

e3 Civic High
SSC/SAC Meeting

Date: December 2, 2025

Time: 4:00 PM-5:00 PM

Location: e3 Civic High, 6th Floor

Zoom Link: <https://e3civichigh.zoom.us/j/88469414732>

Slides: December 2, 2025 SSC Slides

MINUTES

Taken By: Marissa Leum

In Attendance

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<p>Parents:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Liliana Armenta <input type="checkbox"/> Alvin Balthazar <input type="checkbox"/> Vanessa Suarez <input checked="" type="checkbox"/> Alexandra Crawford <input type="checkbox"/> Teresa Suarez 	<p>Scholars:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Suzanne Maes <input checked="" type="checkbox"/> Clarissa Peregrina <input checked="" type="checkbox"/> Corina Rodriguez <input type="checkbox"/> Marisol Covarrubias 	<p>Staff:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Dr. Brett Taylor <input type="checkbox"/> Dr. Carla White <input checked="" type="checkbox"/> Hector Lerma <input checked="" type="checkbox"/> Marissa Leum <input type="checkbox"/> Catherine Zickefoose <input checked="" type="checkbox"/> Alma Casillas <input checked="" type="checkbox"/> Moises Garibay <p>Tiffany Bouchard*</p>

Item	Action	Discussion	Summary
Call to Order	Informational	Mr. Lerma	Mr. Lerma called the meeting to order at 4:00 p.m.
Public Comment	Informational	Open	There is no public comment.
Welcome	Informational	Mr. Lerma	Mr. Lerma had Mr. Garibay read our school mission, and Ms. Crawford read our vision.

<p style="text-align: center;">SSC Business:</p> <ul style="list-style-type: none"> ➤ Approve <u>October Minutes</u> ➤ <u>LCAP Overview</u> ➤ <u>Uniform Complaint Procedures</u> ➤ Academic Data Review- <u>CA Dashboard</u> ➤ e3 Professional Attire 	<p>Voting Informational Informational Informational Informational</p>	<p>Mr. Lerma Dr. Taylor Dr. Taylor Dr. Taylor Mr. Lerma</p>	<p>We began by looking over our October minutes. Garibay moved to approve the October minutes. Crawford seconded it. The committee unanimously approved the October Minutes.</p> <p>Dr. Taylor gave an overview of e3’s LCAP. He defined LCAP as the Local Control & Accountability Plan. It is a 3-year plan on how the school plans to spend its money. This ensures all student needs are met, and all interest holders have a voice in the budgeting process.</p> <p>Next, Dr. Taylor covered the Uniform Complaint Procedure. This gives everyone the right to file a complaint if they believe a law is broken by the school. This document can be found on the e3 website.</p> <p>Then, Dr. Taylor shared the California Dashboard data. He explained that this data compares this year's 11th grade to last year's 11th grade. This does have complications because it is comparing different cohorts of scholars. e3 improved in Suspension Rate, Graduation Rate, and College/Career. e3 went down in EL Progress, ELA, and Math.</p> <p>Next, Lerma covered e3’s professional attire policies. Clarissa</p>
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To review or obtain copies of materials, please visit the main office of e3 Civic High. To request a disability-related accommodation under the Americans with Disabilities Act (ADA), please email Marissa Leum at mleum@e3civichigh.com at least 24 hours prior to the meeting. The public is allowed to speak during public comment. Speakers are limited to 3 minutes with a maximum of 5 speakers. Appoint a spokesperson if there is a group concern. Individuals wishing to speak under Public Comment must sign up on the registration sheet prior to the start of the meeting.

			<p>shared that bumper stickers, magnets, and hoodies might help with school recognition. Mr. Garibay explained that outerwear is a common issue among scholars. He also wants to ensure that attire is affordable for families. Clarissa suggested a hoodie and zip-up jacket as an option for outerwear. Bouchard shared that many scholars say they're cold, which is why they wear other types of jackets. Mr. Garibay suggested including a hat as part of the attire policy. At a later time, we will discuss marketing ideas with our new PR Coordinator. Ms. Crawford restated that allowing unbranded, plain outerwear would be helpful and an affordable option. She also explained that having an e3 logo outside of school is a safety concern. Also, black pants would have made the purchase process easier. We clarified the shoe options that are available. Clarissa shared that uniforms make picking outfits easy, but she wished there were more spirit days to compensate for uniforms. Suzanne voiced that a class shirt would be fun and spirited. Clarissa and Suzanne explained that in the past, if enough scholars were in proper attire Monday-Thursday,</p>
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			then they would have free dress on Friday. In general, the consensus is that there should be more variety and spirit days.
<p style="text-align: center;">General Updates:</p> <p>➤ December Events</p>	Informational	Ms. Leum	Ms. Leum shared the events that are taking place in December.
Round Table	Informational	Open	Clarissa shared that she would like to talk more about branding. Suzanne would like more fun events, like the Fall Festival. Casillas asked about assistance for scholars who cannot afford uniforms. Leum shared the uniform voucher process she has in partnership with Fischer Community Outreach. Garibay asked about a music program. Crawford shared that what drew her to e3 is the structure we provide, and how e3 thinks through each program and implements it effectively. Clarissa shared that she has heard scholars' desire for more arts opportunities.
<p style="text-align: center;">Agenda Item Consideration for Next Meeting</p> <p>➤ Approve December Minutes ➤ DELAC Recommendations for LCAP ➤ Approve School Safety Plan</p>	Informational Informational Informational	Mr. Lerma Mr. Lerma Mr. Lerma	Clarissa would like to discuss e3 merchandise.
Adjournment	Informational	Mr. Lerma	Crawford moved to end the meeting at 4:48 p.m., and Leum seconded the motion. The meeting was adjourned

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			at 4:48 p.m.
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Upcoming Meeting:

~~October 7, 2025~~

~~December 2, 2025~~

February 3, 2026

April 7, 2025

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