



Jupiter High School Student Government Association

Officer Candidate Application

Name: _____

Student #: _____

Class of: _____

Position Seeking: _____

Circle one: Class SGA

What is the difference between *Class Office* and *Student Government Association (SGA)*?

Class Office:

- Class Officers are strictly responsible for their class; i.e.: freshman, sophomore, junior, & senior.
- Class Officers' top priority is to fundraise for their class and make class activities affordable for the majority.
- **Junior Class Officers** are responsible for prom activities, and any class related events (i.e.: class breakfast, etc.).
- **Senior Class Officers** are responsible for Grad Bash, and any class related events (i.e.: class breakfast, etc.).
- Class Office requires a lot of your personal time. You should have a semi-cleared schedule. There are weekly meetings, monthly general meetings and several activities that may conflict with your schedule. You NEED to PLAN AND ADJUST your calendar if you are going to be a Class Officer.

Student Government Association (SGA):

- Student Government is one of the most important school organizations because it is the only organization/club that represents the entire student body.
- Student Government spearheads Homecoming, pep rallies, teacher and student appreciation activities, spirit days, elections and much more.
- Student Government is an active member of the Palm Beach County Association of Student Councils. We attend meetings all over Palm Beach County. We are also active at the district (D5), state (FASC), and regional (SASC) level. We attend many conferences, conventions, and workshops throughout the year.
- Student Government requires a lot of your personal time. You should have a semi-cleared schedule. There are weekly meetings, monthly general meetings, regular county & district meetings, and several activities that may conflict with your schedule. You NEED to PLAN AND ADJUST your calendar if you are going to be a Student Government Officer.



Jupiter High School Student Government Association

Officer Candidate Application

Candidate Packet Checklist: Make sure the following items have been accomplished before submitting your packet!

- ☐ Read, review, and understand ALL the candidate requirements and complete the **Candidate Acknowledgement** form.
- ☐ Read and review the Duties of Officer section for *Class Officers* or *Student Government Officers* in their constitutions, respectively.
- ☐ Complete and sign the **Duties of Officer & Ethical Behavior Agreement** form.
- ☐ Complete and sign the **Campaign and Procedures** form.
- ☐ Sign and obtain parental approval on the **Parental Approval** form and the **Videotape Approval** form.
- ☐ Get all required signatures on your **Recommendations** form:
 - o Recommendations from your teachers
 - o Clearance from the Obligations Office
 - o Guidance & Administrative Approval (**MUST HAVE ALL OTHER SIGNATURES FIRST**)
- ☐ Prepare a **campaign speech** of no more than 1 minute, introducing yourself by name and office on the JHS TV announcements, even if running unopposed.
 - o Videos have to be filmed horizontally. No vertical video (TikTok style). We air on YouTube which has a 12:9 rectangle, landscape ratio.
 - o **Campaign speech recordings must be submitted by email to the respective advisor(s) when the application is submitted, by 3pm - April 16, 2026.**
- ☐ **SGA Officer** candidates must submit a **Project of the Year Outline** (separate).
Class Officer candidates must submit a signed **Roles & Expectations form** (separate).
- ☐ Note the following dates in your planner:
 - o **Officer Packet** due by 3pm – April 16th, 2026
 - o **Campaign Speech** to be submitted **digitally** 3pm – April 16th, 2026
 - o **Voting** – April 29th-30th, 2026, during both lunches.
- ☐ Submit completed **Officer Candidate Packet & Campaign Speech** by April 16th, 2026 by 3pm. **No late packets will be accepted.**

Student Government

Mr. Toyota

jake.toyota@palmbeachschools.org

Room 5-206

Class of 2028

Ms. Guillaume & Mrs. Jeffs

glorie.guillaume@palmbeachschools.org

caroljanine.jeffs@palmbeachschools.org

Guidance & Room 5-207

Class of 2029

Ms. Ellis

rachel.ellis@palmbeachschools.org

Portable 20



Jupiter High School Student Government Association

Officer Candidate Application

Name: _____ **Graduation Year:** _____

Student Number: _____ **Birth Date:** _____ **GPA:** _____

Address: _____

Phone Number: _____ **Cell Phone:** _____

Email Address: _____

List all extracurricular activities and positions you participate in at school and outside of school: *(work, church, community, sports, clubs, etc.)*

_____	_____
_____	_____
_____	_____
_____	_____

Teacher Recommendations: *Candidates must obtain recommendation signatures from their current teachers to be eligible to run for office. The candidate must not have received any unsatisfactory conduct grade for the marking period prior to the election.*

Period	Course	Teacher Name	Signature



Jupiter High School Student Government Association

Officer Candidate Application

Candidate Acknowledgement

All students who are currently enrolled and meet the Palm Beach County criteria below are eligible to seek any officer position.

