Merchantville School Parent / Pupil Grievance Reporting Form

Merchantville School strives to provide a safe environment for all students free of prejudices and bias. All persons should enjoy freedom from discrimination and/or harassment of any kind in Merchantville School. This includes all forms of harassments and unfair treatment. This form is to be submitted to the Chief School Administrator after completion. It can be emailed to strong@merchantville.k12.nj.us or handed in person at Merchantville School.

Contact Information:

Name: _____

Contact Number Phone: _____ Email: _____

Complainant

You are filing this complaint on behalf of: (Check one)
☐ yourself ☐ your child or a (student) ☐ another student ☐ a group

Details of Complaint

Please **describe** the type of grievance that you are filing, including the events or actions, in as much detail as possible:

Desired solution to the complaint

What steps, if any, have you taken to resolve this issue before filing a complaint?

_____

_____

_____ _____
Signature of person filing complaint Date