

**COAST UNIFIED SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING AGENDA**

**DATE:** Tuesday, September 23, 2025  
**TIME:** 3:30 PM  
**LOCATION:** District Office

**CALL TO ORDER**

Safety Coordinator, Ruben Campos will call the meeting to order. **Christie will call the meeting to order and replace Ruben’s responsibilities, 3:39 pm.**

**ROLL CALL**

Ruben Campos will take attendance of Committee Members:

<del>Ruben Campos</del>	Christy Heitmiller	Sheri McLain	<del>SIPE Representative</del>
Megan Dedic	<del>Jolynn Crow</del>	Ed Arrigoni	
Christie Cosme	<del>Whit Donaldson</del>	Jill Southern	

**MISSION STATEMENT**

The CUSD Safety Committee is dedicated to building and **maintaining** a culture of safety through training, education, and policy development with the intent of achieving ~~and maintaining~~ a safe, proactive, and healthy working environment.

**GOAL**

The goal of the CUSD Safety Committee is to **increase authentic and meaningful employee participation and** eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.  
**Approval of new Mission Statement and Goal: 1st: Jill Southern, 2nd: Ed Arrigoni**

**OLD BUSINESS**

Ruben will report on the following Old Business that does not require committee action:

- **Lock Blocks for SLMS**

**BUDGET REPORT**

	<u>BEGINNING</u>	<u>REVENUES</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u>
	<u>BALANCE</u>	<u>2025-26</u>			<u>BALANCE</u>
Grant Fund - 0066	\$ (0.09)	\$ 0.00	\$ 0.00	\$ 0.00	\$ (0.09)
Premium Rebate - 0071	\$ 10,153.53	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00
District Match – 0072	\$ 10,056.90	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00
Credit Funds - 0073	\$ 9,065.75	\$ 7,465.75	\$ 0.00	\$ 0.00	\$ 7,465.75
Disc. Funds – 0073-0074	\$(1,205.27)	\$ 394.73	\$ 0.00	\$ 0.00	\$ 394.73
<b>Balances</b>	<b>\$ 28,070.82</b>	<b>\$ 27,860.48</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 27,860.48</b>

**NEW BUSINESS**

Ruben will report/discuss the following:

- **CGS Library blinds-measured but not yet ordered-\$1,700 approved in Feb 2025, email sent to Ruben**

- SIPE Grant Rebate Application, **submit by end of month Sept 30**

### **FUNDING REQUESTS**

Ruben will report on the following, the Committee will vote:

- CGS-monitors for Lori Nunez, Elizabeth Sahchez, Maria Sison (**Grant Rebate Program?**), **not a part of the past ergonomic evaluation**
- Standing desk for Heitmiller and Hodges at CGS-\$2,348.75, **ergonomic station evaluation**
- **Lock Blocks for SLMS-\$240 approval 1st: Christy Heitmiller 2nd: Megan Dedic**
- **Floor mat for Dave Nygren's office 1st: Jill Southern 2nd: JoLynn Crow, Jill to follow up**

### **SAFETY INCENTIVE PROGRAM**

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, August- **Adriana Smith**
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -
  - Perpetrator - **Whit Donaldson**
  - Agent-at-Large - **Alisha Enns**
- Safety Concerns / Suggestions
  - **Christy Heitmiller-rail on stairs at CGS**
- Online Safety Trainings – Get Safety Trained Website: **all who took a quiz get a \$10 Starbucks card**
- Clean Workspace-

### **ACCIDENTS OR NEAR HIT MISSES**

Ruben will report on the following injury data, accident reports and near hit misses.

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### **EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place: **Great Shake Out Oct. 16, 10/16**

- Cambria Grammar School-**9/22/25**
- Santa Lucia Middle School
- Coast Union High School

### **HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?-**CUHS employee slipped on a nut, Ruben will address the issue**
- **CGS-stairs on ramps are steep and could use another rail**

### **SAFETY TRAINING AND EDUCATION**

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –
- **District Breakfast training for the entire staff**
- **Approved the Hazard Mitigation Plan, the board approved a county-wide created document, 8/16/25**

### **COMMITTEE MEMBER COMMENTS / REPORTS**

Committee Members to report on various activities and issues that do not require committee action.

- All 3 schools got 100% safety ratings from the health inspector in the cafeterias!
- New food vans for safer transit and employee safety
- Hosted a tennis tournament for Templeton High School due to extreme heat

### **NEXT MEETING**

- October 28, 2025

### **ADJOURNMENT**

Ruben to order meeting adjournment. 5:04 pm

Megan Dedic  
Asst. Safety Coordinator