- A.** The candidate must have a **3.0 unweighted GPA** and attend Jupiter Community High School.
- B.** All SGA officers shall be official **SGA Representatives**.
- C.** The SGA President shall be a senior and all other elected officer positions shall be a junior or senior who has been in the class for two years prior to their term in office unless there are special circumstances. The remaining shall be sophomores, juniors, or seniors at Jupiter Community High School.
- D.** Elected SGA officers are required to hold a previously appointed position.
- E.** All Class Offices are open to any enrolled student of their respective class.
- F.** All SGA officers must attend the **South Florida Leadership Training Camp, June 8th-12th, 2026**. SGA will cover half the cost of camp and the officer is responsible for the other half which is \$212.50.
 - For SGA officers who are unable to attend, they must show proof of attendance to any other leadership training program or opportunity instead.
- G.** All SGA officers must commit to registering for the **Leadership Skills 5th period class**.
- H.** Each student seeking elected office will present a petition containing the following:
 - 1. **Student Government Officer Candidates:** 50 signatures from students in grades 9 - 11.
 - 2. **Class Officer Candidates:** 20 signatures from students in the grade they represent.
 - 3. The forms listed below signed by the student and a parent/guardian:
 - **Candidate Acknowledgment**
 - **Duties of Officer**
 - **Campaign Rules and Procedures**
 - **Parental and Videotape Approval**
 - 4. Completed and signed **Recommendations** form.
 - 5. **1 minute campaign speech** recording, submitted to Advisor via email (see page 2)
- I.** Candidates must turn in a completed packet by 3pm on April 16th, 2026 to respective Advisors (see page 2). **No late packets will be accepted.**
- J.** Candidates who fail to complete any of the packet requirements will forfeit their candidacy for office.

I, _____, meet the above qualifications to seek an officer position as verified by the signatures below.

Student's Printed Name

Student's Signature

Date

Parent's Printed Name

Parent's Signature

Date



Jupiter High School Student Government Association

Officer Candidate Application

Duties of Officer & Ethical Behavior Agreement

- A.** Each officer must demonstrate and abide by the highest ethical standards. The following MAY result in candidate disqualifications and/or, if elected, removal from office:
- The posting of inappropriate pictures on a website that shows the student in possession of any illegal substance or partaking in any illegal act.
 - The posting of inappropriate comments on a website or engaging in cyber bullying.
 - Any violation of the School Board's Code of Conduct that results in disciplinary action.
 - Being found guilty of a felony.
 - Being found guilty of a misdemeanor, which if the student had been adult, would have been classified as a felony.
- B.** Officers are bound to the duties outlined in their respective constitutions or agreements, where failure to uphold these responsibilities may result in a removal from office.
- C.** Any officer may be put on probation if they:
- Do not actively participate on appointed committees as reflected in the weekly task sheets.
 - Accumulates more than 15 unexcused absences in a semester.
 - Has a grade point average drop more than five tenths (.5) in any semester and/or their cumulative grade point average drops below 3.0 for an officer or chairperson.
 - Engages in conduct that does not positively reflect on the integrity of a member of the Jupiter High School Student Government Association, including behavior in other classes, during extracurricular activities, on school-sponsored trips, and demonstrated through social media posts.

I, _____, am a candidate for Class / SGA Office (**Circle One**). I have read and understand all the requirements of being an officer listed above. In addition, I realize the MASSIVE responsibilities and time commitment required. I have read the Student Government Constitution or Class Office Duties, respectively, and the job description for my chosen position. I understand that failure to comply with any of the requirements listed in the constitution and this application will result in my removal from office.

