



**Regular Board of Education Meeting**

**March 9, 2026 at 6:00 p.m.**

**Piedmont Learning Center and Administration Office**

**Board Room/Conference Room**

**615 Edmond Road NW**

**Piedmont, Oklahoma 73078**

**Minutes**

**I. PROCEDURAL ITEMS**

A. Layne Jones called the meeting to order at 6:00 p.m.

B. Neal Cast called roll:

| <b>Name:</b>  | <b>Present</b> | <b>Absent</b> |
|---------------|----------------|---------------|
| Matt Nelson   | X              |               |
| Derek Jones   | X              |               |
| Neal Cast     | X              |               |
| Jerrold Moser | X              |               |
| Layne Jones   | X              |               |

C. Flag salute and prayer - Layne Jones

Additional Admin/others present:

Jennifer Fuller, Lisa Campbell, Patty Balenseifen, Brenda Davis, Scott McCall, Mark Melton, Brandi Skokowski, Amy Bixler, Jennifer Jewell, Eddie Wright, Tommy Buckner, Robert Luttmer, Amanda Baustert, Scott Farley, Tyler Bodell, Darnell Zook, Joshua Critchfield, Jennifer Warner, Matt Shellenberger, Scott Ballard, Kendra Ramsey

**II. PUBLIC PARTICIPATION**

*Pursuant to Board Policy BED-R, members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on every regular board meeting agenda that affords citizens the right to speak. Any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. The president of the board will then acknowledge only those individuals whose names are listed to address the board. The board will set a maximum time of twenty-one minutes at each regular meeting for public comment. Those wishing to speak will be limited to three minutes. Speakers will be allowed to address the board in the order they signed in with the board minutes clerk. The president of the board may extend the time limits if necessary.*

There was none.

### **III. BUSINESS ITEMS**

#### **A. Discuss and take possible action regarding adoptions and revisions of the following District Policies:**

1. Revision - BE School Board Meetings
2. Revision - FFG Reporting Suspected Child Abuse and/or Neglect

Layne Jones made a motion to approve adoptions and revisions to the following District Policies:

1. Revision - BE School Board Meetings
2. Revision - FFG Reporting Suspected Child Abuse and/or Neglect

Jerrold Moser seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

Dr. Eichelberger explained that the board meeting location was updated and that the Regional Accreditation Officer had sent the proposed revisions to FFG Reporting Suspected Child Abuse. The revisions are to make sure the district is in compliance.

#### **B. Discuss and take possible action regarding 2026-2027 Intermediate Schools Boundaries and Realignment of Elementary Schools Boundaries effective 2027-2028 per the attached maps. (Vizcaya housing addition to be included in SRE and SRI boundaries.)**

Neal Cast made a motion to approve updated 2026-2027 Intermediate Schools Boundaries and Realignment of Elementary Schools Boundaries effective 2027-2028 per the attached maps. (Vizcaya housing addition to be included in SRE and SRI boundaries.) Matt Nelson seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

Dr. Eichelberger explained that the proposed boundaries included a slight change from Zonda Research initial recommendation. The Vizcaya housing addition currently has 18 homes and is slated for no more than 25 homes in the addition. Residents of Vizcaya requested to be included in the Stone Ridge Intermediate and Stone Ridge Elementary boundaries. Zonda modified the boundaries and found that the difference for the district was minimal but was very important to the Vizcaya residents.

- C. Discuss and take possible action regarding, in the absence of the President and/or Clerk, the appointment of an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.

Jerrold Moser made a motion to approve appointment of the Vice-President and the Deputy Clerk to act as President and Clerk should the President and/or Clerk be absent to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale. Matt Nelson seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

This allows the appointed positions to execute documents on the day of the sale in the absence of either the President and/or the Clerk

- D. Discuss and take possible action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$13,245,000 Taxable Combined Purpose Building Bonds of this School District; and designating bond counsel for this issuance of bonds.

Neal Cast made a motion to approve a resolution determining the maturities of and setting April 21, 2026 at 12:00 p.m. Noon in the Piedmont Administration Building Board Room located at 615 Edmond Road NW for the sale of the \$13,245,000 Taxable Combined Purpose Building Bonds of this School District; and designating bond counsel for this issuance of bonds. Derek Jones seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

- E. Discuss and take possible action on Procure Solutions Software Agreement for Wildcat Clubhouse. (No cost to District 1st Year; \$3,528.27 from General Fund 2nd Year)

Jerrold Moser made a motion to approve Procure Solutions Software Agreement for Wildcat Clubhouse. (No cost to District 1st Year; \$3,528.27 from General Fund 2nd Year) Neal Cast seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

This is software that will assist in invoicing and billing for Wildcat Clubhouse.

