

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, April 15, 2025
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order. 3:32 pm

ROLL CALL

Ruben Campos will take attendance of Committee Members: all references to Ruben will be replaced by Jill Southern

Ruben Campos	Christy Heitmiller	Sheri McLain
SIPE Representative-Carissa		
Megan Dedic	JoLynn Crow	Ed Arrigoni
Christie Cosme	Whit Donaldson	Jill Southern

APPROVE MINUTES

Committee members will consider approving the meeting minutes from the meeting on February 5th.
 Nominated for approval: Christy Heitmiller 2nd: JoLynn Crow

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of safety through training, education, and policy development with the intent of achieving and maintaining a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

*Budget from March, access to recent budget was unavailable.

BUDGET REPORT

	<u>BEGINNING</u> <u>BALANCE</u>	<u>REVENUES</u> <u>2024-25</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund - 0066	\$ 0.00	\$ 0.00	\$ 9,519.48	\$ 0.00	\$ -9519.48
Premium Rebate - 0071	\$ 13,474.32	\$ 6,318.00	\$ 9,638.79	\$ 0.00	\$ 10,153.53
District Match – 0072	\$ 10,749.44	\$ 0.00	\$ 3,686.54	\$ 0.00	\$ 7,062.90
Credit Funds - 0073	\$ 8,769.25	\$ 2,994.00	\$ 1,618.50	\$ 0.00	\$ 10,144.75
Disc. Funds – 0073-0074	\$ 626.39	\$ 0.00	\$ 539.50	\$ 0.00	\$ 86.89
Balances	\$ 33,619.40	\$ 9,312.00	\$ 25,002.81	\$ 0.00	\$ 17,928.59

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

- portables at SLMS were fixed, doors were off centered
- roof at CUHS gym will be replaced over the summer
- CGS tables in wall in MPR approved for replacement

NEW BUSINESS

Ruben will report/discuss the following:

- SIPE - Monthly Member Statistical Break-Down **what was the incident, can we prevent it from happening again? Jill is going to inquire**
- Gift Cards-what is left, 35 total cards
 - Amazon 10 at \$10
 - Amazon 3 at \$20
 - Target 3 at \$25
 - Target 5 at \$20
 - Starbucks 14 at \$10
 - **Can we do something at the district breakfast to incentivize? raffle after presentation**
- SIPE Grant submissions

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

- Ergonomic Chair-Megan Dedic **up to \$750 1st: Jill Southern 2nd: Christy Heitmiller**
- Floor mat for Dave Nygren's office **1st: Jill Southern 2nd: JoLynn Crow, Jill to follow up**

SAFETY INCENTIVE PROGRAM

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, **March - Bryce Cherry, CUHS**
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -April
 - Perpetrator - **Jennifer Vialpando, Toni Mertens**
 - Agent-at-Large - **Julie Castle, Maria Sison, Christy Heitmiller**
- Safety Concerns / Suggestions
 -
- Online Safety Trainings – Get Safety Trained Website **(\$20 card pay out)**
 - **Elizabeth Sanches-Gallo-22, Megan Dedic-11, Sherri McClain-6, Monica Melendrez-6, Chad Lee-2**
- Clean Workspace-

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

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EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School **Shelter in Place 3/21**
- Santa Lucia Middle School **3/21**
- Coast Union High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?
- **email to Ruben to set up ergonomic evaluations to be set up for Dave Nygren, JoLynn Crow and Christy Heitmiller**

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting – Coast staff member just passed a bus driver training
- SIPE is available for training if needed, such as lifting or CPR

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- May 9, 2025 (last of the year!) after the SIPE conference

ADJOURNMENT

Ruben to order meeting adjournment. 4:41 pm

Megan Dedic
Asst. Safety Coordinator