



JOB DESCRIPTION

CTE Teacher - Transportation and Logistics Trades



Reports to:	Site Administrator & Director of Career Navigation	Employment Group / Salary Range:	Certificated
Dept:	Educational Services	FLSA:	exempt
Annual Work Days:	185	Formal Review Date: Board Approval Date: Revision date:	March 27, 2026 April 13, 2026

PRIMARY FUNCTIONS

Under the site administrator and Director of Career Navigation, the CTE Instructor will deliver high-quality instruction in commercial truck driving and related professional trucking, and will provide knowledge of the logistics industry, aligned with California's CTE standards. Using the aligned curriculum and simulator equipment, the instructor will prepare students for the Federal-mandated Entry Level Driver Training Standards, the California Department of Motor Vehicles Commercial Learner's Permit (CLP) Test, and Worklete Certification, ensuring they develop skills aligned with the approved curriculum and are ready to operate commercial trucks and equipment safely and effectively in real-world settings.

ESSENTIAL DUTIES & RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this class.

- Implement the California CTE curriculum in the Supply Chain and Logistics/Transportation pathway.
- Teach both theoretical and hands-on truck driving operations, including safety, capacity, stability, maneuvering, and maintenance.
- Ensure instruction aligns with OSHA safety standards, California regulations, and the federal Entry Level Driver Training Standards.
- Administer theoretical assessments and hands-on performance tests required for the written commercial truck certification and the Entry Level Driver Training Standards.
- Maintain accurate student records (attendance, grades, safety logs, certifications, work-based learning).
- Manage training facility, equipment, and materials; ensure trucking fleet is safe, inspected, and certified.
- Develop and evaluate course materials: lesson plans, instructional aids, assessments,

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and safety protocols.

- Collaborate with local employers to provide job shadowing and internship opportunities.
- Attend professional development and network with industry partners and fellow CTE instructors.
- Foster a positive and inclusive classroom environment that promotes safety, motivation, and career readiness.
- Provide either a daily zero or an eighth-period lab session daily
- Maintain and foster industry partner relationships
- Adhere to FMCSA ELDT Training Provider Registry (TPR) regulations and timelines
- Maintain active memberships with Next Generation in Trucking Association, the California Trucking Association, National Association of Publicly Funded Truck Driving Schools (NAPFTDS), and the Women in Trucking Association

QUALIFICATIONS

Education and Experience:

- Valid CA CTE Credential in Transportation or a similar field.
- Minimum 3 years' experience operating and training on a commercial truck fleet.
- Optional but preferred: Valid Class A Commercial Truck Driving license.
- Prior teaching/training experience in a CTE, trade school, industrial, or warehouse setting.

Licenses, Certificates, and Other Requirements:

- Valid CA Driver's License
- Maintain Auto Insurance

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

Skills and Abilities to:

- Strong knowledge of the Entry Level Driver Training Standards and California workplace safety laws.
- Excellent interpersonal and communication skills.
- Capacity to engage students using hands-on learning and real-life scenarios.
- Organized and safety-minded with attention to certification compliance and documentation.
- Collaborative and adaptable to industry and educational partnership initiatives.

- Proficient with Microsoft Office Suite and student management systems.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those employees must meet to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

Physical Demands:

While performing the duties of this class, employees are regularly required to talk or hear, in person and by telephone; sit, walk, and stand; use hands to finger, handle, feel, or operate objects, tools, or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 50 pounds.

Mental Demands:

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; use math and mathematical reasoning; observe and interpret people and situations; learn and apply new information and skills; perform highly detailed work; work on multiple, concurrent tasks.

WORKING ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

Employees work under typical office conditions, subject to frequent public contact and interruptions, and to intermittent exposure to individuals behaving in an unprofessional manner.

The employee may be required to travel to locations other than the assigned work site and to adjust to work schedule changes.

EMPLOYEE CERTIFICATION OF JOB DESCRIPTION

I hereby acknowledge that I have read and understand this job description. I have had the opportunity to ask questions and have them answered regarding the general duties and responsibilities of this job. I understand that the job description may be revised from time to time by the Patterson Joint Unified School District Governing Board, in consultation with my professional association, as needed and where applicable.

I understand and agree that nothing in this job description should be construed as a contract of employment. My employment with the Patterson Joint Unified School District is contingent upon the execution of a signed contract approved by the board of trustees. Continued employment is subject to my adherence to board policy, state and federal laws, the collective bargaining agreement between my association and the district, where applicable, and my performance evaluation.

I further acknowledge that it is my responsibility to notify my supervisor immediately if I need reasonable accommodations to perform the primary functions, general duties, and responsibilities, or the physical, mental, and social requirements of this job.

Employee Signature

Date

Name Printed