#### IV. **CONSENT AGENDA**

*Discuss then vote to approve all consent items. These items may be approved by one board motion unless any board member desires to have a separate vote on any or all of these items.*

- A. February 9, 2026 regular board meeting minutes
- B. Treasurer's report
- C. Encumbrance report
- D. Encumbrances – Attachment A
- E. Activity fund report
- F. FY27 Barlow Management OKTLE/McRel Evaluation System Renewal (\$12,715 from General Fund)
- G. FY27 ADPC software license and support renewal (\$1,250 **per month** from General Fund)
- H. College remediation report

- I. Dropout report
- B. Student transfer capacities
- K. Fundraiser purposes & expenditures - Attachment E
- L. Overnight trip requests - Attachment F

Jerrod Moser made a motion to approve Consent Agenda Items A-L; noting that the amount listed for Item G is a monthly amount. Neal Cast seconded the motion. The votes were recorded as follows:

|              |     |
|--------------|-----|
| Matt Nelson  | Yes |
| Derek Jones  | Yes |
| Neal Cast    | Yes |
| Jerrod Moser | Yes |
| Layne Jones  | Yes |

Motion passed.

## V. FINANCIAL REPORT

Chief Financial Officer, Jennifer Fuller, reviewed the monthly financial graphs. Ninety-four percent of the General Fund budget has been encumbered or spent. That is 4% less than the same time last year. We received \$5 million in collections this month with \$1.76 of that being taxes. So the tax revenue collections have slowed down from the previous months.

The Building Fund is currently at 74.3% of the budget encumbered or spent. This is down 2.89% from March of last year. \$851,000 was collected this month.

Child Nutrition is sitting at 82% encumbered or spent. There was \$701,000 revenue collected which was primarily local student meals.

There was no change to the Bond Fund. For the Sinking Fund, expenses remained the same and \$1.6 million of tax revenue was collected.

## VI. EXECUTIVE SESSION

- A. Vote to convene or not to convene into executive session for the purpose of:
  1. Discussion of employment as listed on Attachment C. 25 O.S. § 307(B)(1)
  2. Discussion of re-employment of executive team as listed on Attachment H. 25 O.S. § 307(B)(1)
  3. Discussion of re-employment of district and site administrators as listed on Attachment I. 25 O.S. § 307(B)(1)
  4. Conducting an ongoing evaluation of the Superintendent. 25 O.S. § 307(B)(1)
  5. Discussion of the employment of the superintendent and extension of the superintendent's contract. 25 O.S. § 307(B)(1)

Jerrold Moser made a motion at 6:15 p.m. to convene into executive session for the purpose of:

1. Discussion of employment as listed on Attachment C. 25 O.S. § 307(B)(1)
2. Discussion of re-employment of executive team as listed on Attachment H. 25 O.S. § 307(B)(1)
3. Discussion of re-employment of district and site administrators as listed on Attachment I. 25 O.S. § 307(B)(1)
4. Conducting an ongoing evaluation of the Superintendent. 25 O.S. § 307(B)(1)
5. Discussion of the employment of the superintendent and extension of the superintendent's contract. 25 O.S. § 307(B)(1)

Derek Jones seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

A. Acknowledge the board's return to open session.

The board returned to open session at 7:18 p.m.

C. Executive session minutes compliance announcement.

Those present in executive session were: Jerrold Moser, Neal Cast, Derek Jones, Matt Nelson and Dr. Drew Eichelberger.

No action was taken.

## **VII. ACTION ITEM**

A. Discuss and take possible action on employment as listed on Attachment C.

Jerrold Moser made a motion to approve employment as listed on Attachment C. Matt Nelson seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

- B. Discuss and take possible action on re-employment of the executive team as listed on Attachment H.

Matt Nelson made a motion to approve re-employment of the executive team as listed on Attachment H. Neal Cast seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

- C. Discuss and take possible action on re-employment of district and site administrators as listed on Attachment I.

Derek Jones made a motion to approve re-employment of district and site administrators as listed on Attachment I. Jerrold Moser seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

- D. Discuss and take possible action regarding the employment of the superintendent and extension of the superintendent's contract.

Matt Nelson made a motion to approve employment of the superintendent and extension of the superintendent's contract by 1 year through June 30, 2029 and to increase the salary by six (6) percent. Derek Jones seconded the motion. The votes were recorded as follows:

|               |     |
|---------------|-----|
| Matt Nelson   | Yes |
| Derek Jones   | Yes |
| Neal Cast     | Yes |
| Jerrold Moser | Yes |
| Layne Jones   | Yes |

Motion passed.

