

**COAST UNIFIED SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING AGENDA**

**DATE:** Tuesday, January 27, 2026  
**TIME:** 3:30 PM  
**LOCATION:** District Office

**CALL TO ORDER**

Safety Coordinator, Ruben Campos will call the meeting to order.

**ROLL CALL**

Ruben Campos will take attendance of Committee Members:

<b>Ruben Campos</b>	<b>Christy Heitmiller</b>	<b>Sheri McLain</b>	<b>SIPE Representative</b>
<b>Megan Dedic</b>	<b>JoLynn Crow</b>	<b>Ed Arrigoni</b>	
<b>Christie Cosme</b>	<b>Whit Donaldson</b>	<b>Jill Southern</b>	

**MISSION STATEMENT**

The CUSD Safety Committee is dedicated to building and maintaining a culture of safety through training, education, and policy development with the intent of achieving a safe, proactive, and healthy working environment.

**GOAL**

The goal of the CUSD Safety Committee is to increase authentic and meaningful employee participation and eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

**Approval of last meeting's minutes. 1st:                      2nd:**

**BUDGET REPORT**

	<u>BEGINNING BALANCE</u>	<u>BUDGET 2025-26</u>	<u>REVENUES</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING BALANCE</u>
<b>Grant Fund - 0066</b>	\$ (0.09)	\$ 0.00	\$0.00	\$ 0.00	\$ 0.00	\$ (0.09)
<b>Premium Rebate - 0071</b>	\$ 10,153.53	\$ 10,000.00	\$5,570.00	\$ 66.38	\$ 0.00	\$ 15,657.15
<b>District Match – 0072</b>	\$ 10,056.90	\$ 10,000.00	\$0.00	\$ 0.00	\$ 0.00	\$ 10,000.00
<b>Credit Funds - 0073</b>	\$ 9,065.75	\$ 7,465.75	\$345.50	\$ 3,042.49	\$ 0.00	\$ 6,023.26
<b>Disc. Funds – 0073-0074</b>	\$ (1,205.27)	\$ 394.73	\$2,000.00	\$ 704.79	\$ 0.00	\$ 89.94
<b>Balances</b>	<b>\$ 28,070.82</b>	<b>\$ 27,860.48</b>	<b>\$7,915.50</b>	<b>\$3,813.66</b>	<b>\$ 0.00</b>	<b>\$ 32,172.65</b>
<b>Revenues</b>	<b>0071 – SIPE 25/26 WC Rebate</b>					
<b>Expenses</b>	<b>0073 – Ergo West Stand Desk – CGS - \$2,144.23 0073 – Asst. Safety Coordinator Stipend / Stat. Benefits - \$299.42</b>					
	<b>Beginning Balance + Revenues – Expense = Ending Balance</b>					

**OLD BUSINESS**

Ruben will report on the following Old Business that does not require committee action:

- Completion? Kendra Simmons - chair **\*need for ergonomic evaluation**
- Completion? Alicia Enns - ergonomic station **\*need for ergonomic evaluation**

## **NEW BUSINESS**

Ruben will report/discuss the following:

- Statistical breakdown
- Annual SIPE Conference scheduled for **May 8th, 2026**, @ Madonna Inn.
- SIPE is available to do indoor air quality sampling if needed.
- Safety Concern-Ruben Campos canopy at CUHS

## **FUNDING REQUESTS**

Ruben will report on the following, the Committee will vote:

- CGS-Maria Sison Desk monitors and adjustable stand

## **SAFETY INCENTIVE PROGRAM**

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, November- **Kim Gray**  
December - **Lori Duffy**
- SIPE Newsletter Trivia Winner - **n/a**
- Caught In The Act Drawing -
  - Perpetrator -
  - Agent-at-Large -
- Safety Concerns / Suggestions -
- Online Safety Trainings – Get Safety Trained Website: **Lourdes Ortiz: most quizzes to date: 27**  
~~Marina Grego: 25~~ ~~Maria Mora: 24~~ **Sakorn Freytag: 23 (4)**
- Clean Workspace-

## **ACCIDENTS OR NEAR HIT MISSES**

Ruben will report on the following injury data, accident reports and near hit misses.

- 

## **EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School- Jan 23, shelter in place
- Santa Lucia Middle School-
- Coast Union High School-

## **HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

## **SAFETY TRAINING AND EDUCATION**

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

## **COMMITTEE MEMBER COMMENTS / REPORTS**

Committee Members to report on various activities and issues that do not require committee action.

## **NEXT MEETING**

- February 24, 2026

## **ADJOURNMENT**

Ruben to order meeting adjournment.

Megan Dedic

Asst. Safety Coordinator

