

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, ~~September 23, 2025~~ October 28, 2025
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order.

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos	Christy Heitmiller	Sheri McLain	SIPE Representative
Megan Dedic	JoLynn Crow	Ed Arrigoni	
Christie Cosme	Whit Donaldson	Jill Southern	

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building and maintaining a culture of safety through training, education, and policy development with the intent of achieving a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to increase authentic and meaningful employee participation and eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

- Follow up on workspace evaluations for CGS
- Ergo evaluations for Heitmiller and Hodges?

BUDGET REPORT

	<u>BEGINNING BALANCE</u>	<u>BUDGET 2025-26</u>	<u>REVENUES</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING BALANCE</u>
			-	-		
			-			
Grant Fund - 0066	\$ (0.09)	\$ 0.00	\$0.00 \$0.00	\$ 0.00	\$ 0.00	\$ (0.09)
Premium Rebate - 0071	\$ 10,153.53	\$ 10,000.00	\$0.00	\$ 0.00	\$ 0.00	\$ 10,000.00
District Match – 0072	\$ 10,056.90	\$ 10,000.00	\$0.00	\$ 0.00	\$ 0.00	\$ 10,000.00
Credit Funds - 0073	\$ 9,065.75	\$ 7,465.75	\$345.50	\$ 0.00	\$ 0.00	\$ 7,811.25
Disc. Funds – 0073-0074	\$(1,205.27)	\$ 394.73	\$2,000.00 0	\$ 704.79	\$ 0.00	\$ 1,689.94
Balances	\$ 28,070.82	\$ 27,860.48	\$ 2,345.50	\$ 704.79	\$ 0.00	\$ 29,711.52
Revenues	2024/25 SIPE Safety Credit Funds - \$2,345.50					
Expenses	Ergo West – Ergo Mesh Chair – Cambria Grammar School					
	Beginning Balance + Revenues – Expense = Ending Balance					

NEW BUSINESS

Ruben will report/discuss the following:

- Nov Rebate Program submissions?
- No emergency water is currently stored on site for extended situations.
- Buckets or portable bathrooms should be available during earthquake drills. Do we all have them?
- Triage supplies need to be checked and replenished regularly (at least every couple of years).
- Search and Rescue supplies, including flashlights and batteries, need to be reviewed and updated.
- Search and Rescue training should be provided and kept current for those performing this task.
- Radios must be used consistently and checked to ensure they are working properly. Training?
- How do we contact DO in an emergency?
- Personal who wish not to have their designated job in an emergency?

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

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SAFETY INCENTIVE PROGRAM

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, September- **Marbella Gomez**
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -
 - Perpetrator -
 - Agent-at-Large -
- Safety Concerns / Suggestions
 -
- Online Safety Trainings – Get Safety Trained Website: **Teresa Lees** (only person)
- Clean Workspace-

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

- Heitmiller/Hidges standing desks...per SIPE ergonomic evaluation

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- November 18th, 2025

ADJOURNMENT

Ruben to order meeting adjournment.

Megan Dedic
Asst. Safety Coordinator