



### **NEW BUSINESS**

Ruben will report/discuss the following:

- SIPE - Monthly Member Statistical Break-Down
- Gift Cards-New additions, totals have been updated on chart
- Risk Management Team Conference
- "LOCK BLOCK" have arrived for the doors? Maintenance will be installing them throughout the sites and once installed, the protocol for these devices is that doors are to remain in the lock position, and the blocks are to be used to prop the doors open. In case of an actual need to use these blocks, the doors will already be locked for safety reasons.

### **FUNDING REQUESTS**

Ruben will report on the following, the Committee will vote:

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### **SAFETY INCENTIVE PROGRAM**

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, January -
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -December and January
  - Perpetrator -
  - Agent-at-Large -
- Safety Concerns / Suggestions
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- Online Safety Trainings – Get Safety Trained Website
- Clean Workspace-

### **ACCIDENTS OR NEAR HIT MISSES**

Ruben will report on the following injury data, accident reports and near hit misses.

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### **EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

### **HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

### **SAFETY TRAINING AND EDUCATION**

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

### **COMMITTEE MEMBER COMMENTS / REPORTS**

Committee Members to report on various activities and issues that do not require committee action.

**NEXT MEETING**

- March 11, 2025

**ADJOURNMENT**

Ruben to order meeting adjournment.

Megan Dedic  
Asst. Safety Coordinator