Swallows Charter Academy
Regular Board Meeting

Mission

The mission of Swallows Charter Academy is to encourage all students to strive for academic excellence by providing content-rich curriculum in a safe environment that nurtures character development and supports creative expression.

Date & Time:
Monday, March 9, 2026
5:30 Regular Meeting
and Executive Session

EXECUTIVE SESSION – PERSUANT TO CRS24-6-402(4): AN EXECUTIVE SESSION WILL BE CONDUCTED TO DISCUSS PROPERTY (A), TO RECEIVE LEGAL ADVICE FROM AN ATTORNEY (B), CONFIDENTIAL MATTERS REQUIRED BY STATE OR FEDERAL LAW (C), SECURITY ARRANGEMENTS OR INVESTIGATIONS (D), CONTRACT NEGOTIATIONS (E), PERSONNEL MATTERS (F), PROTECTED DOCUMENTS CONSIDERATIONS (G), AND STUDENT PERSONNEL (H).

Location:
101 Civic Center Dr.
Pueblo West, CO 81007
(High School Commons)

1. K. Roberts calls meeting to order and Pledge of Allegiance at 5:34pm
2. **Roll Call - Board Members Present:** K. Roberts, President, L. DeHerrera, Vice President, S. Sandstrom, Treasurer, E. McWhorter, Secretary, J. Reese, Board Member, **Administration/Staff Present:** Mr. Hawken, Dr. Meyer, Dr. Compton, T. Edson assisting with minutes.
3. **Motion to amend agenda - Add Revenue Generation under Work Session-** Motion made by K. Roberts, with second byLaura DeHerrera
   Resolved by roll call
4. **Open forum**
5. **Presentations:**
   1. GT Student Presentation - Delores Vigil said art students are identified by Mr. Wolnick, then they are tested. Mrs. Vigil explained GT Art Adjudication then introduced Isabella Archulta who presented her art pieces. Isabella wants to be an architect or a tattoo artist. Within art, she is challenged more, she just joined the art guild and they are encouraged to take more and are challenged.
   2. Safety Committee - Matt Hawken, identified issues after a safety walk.
   3. Accountability Committee - Matt Hawken met with the finance committee and approved tier 3 with ESS curriculum. They ordered curriculum and ESS helps struggling readers. With Step Up to Writing they hope to bring out the trainer again in August.
6. **Information from the Board**
   1. League Retreat - All enjoyed and learned varying subjects.
   2. Budget Report - Sarah Sandstrom said we were where we needed it to be. Mid march just over half of our expenditures. Food services are playing catch-up. No changes to the budget at this time.
   3. Policy Revisions on Executive Director Evaluation - Needs to include the Mission and Vision of the School and 4 max goals. Update on the goals monthly.
7. **Information from the Executive Director/Administration**

1. League Retreat -
2. Preschool Update/Water Rights - Good news , signed contract for 2 shares for water rights. Needed to find origination documents.Won issue with curbs and gutters. Should only need to do curb and gutter on new build Thank you to Paula McPheeters and Kathryn Meyer.
3. Spartan Homeschool Enrichment Program Brochure - wonderful opportunity for families, would like to double or triple the attendance next year.
4. Financial Controls/Policies - cash handling, in packet, review and bring it back next month.
5. Others - congratulate the boys basketball team, never won the first round
    - Other records set
    - Digital delusion
    - Spring Break
    - Track meets every week

8. Work Session

1. First Reading: Facility Usage Policy - Find out square footage, Not to exceed 3,500, add recommendations for next month
2. Background Policy -
    - Where do we distinguish between volunteers and others
    - Define "volunteer"
    - Have volunteer categories
3. Strategic Plan Revisions - Cover in June Retreat or at May Board Meeting
4. Revenue Generation - Bond payment went up by $400,000.
    - Add Online Middle School
    - Pre-school design - add a 4th classroom and take out winter playground
    - Add another 8th grade rotation, add 5th grade

9. Consent Agenda

1. Motion made by K. Roberts, with second byLaura DeHerrera
Resolved by roll call
2. Approval of Employee Status Changes
3. Additional Early Graduates

10. Action Items

1. **Financial Controls/Policies**
2. **Digital Delusion Book**
3. **Repeal Policy E6KJ, LD**

11. Executive Session: *PERSUANT TO CRS24-6-402(4): AN EXECUTIVE SESSION WILL BE CONDUCTED TO CONFIDENTIAL MATTERS REQUIRED BY STATE OR FEDERAL LAW ©*

1. K. Roberts moves to Break to Executive Session at 8:32pm, L. DeHerrera 2nd, roll call carries. All Board Members, Administrators Dr. Compton, Dr. Meyer, Matt Hawken present. K. Roberts moves to exit Executive Session, S. Sandstrom 2nd . Motion carries. Board moves out of Executive Session at 8:47 pm.

2. **Assignments Recap**

3. **Look at legislators that the board would like to reach out to**
4. **Review Financial Controls/Policies**
5. **2-3 Strategic Plan goals to replace completed ones, integrate survey Results Into That**
6. **Write 2 policies on background checks**
7. **Revise facility usage policy with square footage allotment**
8. **New committee for Executive Director Review needs to meet**
9. **Bring forward next year's budget**
10. **Bring back minutes from February meeting**

12. **Adjourn Motion:** Motion made by K. Roberts, with seconded by Sarah Sandstrom, Resolved by roll call adjourned at 8:50 p.m.

4/13/26 — Date Approved

President

Secretary