#### **VIII. NEW BUSINESS**

*Discussion and possible action regarding new business. This business, in accordance with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.*

There was none.

#### **IX. SUPERINTENDENT'S REPORT**

Dr. Eichelberger reported that enrollment has remained steady. We are down 4 students from February but are still up 107 students over last year. He said some metro districts have experienced a drop in enrollment.

The Piedmont Career Fair was held on March 5, 2026 and doubled attendees from last year with 70 candidates participating.

He shared a photo from the Foundation's recent Gala. He complimented the Foundation board members on the great job they do with the Gala and raising funds and all the ways they benefit the students.

DUCK week is this week and there are many activities planned with those being shared on the website and social media. He encouraged patrons and staff to participate.

Dr. Eichelberger shared a rendering of Stone Ridge Intermediate and he expressed appreciation for administrative staff that have worked on building schedules and coordinating transfers.

He identified that there was a conflict with the May regular board meeting as that date was the only date available for the graduation venue. A special board meeting will be scheduled for Monday, May 4, 2026 at 12:00 p.m. Noon to replace the regular board meeting.

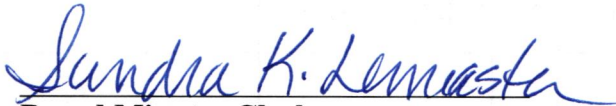
#### **X. ADJOURNMENT**

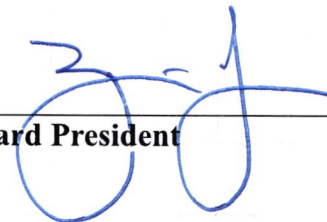
At 7:27 p.m., Matt Nelson made a motion to adjourn. Jerrod Moser seconded the motion.

The votes were recorded as follows:

|              |     |
|--------------|-----|
| Matt Nelson  | Yes |
| Derek Jones  | Yes |
| Neal Cast    | Yes |
| Jerrod Moser | Yes |
| Layne Jones  | Yes |

Motion passed.

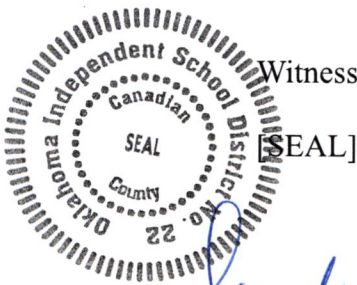
  
**Board Minutes Clerk**

  
**Board President**

I, the undersigned, Minutes Clerk of the Board of Education of Piedmont Independent School District No. Twenty-Two of Canadian County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Canadian County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday and holidays, notice of the time, place and agenda of this meeting was posted on the Piedmont Public Schools website and also in prominent public view at the location of the meeting.

Witness my hand and seal of this school district on this 9th day of March, 2026.



  
**Board Minutes Clerk**

**Attachment A  
Encumbrances**

| Accounts Payable               |                 |         |               | Payroll               |                 |             |                 |
|--------------------------------|-----------------|---------|---------------|-----------------------|-----------------|-------------|-----------------|
| Fund                           |                 | PO #s   | Amount        | Fund                  |                 | PO #s       | Amount          |
| 11                             | General Fund    | 579-639 | \$374,152.08  | 11                    | General Fund    | 70001-71429 | \$39,700,367.51 |
| 21                             | Building Fund   | 40      | \$26,533.00   | 21                    | Building Fund   | 70002-70009 | \$474,288.03    |
| 22                             | Child Nutrition | 10      | \$1,200.00    | 22                    | Child Nutrition |             | \$              |
| 32                             | Bond 32         |         | \$            |                       |                 |             |                 |
| 33                             | Bond 33         |         | \$            |                       |                 |             |                 |
| Accounts Payable Change Orders |                 |         |               | Payroll Change Orders |                 |             |                 |
| 11                             | General Fund    | 540     | \$ 9.93       | 11                    | General Fund    |             | \$              |
| 21                             | Building Fund   |         | \$            |                       |                 |             |                 |
| 22                             | Child Nutrition |         | \$            | 22                    | Child Nutrition |             | \$              |
| TOTAL                          |                 |         | \$ 401,895.01 | PAYROLL TOTAL         |                 |             | \$40,174,655.54 |
| GRAND TOTAL \$ 40,576,550.55   |                 |         |               |                       |                 |             |                 |

**Attachment E  
Fundraisers  
FY26**

| Site | Activity Account Name | Activity Account # | Fundraiser                                     |
|------|-----------------------|--------------------|------------------------------------------------|
| HS   | Band                  | 846                | Diamond Fundraising - Food & Merchandise Sales |
| PI   | Principal             | 951                | Rising Cane's Food Sales                       |
| PES  | PTO                   | 963                | Okarche Cinnamon Roll Sales                    |
|      |                       |                    |                                                |

