

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Brookside Middle School

Regular Meeting  
March 12, 2026

**I. OPENING ITEMS**

- A. Call to Order – 5:35 PM
- B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

- C. Pledge of Allegiance

**II. AGENDA**

- A. Motion to approve the agenda.

**26-034** Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci  
No: None  
Motion Carried: 5-0

**III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS**

Mr. James Patrizi, BMS/BHS Wrestling Coach  
Mrs. Val Rion, BMS/BHS Robotics Advisor  
Mrs. Emily Adkins, BHS Principal  
Mrs. Brenda Svec, Director of Curriculum and Instruction

**IV. TREASURER'S BUSINESS**

- A. Reports
- B. Approval of Minutes

**26-035** Mrs. Czech moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Regular Meeting – February 12, 2026**

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci  
No: None  
Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Brookside Middle School

Regular Meeting  
March 12, 2026

**C. Approval of Financial Statements**

**26-036** Mr. Brusnahan moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Board of Education approve the enclosed financial statements.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

**D. Approval of Purchase Orders**

**26-037** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$3,000.00 with issues.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

**E. Brookside High School Memorabilia Donation**

**26-038** Mrs. Czech moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donations from Deb and Kim Wagner, Brookside High School Alumni.

- a. Brookside High School The Leader Yearbooks ranging from 1932-1989
- b. SMS Memory Books 1972-1975
- c. Photographs of various student groups from the 1930s.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

**F. AMVETS POST 55 Donation**

**26-039** Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation from **AMVETS POST 55**:

- a. \$3,000.00 to BIS Kitchen

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

No: None

Motion Carried: 5-0

**V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES****A. Resignations/Leave Requests/Retirements**

**26-040** Mrs. Jensen moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approves items A through D.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Joshua Berry**, resigning from Brookside High School Assistant Football Coach, effective March 5, 2026.
- b. **Benjamin Dore**, resigning from Brookside High School Assistant Football Coach, effective March 9, 2026.
- c. **Martin Joyce**, resigning from Brookside High School Assistant Cross Country Coach, effective February 27, 2026.
- d. **Robert Markovich**, resigning from Brookside High School Assistant Track & Field Coach, effective February 17, 2026.
- e. **Donald Maloy**, resigning from Brookside Middle School Boys Basketball Coach, effective at the end of 2025-2026 contract.
- f. **BethAnn Scherry**, retiring from Brookside High School Social Studies Teacher effective at the end of the 2025-2026 school year, for the purpose of retirement.
- g. **Amon Willis**, resigning from Brookside High School Assistant Football Coach, effective March 4, 2026.

**B. Classified**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Robert Smith**, Brookside Intermediate School, Maintenance/Custodial – Custodian, Step 2, 8 hrs./day, 247 days/year plus contracted holidays (pro-rated), effective March 17, 2026.

**C. DECAF Proposals – 2<sup>nd</sup> Semester**

It is that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals to be paid upon completion.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
 Brookside Middle School

Regular Meeting  
 March 12, 2026

NAME	TITLE	Percentage %
Jane Bokar	BHS – Women Empowering Women Club	2
Alison Macke	BHS – Grub Club	2
Andrew Furio	BHS – Graduation Band	2
Amy Baughman	BIS – STEM – Steam Club	2.5
Patricia Cole	KW – Bright Builders	2.5
Marsha Kovachick	KW – Bright Builders	2.5
Michelle Jarvis	FELC – Sheffield Cardinal Olympics	2.5

**D. Supplemental**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Nathan Mack**, Brookside High School Assistant Track & Field Coach, Class III, Step 1, effective February 23, 2026.
- b. **Robert Markovich**, BHS/BMS *Volunteer* Track & Field Coach, at no cost to the district, effective February 23, 2026.
- c. **James Patrizi**, Brookside High School Assistant Baseball Coach, Class III, Step 2, effective February 23, 2026.

