

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, January 21, 2024
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order.

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos	Christy Heitmiller	Sheri McLain	SIPE Representative
Megan Dedic	JoLynn Crow	Ed Arrigoni	
Christie Cosme	Whit Donaldson		

APPROVE MINUTES

Committee members will consider approving the meeting minutes from the meeting on November 19th.

Nominated for approval: _____ 2nd: _____

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of safety through training, education, and policy development with the intent of achieving and maintaining a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

BUDGET REPORT

Ruben Campos will report on the following budget:

	<u>BEGINNING</u> <u>BALANCE</u>	<u>REVENUES</u> <u>2024-25</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund - 0066	\$ 0.00	\$ 0.00	\$ 9,519.48	\$ 0.00	\$ -9,519.48
Premium Rebate - 0071	\$ 13,474.32	\$ 0.00	\$ 6,318.00	\$ 0.00	\$ 7,156.32
District Match – 0072	\$ 10,749.44	\$ 0.00	\$ 3,686.54	\$ 0.00	\$ 7,062.90
Credit Funds - 0073	\$ 8,769.25	\$ 0.00	\$ 1,079.00	\$ 0.00	\$ 7,690.25
Disc. Funds – 0073-0074	\$ 626.39	\$ 0.00	\$ 0.00	\$ 0.00	\$ 626.39
Balances	\$ 33,619.40	\$ 0.00	\$ 20,603.02	\$ 0.00	\$ 13,016.38

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

-

NEW BUSINESS

Ruben will report/discuss the following:

- SIPE - Monthly Member Statistical Break-Down
- Gift Cards-New additions, totals have been updated on chart

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

- L-Shaped Desk, CGS for [Elizabeth Sanchez-Gallo](#)

SAFETY INCENTIVE PROGRAM

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic , December -
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -December and January
 - Perpetrator -
 - Agent-at-Large -
- Safety Concerns / Suggestions
 -
- Online Safety Trainings – Get Safety Trained Website
- Clean Workspace-

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

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EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- January 21, 2025

ADJOURNMENT

Ruben to order meeting adjournment.

Megan Dedic

Asst. Safety Coordinator