Henry J. Kaiser HS
School Site Council Meeting Minutes
Date: March 11, 2026

	Voting Member	Name
☒	Principal	Monica Young
☐	Parent Member	Nelly Aguayo Jauregui
☒	Parent Member	Erma Grijalva-Resendez
☒	Parent Member	Barry Wilkes
☐	Student Member	Afif Haque
☒	Student Member	Liliana Campbell
☒	Student Member	Maria Reyes Perez
☒	Classroom Teacher	Carolina Kochsiek
☒	Classroom Teacher	Laura Mier
☒	Classroom Teacher	Donald Tulac
☒	Classroom Teacher	Hannah Gonzales
☒	Other Staff Member	Ajaa Jones

Roll Call of Members: X = Present
Quorum Met* (51% Voting Members): ☒ Yes ☐ No

Other Attendee's Names	Position
Kathryn Campbell	Assistant Principal

Composition is defined by California Ed. Code Section 52852

I. Call the Meeting to Order **Time: 2:18pm**
Presented by SSC Chairperson/President ***Note: A motion is not necessary to call the meeting to order***

II. Roll Call of Voting Members
Presented by SSC Secretary

III. Changes or Additions to Agenda
Presented by SSC Chairperson/President

motioned to *Click here to enter text.*

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

IV. Reading, Revisions (if necessary), and Approval of Minutes from Prior SSC Meeting
Presented by SSC Secretary

Hannah Gonzales **motioned to** *Approve the minutes*

Motioned seconded by *Lilliana Campbell*

Discussion/Comments: *There was no discussion from the*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *10* **Ayes** *10* **Nays** *0* **Abstained** *0*

V. Reports of Officers, Committees, and/or Representatives *(ie: SAC, FACE Employees)*
Presented by SSC Secretary

Discussion/Comments: *Click here to enter text.*

VI. Public Comments
Presented by SSC Secretary
Note: Under the open meeting law; no action related to public comment may be acted upon at the meeting and issues raised at this meeting may be scheduled for another SSC meeting.

Discussion/Comments: *Click here to enter text.*

VII. Unfinished Business
Presented by Chairperson/President or Principal

Agenda Item #1: (Describe Recommendation)

Click here to enter text. **motioned to** **Click here to enter text.**

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

**More Unfinished Business items may be added as long as they are recorded in the same format as above.*

VIII. New Business

Presented by Chairperson/President or Principal

Agenda Item #1: Review Winter Climate Data

Discussion/Comments: *There was no winter climate data given. We explained that there were concerns that many people got the email sent to their junk email, and because everything was individualized there were also concerns that the survey data wouldn't be private. As a result, most sites could not get above 25% completion, and the data is not complete. There was no discussion after our explanation.*

Agenda Item #2: Review SPSA Identified Needs and ensure they are aligned with the strengths, weaknesses, and root causes in Comprehensive Needs Assessment.

Discussion/Comments: *We discussed the causes we reviewed with them last time, and some members reviewed the document we gave them last month to remind themselves. We then looked at our comprehensive needs assessment we filled out at the district office. They spent a few minutes going over the data and our rationale for each. We then compared it to our identified needs so they can see where we pulled it from, as well as what they voted on last time. As they reviewed the comprehensive needs assessment, one member asked why we did not do any professional development with our staff this year. We explained that we did have a plan, but we had to devote every admin Wednesday to WASC preparation, which means we were not able to implement any professional development. Ms. Young also explained that this is one of the first times they have separated LTELs from the EL group, which gives us more information and better able to plan support for next year. That is one reason we are promoting literacy sitewide, which we have already informed the staff and begun introducing what professional development will look like next year.*

Agenda Item #3: Review Mid-Year Report and complete Annual Evaluation of 2025-26 SPSA Actions/Services using the required template.

Discussion/Comments: *We printed the annual evaluation for every member to review, as well as the SPSA budget monitoring so they can see our current expenditures for both Title 1 and SupC. We discussed how the actions would be rewritten and how we would use the data to determine how much funding would be allocated. There was a lengthy discussion around what data would be given to SSC, and how we would present the justification for each funding allocation and if we would provide detailed plans to SSC for each action. We explained we would not provide detailed explanations for each, but we will give a basic overview for why we wrote that action and why we funded it the way we did. We went over the example of Title 1 1B and tutoring. Current data does not support that it's working, so we discussed how we would change it because it's an identified need, but our current method is ineffective. We still need to offer supports for students, so we will allocate hours for a homework center, budget accordingly, and then work with our teachers and departments to create the details for next year. There were questions on if it was a cemented thing or if it could be changes, and we went over that we could change in every month based on need if we wanted. That made our members feel much better.*

Agenda Item #4: Encumber 100% of SUPC and Title I SPSA Funds.

Discussion/Comments: *We reviewed each goal and explained why each was substantially, minimally, or partially spent, as well as what money was left and why. For example, even though it shows we still have $73,402 in SupC, we already have plans to spend over $20,000 within the next week. We discussed how we still had to buy supplies for summer school, as well as how we are going to rewrite our actions to better able us to spend our money, and how we need to meet with our coordinators and stakeholders regularly to ensure better spending. We are doing better at spending this year than last year, but there is still room for growth and we have a plan for next year to get to 100% spent in both SupC and Title 1. There were no questions on this.*

IX. Announcements

Presented by Chairperson/President or Principal

Discussion/Comments: *Click here to enter text.*

X. Adjournment — Time: 3:19pm

Presented by SSC Chairperson/President

Erma Grijalva-Resendez **motioned to** *adjourn the meeting.*

Motioned seconded by *Ajaa Jones*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *10* **Ayes** *10* **Nays** *0* **Abstained** *0*