

**COAST UNIFIED SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING AGENDA**

**DATE:** Tuesday, ~~September 23, 2025~~ October 28, 2025  
**TIME:** 3:30 PM ~~Call to order 3:31 pm~~  
**LOCATION:** District Office

**CALL TO ORDER**

Safety Coordinator, Ruben Campos will call the meeting to order.

**ROLL CALL**

Ruben Campos will take attendance of Committee Members:

<b>Ruben Campos</b>	<b>Christy Heitmiller</b>	<b>Sheri McLain</b>	<b><del>SIPE Representative</del></b>
<b>Megan Dedic</b>	<del><b>JoLynn Crow</b></del>	<b>Ed Arrigoni</b>	
<b>Christie Cosme</b>	<del><b>Whit Donaldson</b></del>	<b>Jill Southern</b>	

**MISSION STATEMENT**

The CUSD Safety Committee is dedicated to building and maintaining a culture of safety through training, education, and policy development with the intent of achieving a safe, proactive, and healthy working environment.

**GOAL**

The goal of the CUSD Safety Committee is to increase authentic and meaningful employee participation and eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

**OLD BUSINESS**

Ruben will report on the following Old Business that does not require committee action:

- Follow up on workspace evaluations for CGS
- Ergo evaluations for Heitmiller and Hodges?

**BUDGET REPORT**

	<u>BEGINNING BALANCE</u>	<u>BUDGET 2025-26</u>	<u>REVENUES</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING BALANCE</u>
<b>Grant Fund - 0066</b>	\$ (0.09)	\$ 0.00	\$0.00 \$0.00	\$ 0.00	\$ 0.00	\$ (0.09)
<b>Premium Rebate - 0071</b>	\$ 10,153.53	\$ 10,000.00	\$0.00	\$ 0.00	\$ 0.00	\$ 10,000.00
<b>District Match – 0072</b>	\$ 10,056.90	\$ 10,000.00	\$0.00	\$ 0.00	\$ 0.00	\$ 10,000.00
<b>Credit Funds - 0073</b>	\$ 9,065.75	\$ 7,465.75	\$345.50	\$ 0.00	\$ 0.00	\$ 7,811.25
<b>Disc. Funds – 0073-0074</b>	\$(1,205.27)	\$ 394.73	\$2,000.00 0	\$ 704.79	\$ 0.00	\$ 1,689.94
<b>Balances</b>	<b>\$ 28,070.82</b>	<b>\$ 27,860.48</b>	<b>\$ 2,345.50</b>	<b>\$ 704.79</b>	<b>\$ 0.00</b>	<b>\$ 29,711.52</b>
<b>Revenues</b>	<b>2024/25 SIPE Safety Credit Funds - \$2,345.50</b>					
<b>Expenses</b>	<b>Ergo West – Ergo Mesh Chair – Cambria Grammar School</b>					
	<b>Beginning Balance + Revenues – Expense = Ending Balance</b>					

## **NEW BUSINESS**

Ruben will report/discuss the following:

- Nov Rebate Program submissions? -follow up at site meetings tomorrow and submit by 11/15
- No emergency water is currently stored on site for extended situations.
- Buckets or portable bathrooms should be available during earthquake drills. Do we all have them?
- Triage supplies need to be checked and replenished regularly (at least every couple of years).
- Search and Rescue supplies, including flashlights and batteries, need to be reviewed and updated.
- Search and Rescue training should be provided and kept current for those performing this task.
- Radios must be used consistently and checked to ensure they are working properly. Training?
- How do we contact DO in an emergency?
- Personal who wish not to have their designated job in an emergency?

Ruben to follow up with a reevaluation of safety protocols.

## **FUNDING REQUESTS**

Ruben will report on the following, the Committee will vote:

- Heitmiller/Hidges standing desks...per SIPE ergonomic evaluation if not in storage, we can order and item will be funded by November SIPE grant of through the safety committee

## **SAFETY INCENTIVE PROGRAM**

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, September- **Marbella Gomez**
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -
  - Perpetrator -**Veronica Figueroa**
  - Agent-at-Large - **Maria Sison**
- Safety Concerns / Suggestions
  -
- Online Safety Trainings – Get Safety Trained Website: **Teresa Lees** (only person)
- Clean Workspace-

## **ACCIDENTS OR NEAR HIT MISSES**

Ruben will report on the following injury data, accident reports and near hit misses.

- Lant-tripped over the edge of the cement steps in front of school
- Teacher at CUHS slipped on a nut

## **EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Great Shakeout drill at all sites, bus drills upcoming

## **HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report? Some cement movement issues to be followed up with, Ruben will plan to grind down the spots that are tripping hazards
- Awning for the cafeteria at the high school to alleviate employee dangers

### **SAFETY TRAINING AND EDUCATION**

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting – **SIPE forklift certification training**

### **COMMITTEE MEMBER COMMENTS / REPORTS**

Committee Members to report on various activities and issues that do not require committee action.

**ALICE Program funding/training , other active shooter training**

### **NEXT MEETING**

- November 18th, 2025

### **ADJOURNMENT**

Ruben to order meeting adjournment. **4:09 pm**

Megan Dedic  
Asst. Safety Coordinator