**Attachment F  
Overnight Trip Requests  
FY26**

| Site | Group/Club          | Destination    | Event                                | Dates of Travel            | Staff/Chaperones Traveling                           |
|------|---------------------|----------------|--------------------------------------|----------------------------|------------------------------------------------------|
| D    | Reading Support     | Plano, TX      | Science of Reading Train the Trainer | 05-11-2026 thru 05-15-2026 | Amy Bixler, Jennifer Wilcox                          |
| HS   | Special Olympics OK | Stillwater, OK | Special Olympics Summer Games        | 05-13-2026 thru 05-15-2026 | Katie Baker, Amanda Gifford, Misty Orr, Richelle Gee |
| D    | Reading Support     | Plano, TX      | Science of Reading Train the Trainer | 07-19-2026 thru 07-23-2026 | Amy Bixler, Jennifer Wilcox                          |
| HS   | Yearbook Advisor    | Austin, TX     | Josten's Adviser University          | 07-13-2026 thru 07-15-26   | Keela Morgan                                         |

**Attachment C  
Employment**

| <b>Employment FY26</b> |                   |                                                            |                        |                     |                       |
|------------------------|-------------------|------------------------------------------------------------|------------------------|---------------------|-----------------------|
| <b>Last Name</b>       | <b>First Name</b> | <b>Certified Professional Support Adjunct Hourly/Daily</b> | <b>Site/Assignment</b> | <b>New/Existing</b> | <b>Effective Date</b> |
| Blackburn              | Kelsey            | Support                                                    | CCC/Hourly TA          | New                 | TBD                   |
| Dailey                 | Nancy             | Support                                                    | SR/Paraprofessional    | New                 | 02/12/26              |
| Karn                   | Asmita            | Unpaid                                                     | IT/ Intern             | New                 | 02/24/26              |
| Martini-Massad         | Mika              | Hourly                                                     | SR/ Recess Monitor     | Existing            | 02/25/26              |
| Menchaca               | Jonathon          | Hourly                                                     | NW/Cafeteria Monitor   | Existing            | 02/23/26              |
| Zamudio                | Nathan            | Support                                                    | IT/ Tech Specialist I  | Existing            | 03/02/2026            |

| <b>Resignations//Retirements/Terminations/Leave of Absence</b> |                   |                                               |                                         |                       |          |
|----------------------------------------------------------------|-------------------|-----------------------------------------------|-----------------------------------------|-----------------------|----------|
| <b>Last Name</b>                                               | <b>First Name</b> | <b>Certified Professional Support Adjunct</b> | <b>Site/Assignment</b>                  | <b>Effective Date</b> |          |
| Anderson                                                       | Cadance           | Hourly                                        | CCC/Teacher Assistant                   |                       | 03/18/26 |
| Alsobrooks                                                     | Christine         | Adjunct Coach                                 | HS/Pom Coach                            |                       | 02/23/26 |
| Baker                                                          | Cassidy           | Extra Duty Only                               | HS/Cheer Sponsor                        |                       | 05/22/26 |
| Buchanan                                                       | Alex              | Support                                       | D/Bus Driver                            |                       | 03/20/26 |
| Chasteen                                                       | Julie             | Certified                                     | MS/Special Education                    |                       | 05/22/26 |
| Cordonnier                                                     | Racheal           | Hourly                                        | PES/ ClubHouse Supervisor               |                       | 02/27/26 |
| Feuerborn                                                      | Kara              | Certified                                     | PI/English & Social Studies             |                       | 05/22/26 |
| Gust                                                           | Cassie            | Extra Duty Only                               | HS/Pom Sponsor                          |                       | 06/30/26 |
| Holt                                                           | Jessica           | Certified                                     | PES/Special Education (Resign from LOA) |                       | 05/22/26 |
| Sawyers                                                        | Hannah            | Certified                                     | MS/English Teacher                      |                       | 03/13/26 |
| White                                                          | Lynda             | Certified                                     | D/PT Child Find Coordinator             |                       | 05/22/26 |

