

NEW BUSINESS

Ruben will report/discuss the following:

- SIPE - Monthly Member Statistical Break-Down
- Ergonomics evaluations, this is an FYI, we are not guilty of this.
 - Before submitting a request to SIPE, please make sure safety coordinators have confirmed staff have the necessary items they need. i.e. keyboard trays, and proper chairs.
 - SIPE has received ergo eval requests for new employees who have been on the job for 1 week and have not started performing tasks and are unaware of what the daily duties are.
 - Safety coordinators should confirm employees have the primary equipment at their workstations before submitting an ergo eval request.
- Are there any safety trainings the committee would like to have or is there something they believe can be beneficial that we have not been trained on?
- Premium rebate funds are on hold. Money will most likely be distributed January 1st, 2025. SIPE is reviewing distribution of funds throughout different districts and once funds have been presented to the SIPE Board, and approved by the board, districts will receive the funding.

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

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SAFETY INCENTIVE PROGRAM

Ruben will report on the following:

- SIPE Monthly Safety Topic –November, Holiday Decorating Safety -
- SIPE Newsletter Trivia Winner -
- Caught In The Act Drawing
 - Perpetrator -
 - Agent-at-Large -
- Safety Concerns / Suggestions
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- Online Safety Trainings – Get Safety Trained Website
- Clean Workspace-

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

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EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- January 21, 2025

ADJOURNMENT

Ruben to order meeting adjournment.

Megan Dedic
Asst. Safety Coordinator