Student's Printed Name

Student's Signature

Date

Parent's Printed Name

Parent's Signature

Date



Jupiter High School Student Government Association

Officer Candidate Application

Campaign Rules and Procedures

All candidates must abide by the following rules and procedures during campaigning:

1. The SGA will be responsible for hanging all posters, flyers, etc.
2. ALL campaign publicity is due to the SGA room 4-106 no later than Thursday, April 16th, 2026 at 3pm or the candidates campaign materials will not be posted.
3. Only 8 ½ X 11 (Standard size paper) or 8 ½ X 14 (Legal size paper) may be used and applicants are limited to 25 maximum (Example 13 standard size and 12 legal size).
4. Applicants are allowed two (2) 24"x 36" maximum posters. Cloth or paper banners may not be used.
5. Any materials not turned in to SGA and approved by the administration will be removed and/or result in the candidate's disqualification.
6. Students may not post any campaign information in classrooms, restrooms, automobiles or any other location; only approved material may be displayed by the SGA in predetermined locations.
7. Materials considered questionable or in bad taste by the administration and/or the SGA will not be posted or will be removed without prior notice.
8. Defamation of candidate campaign materials, both tangible and online, will result in disqualification.
9. Prepare a campaign speech of no more than 1 minute, introducing yourself by name and office on the JHS TV announcements, even if running unopposed.
10. Videos have to be filmed horizontally. No vertical video (TikTok style). We air on YouTube which has a 12:9 rectangle, landscape ratio.
11. Dress code MUST be followed while taping speeches. Business attire is recommended.
12. Campaign speech recordings must be submitted digitally to respective Advisor (see page 2) when the application is submitted, by 3pm - April 16th, 2026.
13. Each candidate may create a maximum of 3 posters for posting on Instagram; send to @jhssga.
14. All online flyers will be published ONLY on the official SGA Instagram or the official Instagram of the class. Candidates must DM a copy of the poster to @jhssga (and their class Instagram, if applicable).
15. Any campaign materials found posted on unofficial social media outlets must be taken down immediately and MAY result in disqualification. Candidates are allowed to repost campaign materials originally posted on official social media outlets.
16. No handouts of any type are permitted (candy, stickers, bracelets, etc).
17. Voting will be conducted via Google Form during lunches in the Courtyard at voting stations on April 29th and 30th. Google Form access will be limited to school email accounts only.
18. Students are not permitted to campaign within 25ft of the polling site during lunches.
19. Candidates may vote for themselves.

I have read the above campaign rules and procedures and agree to abide by all policies set forth in the above guidelines. I understand that failure to comply with any of these requirements will result in my disqualification as a candidate or in my removal from office.

Student's Printed Name

Student's Signature

Date

Parent's Printed Name

Parent's Signature

Date



Jupiter High School Student Government Association

Officer Candidate Application

Parental Approval

My signature below indicates that I have received and reviewed the Candidate Packet and am aware of the requirements, duties, and responsibilities associated with the officer position my child is seeking. I also give my child permission to seek an office. Furthermore, I accept, understand, and support these guidelines as the Student Government Association has set them forth.

Student's Printed Name

Student's Signature

Date

Parent's Printed Name

Parent's Signature

Date

Videotape Approval

By signing below, I authorize my child _____ and their image to be broadcast by Warrior Media Productions on their morning announcements. I understand that I should review my child's campaign speech to ensure that it is worded properly and accurately. I further understand that this speech will be viewed by the school student body as part of a campaign for an officer position.

Student's Printed Name

Student's Signature

Date

Parent's Printed Name

Parent's Signature

Date

Administrative Approval

Obligations

*The named candidate must
be clear of all obligations*

Guidance

*The named candidate has a
minimum 3.0 unweighted GPA*

Administration

*The named candidate must not
have been suspended.*

Ms. Potts' Signature

Counselor's Signature

Assistant Principal's Signature



Jupiter High School Student Government Association

Officer Candidate Application

Petition of Student Support for Candidate

I, _____, am a 2026-2027 candidate at Jupiter High School for the office of Class / SGA (**Circle one**) _____. The signatures below indicate support for my intent to run for office.

Print Name

Signature

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____