

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, March 31, 2026
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order. 3:45 pm

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos	Christy Heitmiller	Sheri McLain	SIPE Representative
Megan Dedic	JoLynn Crow	Ed Arrigoni	Maria Sison
Christie Cosme	Whit Donaldson	Jill Southern	

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building and maintaining a culture of safety through training, education, and policy development with the intent of achieving a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to increase authentic and meaningful employee participation and eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

Approval of last meeting's minutes. 1st: 2nd:

BUDGET REPORT

	<u>BEGINNING BALANCE</u>	<u>BUDGET 2025-26</u>	<u>REVENUES</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING BALANCE</u>
Grant Fund - 0066	\$ (0.09)	\$ 0.00	\$0.00	\$ 0.00	\$ 0.00	\$ (0.09)
Premium Rebate - 0071	\$ 10,153.53	\$ 10,000.00	\$5,570.00	\$ 941.24	\$ 7,387.76	\$ 7,241.00
District Match – 0072	\$ 10,056.90	\$ 10,000.00	\$0.00	\$ 122.12	\$ 0.00	\$ 9,723.57
Credit Funds - 0073	\$ 9,065.75	\$ 7,465.75	\$345.50	\$ 3,940.75	\$ 0.00	\$ 3,870.50
Disc. Funds – 0073-0074	\$(1,205.27)	\$ 394.73	\$2,000.00	\$ 3,340.69	\$ 0.00	\$(2,545.96)
Balances	\$ 28,070.82	\$ 27,860.48	\$7,915.50	\$8,344.80	\$ 7,387.76	\$27,641.51
Revenues						
Expenses	0073 – Monthly Asst. Safety Coordinator Stipend & Stat. Benefits - \$244.45 0071 – Dell Monitor - \$222.36 0071 – Safety Jersey Tees - \$652.50 0072 – Headlamps - \$122.12					
	Beginning Balance + Revenues – Expense = Ending Balance					

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

- Should we order extra ergonomic chairs? What type?

NEW BUSINESS

Ruben will report/discuss the following:

- **Welcome Maria Sison!** Our newest classified staff representative.
- Statistical breakdown
- Annual SIPE Conference scheduled for **May 8th, 2026**, @ Madonna Inn. Yes=Christie, Christy, Whit, Megan, Maria, and.....
- Gift Cards left: \$10-14 \$20-16 \$25-17 = **47** Shirts and hats as incentives too.
- **Get Safety Trained-shirt and a gift card**
- Safety Concern-Tree Lees, playhouse at CGS kinder yard. Mrs. Moses does not want it removed **follow up with Ruben about the playhouse, save the donation plaque-Maria will follow up with Ruben, Celia Moses would like the house sanded and painted, not removed**
- **Maria will follow up with looking into portable AC units**

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

- CUHS- Bus lot lights: \$235.93 **Christy approves, Megan 2nds**
-

SAFETY INCENTIVE PROGRAM

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, February- **Anna Macias**
- SIPE Newsletter Trivia Winner - **Elizabeth Sanchez Gallo**
- Caught In The Act Drawing -
- **Google Form for Caught in the Act**
 - Perpetrator - **Bohdi and Tree**
 - Agent-at-Large - **Maria and Raghad**
- Safety Concerns / Suggestions -
- Online Safety Trainings – Get Safety Trained Website: **McCarthy, McClain, Mora, Ortiz**
- Clean Workspace-**Bodhi Hodges nominated by Julie Castle via email**

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

- **1 workers comp case**

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School- Feb 27, fire drill, March 16, shelter in place
- Santa Lucia Middle School-
- Coast Union High School- fire drill and lock down

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?
- **Poles in the basketball court at SLMS left over from pickle ball**
- **Lower lot at CGS has a broken cement parking block**

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- Apr 28, 2026 adjourned 4:29 pm

ADJOURNMENT

Ruben to order meeting adjournment.

Megan Dedic

Asst. Safety Coordinator