

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, November 18, 2025
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order. **Ruben will be replaced with Christy Cosme called to order 3:39pm**

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos	Christy Heitmiller	Sheri McLain	SIPE Representative-
Molly Hearst			
Megan Dedic	JoLynn Crow	Ed Arrigoni	
Christie Cosme	Whit Donaldson	Jill Southern	

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building and maintaining a culture of safety through training, education, and policy development with the intent of achieving a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to increase authentic and meaningful employee participation and eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

Approval of past minutes. 1st: 2nd:

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

- Ergo evaluations for Heitmiller and Hodges-**completed**

BUDGET REPORT

	<u>BEGINNING BALANCE</u>	<u>BUDGET 2025-26</u>	<u>REVENUES</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING BALANCE</u>
Grant Fund - 0066	\$ (0.09)	\$ 0.00	\$0.00	\$ 0.00	\$ 0.00	\$ (0.09)
Premium Rebate - 0071	\$ 10,153.53	\$ 10,000.00	\$0.00	\$ 66.38	\$ 0.00	\$ 9,933.62
District Match – 0072	\$ 10,056.90	\$ 10,000.00	\$0.00	\$ 0.00	\$ 0.00	\$ 10,000.00
Credit Funds - 0073	\$ 9,065.75	\$ 7,465.75	\$345.50	\$ 299.42	\$ 0.00	\$ 7,511.25
Disc. Funds – 0073-0074	\$(1,205.27)	\$ 394.73	\$2,000.00	\$ 704.79	\$ 0.00	\$ 1,689.94
Balances	\$ 28,070.82	\$ 27,860.48	\$2,345.50	\$ 1,070.59	\$ 0.00	\$ 29,345.72
Revenues						
Expenses	0071 – Floor Mat – SLMS - \$66.38 0073 – Asst. Safety Coordinator Stipend / Stat. Benefits - \$299.42					
	Beginning Balance + Revenues – Expense = Ending Balance					

NEW BUSINESS

Ruben will report/discuss the following:

- Statistical breakdown
- T-shirts to be worn the day before we meet-**Ed will follow up with print shop for a quote Motion to approve shirts \$750-Christy H, 2nd: Megan D**
- Annual SIPE Conference scheduled for May 8th, 2026, @ Madonna Inn.

- SIPE is available to do indoor air quality sampling if needed.

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

- CUHS solar street lights 1st: Christ H, 2nd: Sheri approved
- Kendra Simmons - chair *need for ergonomic evaluation
- Alicia Enns - ergonomic station *need for ergonomic evaluation

SAFETY INCENTIVE PROGRAM

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, October - **Monica Melendrez**
- SIPE Newsletter Trivia Winner - **Sarah Appel \$25**
- Caught In The Act Drawing -
 - Perpetrator - **Jill Southern**
 - Agent-at-Large - **JoLynn Crow**
- Safety Concerns / Suggestions
 - Handrail at SLMS, blinds in room 15-added last minute: **JoLynn Crow**
- Online Safety Trainings – Get Safety Trained Website: **Marina Gregorio 26 \$25, Maria Mora 16 \$10, Sheri McClain 11 \$10**
- Clean Workspace-

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

-

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School- **stop drop and roll assembly 11/14**
- Santa Lucia Middle School- **earthquake and fire drill/evacuation**
- Coast Union High School- **completed for first trimester**

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?
- **Handrail by room 15, and blinds in room 14 at SLMS**

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

-appreciated the safety of Dave's new carpet

NEXT MEETING

- January 27, 2026

ADJOURNMENT

Ruben to order meeting adjournment.

Megan Dedic

Asst. Safety Coordinator

