

NLHSMAC

COLLEGE PLANNING CHECKLIST

SENIOR YEAR

SUMMER/FALL

1. ____ Access your **Naviance account** (naviance.com)
2. ____ Go to “**About Me**” tab – set up **resume**. Many students will utilize other sites like **Canva** to create their resume, use what you find most comfortable!
3. ____ Complete “**Brag Sheet**” for your counselor and teachers you would like as recommenders.
<https://www.cognitofrms.com/NewLondonMultiMagnetSecondarySchool/BragSheet>
4. ____ Check for **careers of interest** under the “**Careers**” tab.
5. ____ **College search** under “**colleges**” tab – enter criteria under “**super match**”.
6. ____ **Save schools of interest** by “**hearting**” or clicking on “**Schools I’m Thinking About**”.
7. ____ Set up your **Common Application account** (www.commonapp.org)
8. ____ **Visit colleges** of interest if possible (there may be virtual options available). Contact the admissions offices for tour times/dates.
9. ____ Send SAT or ACT scores to colleges. **This is optional for many schools.** Log on to your www.collegeboard.org or www.act.org accounts for details.
10. ____ Register for additional SAT or ACT testing as required by the schools you would like to apply to. **See your counselor** if you may be eligible for a **Fee Waiver***. **Every student who took the School Day SAT has two fee waivers.**
11. ____ **Have a draft of your essay ready** for teacher review asap. (See prompt selection on the Common App site.)
12. ____ Work on community service by volunteering in your school or non-profit organizations.
(Important resume builder!) **See Mr. Dale for more info.**

FALL

1. ____ Meet with your counselor and Career Center team to review your post-secondary plans.
2. ____ **Check your email accounts regularly –this is how colleges will contact you and how your counselors and career center team will update you.**
3. ____ Update your **Common App** account with new colleges.
4. ____ Connect your Naviance and Common Application accounts by clicking the ‘**Match Accounts**’ tab and **signing the FERPA** on Common App to allow your documents to be sent electronically.
5. ____ Check for **college visits** to our campus on Naviance – ‘**Register Now**’ under the ‘**College**’ tab and then ‘**Visits.**’
6. ____ **Set up your FSA ID** and complete FAFSA – Federal Student Aid Application)
<https://studentaid.gov/h/apply-for-aid/fafsa> FAFSA application opens on **October 1st!**
7. ____ Complete **CSS Financial Profile** (www.collegeboard.org) required by certain schools (parents will need to complete). College Board has a complete list online.
8. ____ **Complete college applications** for early action or early decision – some have October or early November deadlines.
9. ____ **Research** and begin applying for scholarships. Most local scholarships are not available until the second semester.
10. ____ **Essay** should be completed well before application deadlines.
11. ____ **SEE** and **TALK** to teachers who you would like to write your letter recommendations.
Send them your Brag Sheet or/and Resume!
12. ____ **Request Teacher Recommendations** through Naviance (NOT through Common App).

**Please note that you must ask the teacher before you send the request via Naviance.
13. ____ Narrow your list of colleges and complete all parts of the Common App.
14. ____ Meet with your counselor and/or Mrs. Mahon **BEFORE** final submission of applications.

WINTER

1. ____ **Work on scholarship applications!** (Naviance has a list of local and national scholarships.)
2. ____ Continue college applications for those with later deadlines.
3. ____ Follow up on **application status** with schools – contact if questions arise.
4. ____ **Visit schools** to help narrow your list – even after you’ve applied.
5. ____ ***Keep your grades up!*** Colleges will look at your first semester grades.
6. ____ **Check your email accounts regularly** as colleges may contact you for additional information or next steps in the process.
7. ____ **UPDATE NAVIANCE!** Enter acceptances - this helps us keep track of your progress.

Spring

1. ____ ***Rejoice in your acceptances!***
2. ____ **Review Financial Aid Award letters** – and **RESPOND** to any questions the college has – you may be asked for more financial documentation.
3. ____ **Contact your chosen college and accept their offer of admission.**
4. ____ **Pay your deposit by the deadline. MAY 1st for most colleges.**
5. ____ Continue applying for **scholarships.**
6. ____ **Complete your senior year on a good note and enjoy the outcome of your hard work.**

Congratulations!

