

# GREEN TOWNSHIP BOARD OF EDUCATION AGENDA

## Regular Meeting

April 15, 2026

Time: 7:00 p.m.

Place: Green Hills School - Library

### I. CALL TO ORDER

#### A. FLAG SALUTE

#### B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

#### C. ROLL CALL

		Term	Roll Call
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2027	
Mrs.	Alyssa Eisner	2027	
Mrs.	Heather Ellersick	2027	
Mrs.	Amy Jones	2028	
Mrs.	Kristin Korpos	2028	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2028	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

#### D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

**E. 2025-2026 District Goals**

Goal 1: Bolster student performance in Mathematics through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 2: Bolster student performance in English Language Arts through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 3: Amplify the good through connectivity and belonging for all students by focusing attention on positive attributes, understanding challenges through the student lens, and empowering student voices and perspectives.

Goal 4: Analyze current and projected trajectory of fixed and known budget related data and develop a strategic plan to address short term financial stability in the district and longitudinal analysis to generate a financial forecast.

**II. PRESENTATIONS**

- A. Joe Mikulka Senior Regulatory Specialist - CP Engineers: NJDEP permitting processes  
Tim Wuestneck-Project Engineer-CP Engineers-answer technical questions
  
- B. Kelly Mitchell-Field Service Representative-Board Norms and Superintendent Evaluation
  
- C. Janine Byrnes-Sussex County Regional Cooperative-Transportation

**III. CORRESPONDENCE**

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. SCESC UPDATE - Mrs. Bilik

D. LEGISLATIVE UPDATE - Mrs. Eisner

E. BOARD PRESIDENT'S REPORT - Mrs. Bilik

F. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

HIB: There are 2 unfounded HIB to report since the last BOE meeting.

Drills: Fire Drill - 3/19/26

Security Drill - 3/25/26

School Bus Emergency Evacuation Drill **Sussex County Technical School**

Date: March 24, 2026

Time: 7:00 am - 7:30 am

Location: SCTS - Horseshoe

STLV-2 / STLV-4 / VT-4 / VT-5 / VT-7 / VT-8 / HT-1 /

HT-2 / HT-3 / HT-4 / HT-5 / HT-6 / HT-7 / HT-8

Route Numbers: SCT-1 / SCT-2 / SCT-3 / KST-1 / KST-2 / SCST-01 /

M-3 / M-4 / R-10 / R-19 / R-29 / R-31 / R-01

Person in Charge: Sean Truesdell

School Bus Emergency Evacuation Drill **Newton High School**

Date: March 26, 2026

Time: 7:00 - 7:30 am

Location: Back of building by staff parking lot

Route Numbers: NHS-GREEN - 1, 2, 3, and 4

Person in Charge: Matt Parzero & Lili French

G. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT - Mrs. Constantino

**VI. DISCUSSION ACTION ITEMS**

**VII. BOARD BUSINESS - Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular and Budget Workshop Meeting of March 18, 2026. (Attachment)

Motion..... Second.....  
/Roll Call/

2. Executive Session of the Regular and Budget Workshop Meeting of March 18 , 2026.

Motion..... Second.....  
/Roll Call/

B. Motion to accept the HIB report from the March 18, 2026 agenda.

Motion..... Second.....  
/Roll Call/

C. Motion to approve Amy Jones for the following professional development course:

Board Member Name	Course	Cost	Date
Amy Jones	Spring Virtual Conference	\$129	May 8, 2026

Motion..... Second.....  
/Roll Call/

D. Resolved, that the Board approves the CDL training agreement and sidebar agreement with Green Township Education Association regarding edits to the extra-curricular activities stipend guide; and Be it further resolved, that the Board President shall execute the agreement on behalf of the Board.

Motion..... Second.....  
/Roll Call/

E. Motion to approve the 26/27 Office Staff Calendar as attached.

Motion..... Second.....  
 /Roll Call/

F. Motion to approve the 26/27 Custodial Staff Calendar as attached.

Motion..... Second.....  
 /Roll Call/

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

**A. CURRICULUM - Mrs. Alyssa Eisner, Chairperson**

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Tiffany Lutz	Autism Education	NJ Dept of Ed Office of Spec Education Virtual	4/17/26	No cost to the BOE
Karen Constantino	CDK EOY Training Accounting & Personnel	CDK Hawk Pointe 4 Clubhouse Road Washington, NJ	5/7/26	No cost to the BOE
Linda DeGraw	CDK EOY Training Accounting	CDK Hawk Pointe 4 Clubhouse Road Washington, NJ	5/7/26	No cost to the BOE
Nancy Kaiser Patti Hannemann	CDK EOY Training Personnel	CDK Hawk Pointe 4 Clubhouse Road Washington, NJ	5/13/26	No cost to the BOE

Motion..... Second.....

/Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Kelli McKeown Amanda DiSanti Karen Smith Michele Francisco	2nd	FFA Students to Create Science Stations for Students	Newton High School 44 Ryerson Ave Newton, NJ	4/21/26	Transportation \$390.00

Motion..... Second.....  
/Roll Call/

3. Motion to approve the fundraiser of selling “Wonka Bars” (Hershey) during the Willie Wonka Jr school play, allowing for placement of “golden tickets” in five bars each night, with the prize being a free snack at lunchtime.

