,776.17					32.0%	Comments
Certified Teacher Classroom Sup	\$ 4,000.00	\$ 965.54	\$ 3,034.46					24.1%	Beginning of school year; 39 x \$100
Luncheons	\$ 3,000.00	\$ 1,016.36	\$ 1,983.64					33.9%	4 luncheons per year, plus supplement other monthly activities
Lounge	\$ 1,500.00	\$ 741.93	\$ 758.07					49.5%	
School/Building Improvements	\$ 1,200.00	\$ 857.36	\$ 342.64					71.4%	Comments
Folders	\$ 500.00	\$ 485.39	\$ 14.61					97.1%	Up to \$500 for the year
Recess Equipment	\$ 252.00	\$ -	\$ 252.00					0.0%	
Classroom Rugs	\$ 448.00	\$ 319.99	\$ 128.01					71.4%	5th grade classrooms
Misc supplies and expenses	\$ -	\$ 51.98	\$ (51.98)					100%	Much Day