

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, February 18, 2025
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order. 3:37 pm

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos	Christy Heitmiller	Sheri McLain	SIPE Representative
Megan Dedic	Jolynn Crow	Ed Arrigoni	Mike Bruffy
Christie Cosme	Whit Donaldson	Jill Southern	

APPROVE MINUTES

Committee members will consider approving the meeting minutes from the meeting on February 5th.

Nominated for approval: Jill Southern 2nd: Christy Heitmiller

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of safety through training, education, and policy development with the intent of achieving and maintaining a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

BUDGET REPORT

	<u>BEGINNING</u> <u>BALANCE</u>	<u>REVENUES</u> <u>2024-25</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund - 0066	\$ 0.00	\$ 0.00	\$ 9,519.48	\$ 0.00	\$ -9519.48
Premium Rebate - 0071	\$ 13,474.32	\$ 6,318.00	\$ 9,638.79	\$ 0.00	\$ 10,153.53
District Match – 0072	\$ 10,749.44	\$ 0.00	\$ 3,686.54	\$ 0.00	\$ 7,062.90
Credit Funds - 0073	\$ 8,769.25	\$ 0.00	\$ 1,777.74	\$ 0.00	\$ 6,991.5
Disc. Funds – 0073- 0074	\$ 626.39	\$ 0.00	\$ 442.58	\$ 0.00	\$ 183.81
Balances	\$ 21,512.20	\$ 6,318.00	\$ 15,545.65	\$ 0.00	\$ 14,872.26

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

-

NEW BUSINESS

Ruben will report/discuss the following:

- SIPE - Monthly Member Statistical Break-Down
- Gift Cards-New additions, totals have been updated on chart
- looking to add a nomination to the crew that repaired the roof in the rain, worked through the closed campus
- Risk Management Team Conference
- "LOCK BLOCK" have arrived for the doors? Maintenance will be installing them throughout the sites and once installed, the protocol for these devices is that doors are to remain in the lock position, and the blocks are to be used to prop the doors open. In case of an actual need to use these blocks, the doors will already be locked for safety reasons.

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

- Blinds at the CGS library \$1,700, email sent to CGS for a work order to measure
- Nominated for approval: Christy Heitmiller 2nd: Megan Dedic

SAFETY INCENTIVE PROGRAM

Ruben will report on the following and the committee will vote:

- SIPE Monthly Safety Topic, January - Cindy Farris
- SIPE Newsletter Trivia Winner - n/a
- Caught In The Act Drawing -January
 - Perpetrator - Susan Padgette, Lisa Stevens, Jennifer Vialpando
 - Agent-at-Large -Julie Castle, Maria Sison, Julie Castle
- Safety Concerns / Suggestions
 -
- Online Safety Trainings – Get Safety Trained Website Megan will follow up with who is taking quizzes, and award winners retroactively. Top 5 for March will win a card
- Clean Workspace-Elizabeth Sanchez

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

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EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School 1/31 shelter inplace
- Santa Lucia Middle School
- Coast Union High School 2/20 fire drill, 2/6 lockdown
- Leffingwell High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- March 11, 2025

ADJOURNMENT

Ruben to order meeting adjournment. 4:11 pm

Megan Dedic
Asst. Safety Coordinator