

**Board of Education
Town of Windsor Locks
Regular Meeting - Minutes
3/26/26**

Windsor Locks High School Library Media Center

These minutes are not official until approved at a subsequent meeting.

Members Present: Alba Osorio, Greg Guyette, Amber Mortensen-Hurdle, Lindsay Cutler (via zoom)
Members Absent: Dennis Gragnolati
Administrators: Shawn Parkhurst, Rebecca Bissonnette, Robert Stacy
Others: Members of the Leadership Team, Staff, and Public

Call to Order

Chair Alba Osorio called the Regular Meeting to order at 6:04 pm in the Windsor Locks High School Library Media Center.

Roll Call

Present were Alba Osorio, Greg Guyette, Amber Mortensen-Hurdle in person; Lindsay Cutler via zoom; Dennis Gragnolati was absent.

Pledge of Allegiance

All stood as the Pledge of Allegiance was conducted.

Board Member Appreciation and Recognition

Giovanna Testani, President of WLAA and Matt Warner, Vice President of WLAA gave thanks and appreciation to the members of the Board in honor of Board Member Appreciation Month. Each school provided gifts of appreciation and thanks. Superintendent Parkhurst shared individual works of thanks and appreciation to each Board member, personalizing their contributions to the board and provided a gift of appreciation and thanks.

Board of Education and Superintendent Communications

Communications included highlights of the recent negotiations that have taken place, the SAT administration at WLHS, recent collaboration and meetings with the Board of Finance, Spring Sports and special thanks to all involved in the Bradley Road Race. A request was made that in the future during finance reports to see account balances for gate fees and expenses.

Student Board of Education Representative Report

No student representatives were present this evening.

Public Audience (only on Agenda Items)

No public comment

Approval of Minutes: **Vote Needed**

- March 12, 2026 Regular Meeting
 - Motion was made by Greg Guyette; seconded by Amber Mortensen-Hurdle; motion passed 4-0.

Human Resources Report

Resignation

A motion was made by Amber Mortensen-Hurdle to accept the resignation of Kevin Gemmell; seconded by Greg Guyette; motion passed 4-0.

Retirement

A motion was made by Greg Guyette to accept the retirement of Kirsten Ondrush; seconded by Amber Mortensen-Hurdle; motion passed 4-0.

FY27 Budget

Overview of Grants

Superintendent Parkhurst provided an overview of the grants and how they are used to align and offset items in the operating budget. After a brief discussion it was agreed that these would be posted on the website for public viewing and transparency.

Superintendent Parkhurst updated the Board on the recent approval by the Board of Finance of the BOE FY27 budget at 6%. As a result of that, Superintendent Parkhurst presented a reduction list that was done in collaboration with the leadership team to get to the 6% increase number for Board review and discussion. After discussion, the Board agreed to not move forward with an appeal to the Board of Finance.

A motion was made by Greg Guyette and seconded by Amber Mortensen-Hurdle to approve the FY27 budget with the approved reductions as presented; motion passed 4-0.

Update on Revised Board of Finance Dates

Superintendent Parkhurst provided information on two upcoming Board of Finance date changes.

Finance

Subcommittee Report

Finance Report

These two items were tabled due to no meeting held.

Public Audience

No Public Comment

Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

- A. Superintendent Goals and Evaluation Mid-Year Review

That in attendance in the Executive Session shall be limited to:

- a) Members of the Board of Education
- b) Superintendent of Schools

Greg Guyette made a motion to move into Executive Session at 7:00 pm; seconded by Amber Mortensen-Hurdle; motion passed 4-0.

The Board returned from Executive Session at 8:43 pm.

Adjourn to Public Session

Action, if any, on Executive Session Item

No Action taken

Adjourn Meeting

A motion was made by Greg Guyette at 8:44 pm second by Amber Mortensen-Hurdle to adjourn the meeting; passed 4-0; meeting adjourned at 8:44 pm.

Respectfully submitted,
Shawn Parkhurst
Superintendent of Schools