| <b>Wildcat Clubhouse Childcare</b> |                   |               |                   |                     |                       |
|------------------------------------|-------------------|---------------|-------------------|---------------------|-----------------------|
| <b>Last Name</b>                   | <b>First Name</b> | <b>Hourly</b> | <b>Assignment</b> | <b>New/Existing</b> | <b>Effective Date</b> |
| Boyer                              | Hannah            | Hourly        | PES/Worker        | Existing            | 03/09/26              |
| Bunce                              | Leyton            | Hourly        | PES/Worker        | Existing            | 03/02/26              |
| Miller                             | Alisha            | Extra Duty    | PES/Supervisor    | Existing            | 02/24/26              |
| Phillips                           | Zachary           | Hourly        | PES/Worker        | Existing            | 03/09/26              |
| Siefke                             | Jared             | Hourly        | PES/Worker        | Existing            | 03/06/26              |

| <b>Substitute Teachers</b> |                   |                   |                       |
|----------------------------|-------------------|-------------------|-----------------------|
| <b>Last Name</b>           | <b>First Name</b> | <b>Substitute</b> | <b>Effective Date</b> |
| Kuriyama                   | Goldie            | New               | 3/9/2026              |
| Mccabe                     | Kristen           | New               | 3/9/2026              |
| McCauley                   | Richard           | New               | 3/9/2026              |
| Mudd                       | Vincent           | New               | 3/9/2026              |
| Ratzlaff                   | Logan             | New               | 3/9/2026              |
| Roy                        | Mason             | New               | 3/9/2026              |
| Smith                      | Tahla             | New               | 3/9/2026              |
| Vincent                    | Renee             | New               | 3/9/2026              |

| <b>Athletic Events/Sports Camps/Tournaments/Recreation/Seasonal Extra Duty Assignments</b> |                   |                        |
|--------------------------------------------------------------------------------------------|-------------------|------------------------|
| <b>Last Name</b>                                                                           | <b>First Name</b> | <b>Assignment Type</b> |
| Cope                                                                                       | Talon             | Recreation Worker      |
|                                                                                            |                   |                        |

**Attachment H**  
**Superintendent's Executive Team**  
**FY27 Employment Renewal**

| <b>Last Name</b> | <b>First Name</b> | <b>Position/Title</b>                    |
|------------------|-------------------|------------------------------------------|
| Balenseifen      | Patricia          | Chief Human Resources Officer            |
| Buckner          | Tommy             | Chief Technology Officer                 |
| Campbell         | Lisa              | Assistant Superintendent                 |
| Davis            | Brenda            | Executive Director - Academic Services   |
| Fuller           | Jennifer          | Chief Financial Officer                  |
| McCall           | Scott             | Executive Director - Special Services    |
| Melton           | Mark              | Executive Director - Secondary Education |
| Wright           | Eddie             | Executive Director - Operations          |

**Attachment I**  
**District & Site Administrator**  
**FY27 Employment Renewal**

| <b>Last Name</b> | <b>First Name</b> | <b>Initial Assignment</b>                |
|------------------|-------------------|------------------------------------------|
| Ballard          | Scott             | Security Coordinator                     |
| Baustert         | Amanda            | Assistant Principal                      |
| Ballard          | Scott             | Security Coordinator                     |
| Bixler           | Amy               | Assistant Director of Academic Services  |
| Black            | Jacob             | Strength & Conditioning Coordinator      |
| Bodell           | Tyler             | Principal                                |
| Cannon           | Brett             | Assistant Principal                      |
| Coleman          | Keith             | Assistant Athletic Director              |
| Cook             | Matthew           | Assistant Principal                      |
| Critchfield      | Joshua            | Director                                 |
| Edge             | Mashon            | Assistant Principal                      |
| Farley           | Scott             | Principal                                |
| Ford             | Erik              | Assistant Athletic Director              |
| Hall             | Jeff              | Administrative Intern                    |
| Hodges           | Stephanie         | Principal (New Stone Ridge Intermediate) |
| Jewell           | Jennifer          | Principal                                |
| King             | Kara              | Principal                                |
| Knox             | Jayne             | Assistant Principal                      |
| Lemaster         | Sandra            | Compliance Coordinator                   |
| Luttmer          | Robert            | Assistant Principal                      |
| Martin           | Kaci              | Assistant Principal                      |
| Merrell          | Stacia            | Assistant Principal                      |
| Milner           | Amanda            | Transportation Route Coordinator         |
| Pruitt           | Erin              | Principal                                |
| Rhoades          | Sara              | Assistant Principal                      |
| Ross             | Shantaya          | Assistant Principal                      |
| Ruiz             | Joy               | Student Information Coordinator          |
| Selph            | Zachary           | Assistant Principal                      |
| Shellenberger    | Matthew           | Athletic Director                        |
| Skokowski        | Brandi            | Principal                                |
| Taylor           | Jamie             | Assistant Principal                      |
| Thomas           | Riley             | Communications Coordinator               |
| Warner           | Jennifer          | Principal                                |
| Zook             | Darnell           | Director                                 |