

Date: March 12, 2026
Where Held: School Library/Media Room
Members Present: V. Nolan, D. Brean,
J. Wratten, C. Grey
Student Board Member: Absent
Others Present:
Ronald Wheelock, Superintendent
Tiffany Lopez, Business Manager
Christa Case, District Clerk
Parents and Community Members

Type of Meeting: Regular Meeting
Presiding Officer: V. Nolan
Members Absent: B. Whitacre

I. PLEDGE OF ALLEGIANCE & CALL TO ORDER

Following the pledge, the March 12, 2026 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board Vice-President, V. Nolan.

II. CONSENT AGENDA

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Consent Agenda consisting of Approval of: Minutes dated January 20, 2026 – Regular Meeting, Minutes dated February 10, 2026 – Regular Meeting; Warrants - **General Fund**: Warrant #50 dated January 31, 2026 in the amount of \$164,616.20, Warrant #60 dated February 9, 2026, in the amount of \$65,259.23, Warrant #61 dated February 13, 2026 in the amount of \$116,276.95, Warrant #63 dated February 12, 2026 in the amount of -100.00, Warrant #64 dated February 23, 2026 in the amount of \$4,007.32, Warrant #65 dated February 27, 2026 in the amount of \$117,741.62; Cafeteria Fund: Warrant #12 dated February 9, 2026 in the amount of \$738.37; Capital Fund: Warrant #8 dated February 9, 2026 in the amount of \$1,757.25, Warrant #9 dated February 23, 2026 in the amount of \$750.99, as presented.

Motion carried: 4-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Agenda for the March 12, 2026, as amended.

Discussion: Add Executive Session to discuss matters relating to contractual personnel.

Motion carried: 4-0

B. Board Vice-President Communications:

- Mr. Wheelock shared that the Board of Education would be acting on a resolution accepting the resignation of Bernard Whitacre, School Board President due to prevailing health issues. Bernie was found to be deeply humbled to serve on the Board and we wish him well.

C. District Clerk Communications:

- Ms. Case shared that nominating petitions for the open seats on the Board of Education will be available for pickup on April 1st and must be received by the District Clerk no later than 5:00 pm on April 20, 2026.

D. Business Communications:

- Ms. Lopez reviewed the 2nd draft of the tentative 2026-2027 school budget. Total proposed budget is \$8, 558,623. This is a 2.97% increase from 2025-2026. Increases and decreases in Administrative, Capital, and Program Budget. Proposed tax levy increase is 2%.

E. Superintendent Communications:

- Mr. Wheelock shared that the Academic Recognition Policy is still in review. The SBI BOCES Regional Showcase will be held March 25th at 5:00 pm. The bidding process is underway for the Capital Project. Bids will be received soon. The project committee has decided to add in replacing the phone system. The district may purchase the phone system from BOCES outside of the Capital Project. Friday, March 20th is a Superintendent's Conference Day. Teachers and support staff are signed up for a variety of workshops.

IV. PUBLIC FORUM:

- A community member requested an update on the Superintendent search. V. Nolan shared that this is a confidential search, but work on scheduling a Board meeting where Dr. Kilburn can attend to share updates.

V. OLD BUSINESS:

A. Approval of: 2nd Reading – Policies

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 2nd Reading of the following policies, as attached:

Policy #5010 – District-Wide Safety Plans and Building Level Emergency Response Plans

Policy #5041 – Purpose Use and Administration of District Digital Information Systems

Motion carried: 4-0

VI. NEW BUSINESS:

A. CSE Recommendations

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the provision of services as recommended by the Committee on Special Education for the following numbers: 12331, 12192, as attached.

Motion carried: 4-0

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Christa Case, District Clerk

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B. Approval of: 2026 Notice of Annual Meeting, Budget and Election

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 2026 Notice of Annual Meeting, Budget, and Election, as attached.

Motion carried: 4-0

C. Approval of: Election Inspectors

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the following persons as Election Inspectors for the School Budget Vote and Election of Board Member scheduled for May 19, 2026: Sue Scully, Jensen Tanney, Shelby Brooks, Karen Curtis, Lori Fitzpatrick, Alecia Chrysler, Jennifer Wagner, Lisa Farmer, and substitute Juliet Abrams.

Chairman of Election: Christa Case.

Motion carried: 4-0

D. Approval of the 2026-2027 Brookfield Central School District Calendar

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 2026-2027 Brookfield Central School District Calendar, as attached.

Motion carried: 4-0

E. Approval of: Cooperative Bidding Resolution – DCMO BOCES

Motion was made by D. Brean, seconded by J. Wratten,

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES area in New York, and to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating members; (3) that it will award contracts based on information provided from the bid; (4) abide by the Award of the BOCES Board; (5) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion carried: 4-0

F. Personnel: Appointment of Boys Modified Baseball Coach

Motion was made by D. Brean, seconded by J. Wratten, the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Logan Reed as Boys Modified Baseball Coach for the 2025-2026 spring sports season. Such appointment is contingent upon Logan obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

Motion carried: 4-0

G. Acceptance of Resignation – Board Member and School Board President

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon recommendation of the Superintendent, accepts the resignation of Mr. Bernard Whitacre as a member and President of the Brookfield Central School Board of Education, as evidenced by his letter dated February 18, 2026, effective February 18, 2026.

Motion carried: 4-0

H. Election of Board Officers

Nominations for School Board President: J. Wratten nominates: V. Nolan for Board President, seconded by: D. Brean. There were no other nominations for Board President.

A. President

Motion was made by J. Wratten, seconded by D. Brean, that V. Nolan be elected President of the Board of Education for the remainder of the 2025-2026 fiscal year.

Motion carried: 4-0

Oath of Office administered.

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Tiffany Lopesz, Business Manager

Christa Case, District Clerk

Parents and Community Members

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Presiding Officer: V. Nolan

Members Absent: B. Whitacre

Nominations for School Board Vice President: D. Brean nominates: C. Grey for Vice President, seconded by: J. Wratten. There were no other nominations for Board Vice President.

B. Vice President

Motion was made by J. Wratten, seconded by D. Brean, that C. Grey be elected Vice President of the Board of Education for the remainder of the 2025-2026 fiscal year.

Motion carried: 4-0 *Oath of Office administered*

VII. Executive Session

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education enters Executive Session at 7:57 p.m. for the purpose of discussing contractual matters. Tiffany Lopesz was invited to attend Executive Session.

Motion carried: 4-0

School Board Vice-President, V. Nolan appointed Ronald Wheelock as Clerk Pro Tem in the absence of the District Clerk.

Board Member, J. Wratten moved, seconded by Board Member, D. Brean that the Board returns to open session at 11:03 p.m.

Motion carried: 4-0

No action was taken by the Board following Executive Session.

VIII. Adjournment

Motion was made by School Board Member, J. Wratten, seconded by D. Brean, that the Board adjourn the March 12, 2026 meeting at 11:03 p.m.

Motion carried: 4-0