

Instructional Council Meeting

Date: 04/13/26 2:30- 3:20pm

Location: Angela's Office B109

Gr PreK/K/1: Victoria Chan Gr 2/3: Kayla Mosca Gr 4/5: Waylen Wilson Gr K-8 Sped: Christine Torres Gr 6-8 GenEd: MD Lobato Gr PreK-5 Specials: ~~Amanda Flippe~~ Gr 6-8 Electives: Heather Hagler Interventionists, SLP, Indian Ed, Union: Aubry Ruple Community Impact Coordinator: Willa Correia Kuehn Parent: Reinhardt	<i>Non-Voting:</i> Chairperson: Amy Ford Co-Chair: Angela Boltman <i>Also Present:</i> Felicia Mondragon (Principal), Aimee Sewell (Asst. Principal), Betty Gore (Teaching and Learning Coach)
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Agenda Item	Issue	Actions
<i>check-ins (Ford)</i> <i>Betty</i>	temperature check? fist of 5 I-ready testing schedules/info	3- 4 EOY testing (i ready and amira) is becoming crowded. Closing date is May 22 1st week of May, iReady ELA will open 2nd week of May, iReady Math will open Make-ups need to be administered by 1st week of May if you want Ms. Gore to do them, otherwise, teachers administer make-ups *field day is May 14
<u>MS ideas for master schedule</u>	*Wanting a common time at the end of the day for family meetings, rehearsals, performances, and longer advisory block *Video announcements so	*Propose a Master Schedule Task Force Master schedules need to be finalized by Jan 1 (for the following school year) Intervention Time Blocks • How we do intervention needs to be a discussion:

	that we can dive right into teaching without a morning advisory *Students go to their advisor before the 7:30 bell rings to get tech/turn in phones *If they arrive after the bell, they borrow tech from their current first period and turn their phones into their first period teacher (they can pick up their tech from their advisor at their next passing period)	• SE and GE elementary teachers will need to discuss how pull out models will work, speech minutes, etc. • Entertain the idea of grade levels working together to determine how to best serve students: Reading Interventions pulls a small group of 5, Teacher A pulls to serve Tier 3 interventions, Teacher B serves Tier 2 interventions. EAs can work with enrichment/on-level opportunities. Ramirez can continue to pull for enrichment. • IC proposes 60 mins for intervention, if it works with the instructional minutes. See next item. Master Schedule: • "Non-negotiables" are listed. Green blocks are specials blocks. 5th grade will maybe get a mini "wheel" of electives on Wednesday. Lunch is orange. • Grade level teams (with the SPED counterparts) will need to determine how to schedule their instructional minutes. • MUST have 3 recesses per day for a total of 30 mins- add it to the schedule so it is incredibly clear • MUST be given the opportunity to eat for 30 mins • Needs to be 10 minutes between specials classes (bottom section in pink is not quite accurate as of right now) • 45 minute specials
<u>SY26-27 master schedule</u> (Mondragon)	intervention blocks	-Flippo has questions about the master schedule pertaining to transition times. According to the teacher's union, there should be transition time between classes and the last 3 classes of the day have 0 transition time for specials ... also which is accurate, the top specials schedule or the bottom? They don't match. The bottom half is not accurate- just look at the top section because transitions are built in -Does that mean either kinder or 1st don't get art or music because art and music won't be here 2 days out of the week? According to the top schedule kinder and 1st share a time slot which only works if specials are 5 days a week

<i>snoop den implementation</i>	timeline	Principal received all the family traits for all our families. We need help working on getting the tickets made and printed up, and getting information out to the staff on how to give them out. Middle schoolers prefer a store as incentives to cash in merits - maybe MS can meet with Willa to further discuss/plan. Donations are here. Snoop den will begin in August. Does someone want to design the Snoop Den tickets? Mid-School Merits: • Student suggestions align with what Willa proposed with the school store • Merit room can be run out of the Snoop Den • Willa can meet with Mid-School for next steps
<i>writing curriculum adoption</i>	logistics	Aligns with 90 Day plan, discussion needs to continue Improving writing through quality instruction is part of our 90 Day Plan focus. • Maybe school-wide? Lexia? Step up to Writing? • Step Up to Writing- Chan would like us to look at the demo information for your grade band with Step Up to Writing.
<i>classroom behavior management needs (Lobato)</i>	propose a survey to staff asking if they need support with behavior management needs	From Principal: Wants to know about specific concerns, before a Survey is considered. From concerned teachers: The survey would be to gather this information so that our admin knows how to best support our staff. For example, Do gen ed teachers know how/when to start an FBA/BIP? Do teachers feel confident in building a positive classroom culture? What support do they need for that? Do they need modeling of lessons, etc? Do teachers need mentors??
<i>attendance tracking for layer plans (Lobato)</i>	Teachers are feeling overwhelmed having to enter repeated absences to the Attendance Tracker Google	Attendance Tracker that Teachers Complete • The data from this in-house Google Form gets used on PED reports

	Form when Latoya could be pulling reports and submitting names directly. Teachers are wanting to know if we can have her do all of that for us.	• Helps ensure that teachers have done your part (i.e. called families, documented in Synergy) so the attendance team can put together a plan. DOJO IS NOT SYNERGY. Please ensure that communication is logged! • We do need YOU to continue to do the attendance tracker • If you have concerns about a student, you can send an email to the attendance team if you want to ensure a student is on their radar. • Advisory teacher in Mid-School will report, but if a student is consistently missing period 1 or math, that content teacher can also communicate home and with the attendance team.
<i>New 90 Day Plan</i>	Need separate group to IC	The NEW 90 Day Plan • Proposal for a 90 Day Team meeting <i>as well as</i> Instructional Council for next school year • New 90 Day Plan guidelines • Consider: Will one person on the grade-level team sit on IC, and the other on the 90 Day team? • IC is a paid stipend; the 90 Day team is not.
<i>grade level supply lists SY26-27</i>		Add to next IC meeting's agenda
<i>Another IC meeting</i>	Do we need a May meeting? Date: 4/27	Yes, because we will need to work on our 90 day plan one more time Next IC will be April 27th- 2:20-4:00 (Master Schedule and grade level supply list and writing curriculum and behavior management)