

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, September 23, 2025
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order.

ROLL CALL

Ruben Campos will take attendance of Committee Members:

| | | | |
|-----------------------|---------------------------|----------------------|----------------------------|
| Ruben Campos | Christy Heitmiller | Sheri McLain | SIPE Representative |
| Megan Dedic | JoLynn Crow | Ed Arrigoni | |
| Christie Cosme | Whit Donaldson | Jill Southern | |

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of safety through training, education, and policy development with the intent of achieving and maintaining a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

Approval of new Mission Statement and Goal:

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

BUDGET REPORT

| | <u>BEGINNING</u> <u>BALANCE</u> | <u>REVENUES</u> <u>2025-26</u> | <u>EXPENSE</u> | <u>ENCUMBERED</u> | <u>ENDING</u> <u>BALANCE</u> |
|--------------------------------|------------------------------------|-----------------------------------|----------------|-------------------|---------------------------------|
| Grant Fund - 0066 | \$ (0.09) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ (0.09) |
| Premium Rebate - 0071 | \$ 10,153.53 | \$ 10,000.00 | \$ 0.00 | \$ 0.00 | \$ 10,000.00 |
| District Match – 0072 | \$ 10,056.90 | \$ 10,000.00 | \$ 0.00 | \$ 0.00 | \$ 10,000.00 |
| Credit Funds - 0073 | \$ 9,065.75 | \$ 7,465.75 | \$ 0.00 | \$ 0.00 | \$ 7,465.75 |
| Disc. Funds – 0073-0074 | \$(1,205.27) | \$ 394.73 | \$ 0.00 | \$ 0.00 | \$ 394.73 |
| Balances | \$ 28,070.82 | \$ 27,860.48 | \$ 0.00 | \$ 0.00 | \$ 27,860.48 |

NEW BUSINESS

Ruben will report/discuss the following:

- CGS Library blinds-measured but not yet ordered
- SIPE Grant Rebate Application

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

- CGS-monitors for Lori Nunez, Elizabeth Sahchez, Maria Sison (Grant Rebate Program?)
- Standing desk for Heitmiller and Hodges at CGS-\$2,348.75

SAFETY INCENTIVE PROGRAM

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, August- **Adriana Smith**
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -
 - Perpetrator -
 - Agent-at-Large -
- Safety Concerns / Suggestions
 -
- Online Safety Trainings – Get Safety Trained Website: **Candelaria Beltran 10 quizzes!**
- Clean Workspace-

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

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EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- October 28, 2025

ADJOURNMENT

Ruben to order meeting adjournment.

Megan Dedic
Asst. Safety Coordinator

