

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, March 11, 2025
TIME: 3:30 PM **3:37 called to order**
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order.

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos	Christy Heitmiller	Sheri McLain	SIPE Representative
Megan Dedic	Jolynn Crow	Ed Arrigoni	Mona McAvoy
Christie Cosme	Whit Donaldson	Jill Southern	

APPROVE MINUTES

Committee members will consider approving the meeting minutes from the meeting on February 5th.

Nominated for approval: Whit Donaldson 2nd: Christy Heitmiller

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of safety through training, education, and policy development with the intent of achieving and maintaining a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

BUDGET REPORT

	<u>BEGINNING</u>	<u>REVENUES</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u>
	<u>BALANCE</u>	<u>2024-25</u>			<u>BALANCE</u>
Grant Fund - 0066	\$ 0.00	\$ 0.00	\$ 9,519.48	\$ 0.00	\$ -9519.48
Premium Rebate - 0071	\$ 13,474.32	\$ 6,318.00	\$ 9,638.79	\$ 0.00	\$ 10,153.53
District Match – 0072	\$ 10,749.44	\$ 0.00	\$ 3,686.54	\$ 0.00	\$ 7,062.90
Credit Funds - 0073	\$ 8,769.25	\$ 2,994.00	\$ 1,618.50	\$ 0.00	\$ 10,144.75
Disc. Funds – 0073-0074	\$ 626.39	\$ 0.00	\$ 539.50	\$ 0.00	\$ 86.89
Balances	\$ 33,619.40	\$ 9,312.00	\$ 25,002.81	\$ 0.00	\$ 17,928.59

(Ask Christie Cosme about the discrepancy with February minutes totaling \$21,512.20 and March was \$33,619.40)

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

-

NEW BUSINESS

Ruben will report/discuss the following:

- SIPE - Monthly Member Statistical Break-Down
- Concerns about losing the master key, follow up with Jill?
- CUHS snack bar shed needs to be fixed, email to Ruben Campos and Jill Southern –3/12 Ruben confirmed, via email, that a work order is in place and the area is being prepped to be fixed

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

- Follow up with Ruben about SLMS blinds
- Ruben confirmed, via email, The blinds have arrived and the staff will begin installation next week during minimum days and the week of spring break.

SAFETY INCENTIVE PROGRAM

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, **February** - **Maria Sison**
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -February/March
 - Perpetrator - **Jennifer Bautista**
 - Agent-at-Large - **Mona McAvoy**
 - Perpetrator - **Christy Heitmiller**
 - Agent-at-Large - **Amanda Gowdy**
- Safety Concerns / Suggestions
 - **Gustavo DeAlba**-front gate to school does not open from the front
 - **Elizabeth Sanchez**-CUHS snack bar shed floor has no support beams
- Online Safety Trainings – Get Safety Trained Website (only 6 participants)
 - **Elizabeth Sanchez**-8
 - **Monica Melendrez**-7
 - **Megan Dedic**-5
 - **JoLynn Crow**-1
 - **Lori Nunez**-1
 - **Maria Sison**-1
- Clean Workspace-**Selene Shevchenko**

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

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EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School **2/28 evacuation fill drill at recess**
- Santa Lucia Middle School **fire and earthquake drills, March 6, 2pm Fire: Feb 24, 2pm**
- Coast Union High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- April 22, 2025 **Can we move the meeting date to earlier in the week? email sent**
-Date changed to April 15, 2025

ADJOURNMENT

Ruben to order meeting adjournment. **4:11 pm**

Megan Dedic
Asst. Safety Coordinator