

**COAST UNIFIED SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING AGENDA**

**DATE:** Tuesday, February 24, 2026  
**TIME:** 3:30 PM  
**LOCATION:** District Office

**CALL TO ORDER**

Safety Coordinator, Ruben Campos will call the meeting to order. **Called to order 3:30**

**ROLL CALL**

Ruben Campos will take attendance of Committee Members:

<b>Ruben Campos</b>	<b>Christy Heitmiller</b>	<b>Sheri McLain</b>	<b><del>SIPE Representative</del></b>
<b>Megan Dedic</b>	<b><del>JoLynn Crow</del></b>	<b>Ed Arrigoni</b>	
<b><del>Christie Cosme</del></b>	<b><del>Whit Donaldson</del></b>	<b>Jill Southern</b>	

**MISSION STATEMENT**

The CUSD Safety Committee is dedicated to building and maintaining a culture of safety through training, education, and policy development with the intent of achieving a safe, proactive, and healthy working environment.

**GOAL**

The goal of the CUSD Safety Committee is to increase authentic and meaningful employee participation and eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

**Approval of last meeting's minutes.** 1st: Christy                      2nd: Sheri

**BUDGET REPORT**

	<u>BEGINNING BALANCE</u>	<u>BUDGET 2025-26</u>	<u>REVENUES</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING BALANCE</u>
Grant Fund - 0066	\$ (0.09)	\$ 0.00	\$0.00	\$ 0.00	\$ 0.00	\$ (0.09)
Premium Rebate - 0071	\$ 10,153.53	\$ 10,000.00	\$5,570.00	\$ 66.38	\$ 0.00	\$ 15,657.15
District Match – 0072	\$ 10,056.90	\$ 10,000.00	\$0.00	\$ 0.00	\$ 0.00	\$ 10,056.90
Credit Funds - 0073	\$ 9,065.75	\$ 7,465.75	\$345.50	\$ 3,341.91	\$ 0.00	\$ 6,069.34
Disc. Funds – 0073-0074	\$ (1,205.27)	\$ 394.73	\$2,000.00	\$ 3,340.69	\$ 0.00	\$ (2,545.96)
<b>Balances</b>	<b>\$ 28,070.82</b>	<b>\$ 27,860.48</b>	<b>\$7,915.50</b>	<b>\$6,748.98</b>	<b>\$ 0.00</b>	<b>\$29,237.33</b>
Revenues						
Expenses	0073 – Monthly Asst. Safety Coordinator Stipend & Stat. Benefits - \$299.42 0073 0074 – Blinds - \$1,465.46					
	Beginning Balance + Revenues – Expense = Ending Balance					

**OLD BUSINESS**

Ruben will report on the following Old Business that does not require committee action:

- Library Blinds CGS-have been installed!
- Safety Shirts-Morro Bay printer is making them \$652.50
- CGS-Sison approved for \$245.59, may need an increase based on SIPE recommendations

## **NEW BUSINESS**

Ruben will report/discuss the following:

- Statistical breakdown
- Annual SIPE Conference scheduled for **May 8th, 2026**, @ Madonna Inn.
- Our Workers' Compensation rate for 2026-27 decreased by 0.29 compared to 2025-26. This reduction is largely attributed to improved safety practices and a reduction in claims.
- **Safety Concern:** CGS permanent padding for the basketball pole in the TK/K yard, **Ruben will follow up with a work order**
- **Safety Concern:** Playhouse in the TK/K yard has sharp wood in the back, Tree Lees-verbal **Ruben will look into removing the playhouse**
- **Safety Concern:** vaping on buses, cameras installed? **Ruben will look into possible options**

## **FUNDING REQUESTS**

Ruben will report on the following, the Committee will vote:

- MOT-head lanterns **1st: Jill 2nd: Christy**
- MOT-walk forward carpet extractor **1st: Christy 2nd: Sheri**
- CGS-Boles ergonomic chair **1st: Jill 2nd: Megan**
- CGS-Sanchez chair **1st: Christy 2nd: Megan**
- **CUHS cafeteria awning \$300 1st: Ruben 2nd: Jill**

## **SAFETY INCENTIVE PROGRAM**

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, January- **Trevor Neer**
- SIPE Newsletter Trivia Winner - **Maria Sison "Where is the AED located?"**
- Caught In The Act Drawing -
  - Perpetrator - **Christy Heitmiller**
  - Agent-at-Large - **Joe Sassaman**
- Attention to staff safety and communicating concerns: **Alondra Bustillos and Jenny Bautista**
- Online Safety Trainings – Get Safety Trained Website: **Yudilia Tomsen**
- Clean Workspace-

## **ACCIDENTS OR NEAR HIT MISSES**

Ruben will report on the following injury data, accident reports and near hit misses.

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## **EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- **Radios to be discussed at the next cabinet meeting for what we need, where they are, and how they are used Mar 3, 2026**
- Cambria Grammar School- ~~Feb 23, shelter in place~~
- Santa Lucia Middle School-
- Coast Union High School- Feb fire and evac, loc down and evac

## **HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?
- **Exterior lighting repairs CUHS**
- **Asphalt repairs at CUHS over spring break**

## **SAFETY TRAINING AND EDUCATION**

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –
- March 11-CPR training for all staff who are interested at DO

#### **COMMITTEE MEMBER COMMENTS / REPORTS**

Committee Members to report on various activities and issues that do not require committee action.

#### **NEXT MEETING**

- March 31, 2026

#### **ADJOURNMENT**

Ruben to order meeting adjournment. 4:28 pm

Megan Dedic

Asst. Safety Coordinator