Motion..... Second.....  
/Roll Call/

4. Motion to approve the following 5th grade Camp Mason specific fundraisers:

- Green Township Clean Communities (April 18th)
- Clothing Drive (May)
- Tranquility Farms Ice Cream (June)

Motion..... Second.....  
/Roll Call/

5. Motion to approve the Cause & FX in school Shakespeare residency, 5/18/26 through 5/22/26, and 5/27/26 through 5/29/26 at a cost of \$1,800, to be paid out of the general fund.

Motion..... Second.....  
/Roll Call/

**B. FINANCE - Mrs. Ann Marie Cooke, Chairperson**

**March 2026 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for March 19, 2026 through April 15, 2026 for a total of \$1,020,349.62(attachment)

Motion..... Second.....  
/Roll Call/

2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of March 31, 2026, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2026 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of March, 2026.

Motion..... Second.....  
/Roll Call/

5. Motion to approve transfers for March, 2026.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from March 19, 2026 through April 15, 2026 for the Student Activities Account in the amount of \$6,657.29, Cafeteria Account of \$0.00, and the Business Office Petty Cash Account in the amount of \$0.00. (Attachment)

Motion..... Second.....  
/Roll Call/

7. Motion to approve the contract with Phoenix Advisors for Continuing Disclosure Services at the Following rates:

Base Fee	\$1,600
Per issue set up charge	\$500
Event Filing under SEC’s Event Disclosure Rule	\$250
Notice of Redemption with Outstanding Bond Maturity	\$250

Motion . . . . . Second . . . . .  
/Roll Call/

8. Motion to approve the submission of the NJ Farm to School Grant Application for the 2025-2026 School Year to purchase locally sourced foods such as fruits, vegetables, grains, meats, cheese, yogurt, eggs, and legumes from local NJ farms.

Motion . . . . . Second . . . . .  
/Roll Call/

9. Motion to accept the award of \$2,000 from the NJ Farm To School Procurement Initiative (NJF2SPI) for the 2025–2026 School Year.

Motion . . . . . Second . . . . .  
/Roll Call/

10. Motion to approve the submission of the Small Rural School Achievement Grant (REAP) grant for the 26-27 School Year.

Motion . . . . . Second . . . . .  
/Roll Call/

**C. OPERATIONS - Mrs. Maureen McGuire, Chairperson**

1. Motion to approve the following summer hours for 12 month staff as follows to begin on 6/22/26 until 8/31/26.

12 Month Employee - Non Custodial  
Monday to Thursday, 8:00 am - 3:00 pm  
Friday, 8:00 am - 1:00 pm

12 Month Employee - Custodial  
Monday to Thursday, 7:00 am - 3:00 pm  
Friday, 7:00 am - 1:00 pm

Motion..... Second.....  
/Roll Call/

**D. PERSONNEL - Mrs. Kristin Post, Chairperson**

1. Motion to terminate substitute employee #1183, effective 3/2/26, at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

2. Motion to approve Diane Minervini to teacher in the Title I Extended Day Learning program at her hourly rate not to exceed 10 total hours. The weekly hours will include 4 hours of instruction and 1 hour of planning time for supporting the final two weeks of the program. Position to be funded via Title IA grant funds.

Schedule: Student Time - Tuesday, Wednesday, Thursday from 3:15 pm – 4:30 pm  
Staff Time – Tuesday, Wednesday, Thursday from 3:15 pm – 4:35 pm

Dates: 4/28, 4/29, 4/30  
5/5, 5/6, 5/7

Motion..... Second.....  
/Roll Call/

3. Motion to retroactively approve the unpaid leave of employee #0856 beginning March 10, 2026 through April 30, 2026, to be extended as necessary.

Motion..... Second.....  
/Roll Call/

4. Motion to approve Anna Amenson as a substitute teacher for the 2025-2026 school year, pending documents and criminal history background check at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

5. Motion to approve Jo Ann Robinson as a substitute nurse for the 2025-2026 school year, pending documents and criminal history background check at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

**E. POLICY - Mrs. Amy Jones, Chairperson**

1. Motion to approve the first reading of the following policies.

- 0110 – IDENTIFICATION
- 0120 - AUTHORITY AND POWERS
- 0132 - EXECUTIVE AUTHORITY
- 0133 - ADJUDICATION OF DISPUTE
- 0134 - BOARD SELF EVALUATION
- 0142 - BOARD MEMBER QUALIFICATIONS, PROHIBITED ACTS AND CODE OF ETHICS
- 0146 - BOARD MEMBER AUTHORITY
- 0148 - BOARD MEMBER INDEMNIFICATION
- 0151 - ORGANIZATION MEETING
- 0153 - ANNUAL APPOINTMENTS
- 0154 - ANNUAL MOTIONS AND DESIGNATIONS
- P 1540 - ADMINISTRATOR'S CODE OF ETHICS
- P 1631 - RESIDENCY REQUIREMENT FOR PERSON HOLDING SCHOOL DISTRICT OFFICE, EMPLOYMENT, OR POSITION

Motion . . . . . Second . . . . .  
/Roll Call/

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

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the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....  
Roll Call/

**XIII. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....  
/Roll Call/

**XIV. BOARD COMMENTS**

**XV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

**Next Meeting Date:**

April 29, 2026

**Vision**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.