**VI. BUSINESS OPERATIONS**

**A. Lorain County Public Health Resolution**

**26-041** Mrs. Czech moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education approve the resolution with the **Lorain County Public Health Department**.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci  
 No: None  
 Motion Carried: 5-0

**B. Grade 3 State Testing Format**

**26-042** Mr. Brusnahan moved, seconded by Mr. Petrucci that that the Sheffield-Sheffield Lake Board of Education approve that the students in Grade 3 complete the Ohio Department of Education and Workforce state assessments in a paper-based format rather than online for the 2026-2027 school year only.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Brookside Middle School

Regular Meeting  
March 12, 2026

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci  
No: None  
Motion Carried: 5-0

**C. Board Policy**

**26-043** Mr. Brusnahan moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached new Board Policy.

a. Prohibition Against Purchase of Certain Foods – 8.20

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci  
No: None  
Motion Carried: 5-0

**D. Lorain County Board of Developmental Disabilities**

**26-044** Mr. Petrucci moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the resolution to continue to provide school age services with **Lorain County Board of Developmental Disabilities**.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci  
No: None  
Motion Carried: 5-0

**E. Forestlawn ELC and Knollwood Elementary Schools Handbook with Adjustments/Changes**

**26-045** Mrs. Czech moved, seconded by Mrs. Brusnahan that the Sheffield-Sheffield Lake Board of Education approve the attached **Forestlawn ELC and Knollwood Elementary Schools Handbook** with adjustments and/or changes for the 2026-2027 school year.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci  
No: None  
Motion Carried: 5-0

**F. BHS Robotics Field Trip**

**26-046** Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education approve **BHS Robotics Field Trip** to St. Louis, MO, April 20-24<sup>th</sup>, as per attached.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci  
No: None  
Motion Carried: 5-0

## RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Brookside Middle School

Regular Meeting  
March 12, 2026

### VII. COMMENTS FROM THE PUBLIC

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

### VIII. STANDING COMMITTEE REPORT

#### A. **Joint Vocational School –**

- The JVS is near capacity enrollment the 26-27 school year. The school is facing deficit spending in the 27-28 and 28-29 school years. Feb. 20th, the school held an elected official lunch and tour. March 6th, Senator Moreno visited the school.

#### B. **Athletic Counsel –**

- Boys Basketball were District Runner-up with a loss to Canfield.
- Boys bowling won the conference.
- Softball opens March 21<sup>st</sup>
- Baseball opens March 27<sup>th</sup>
- Track travels to Cloverleaf on March 28<sup>th</sup>.

#### C. **Legislative Liaison-**

- Proposed NIL changes with OHSAA with HB 661
- Gayle Manning was a co-sponsor on a House Bill for more transparency on the EdChoice voucher program.
- Also discussed BH 437 (cardiac monitoring), HB 523 (Providing financial support to student teachers), SB19 (Requirement for Math Intervention), HB462 (nasal epinephrine), HB455 (Eliminate obsolete), SB328 (Career Exploration for MS).

#### D. **Endowment Fund-**

- The Endowment Committee met on Monday, February 23<sup>rd</sup>. We discussed the final plan for the Hawaiian themed fundraiser dinner being held Saturday, April 18<sup>th</sup> beginning at 6:00 pm at the Joyce Hanks Community Center. Tickets are available from Sandy Swearns, or Andrew Smith for \$35.00 per person. We also discussed and approved a writing prompt for the Gang Scholarship

#### E. **S.A.L.T. - Student Achievement Leadership Team:**

- FELC - Held an Alphabet fashion show March 4<sup>th</sup>
- Knollwood – Implementing a one book = one school initiative which has the students read the book at school and read the same book to members in the home.
- Robotics tournaments were held in the Air Force Museum in Dayton and had teams advance on to the World's competition.
- BHS – March 27<sup>th</sup> Career Day.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Brookside Middle School

Regular Meeting  
March 12, 2026

F. Finance – N/A

IX. EXECUTIVE SESSION

26-047 Mr. Brusnahan moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns to Executive Session for the reason(s) indicated below with **no action to follow**.

TIME: 6:40 PM

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2)  X  Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.

F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at 7:58 PM.

RECORD OF PROCEEDINGS

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March 12, 2026

X. ADJOURNMENT

**26-048** Mr. Brusnahan moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourn.


Time: 7:58 PM

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

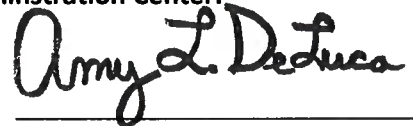
No: None

Motion Carried: 5-0

The next regular meeting will be on April 9, 2026, at 5:30 PM at Administration Center.



Mr. Adam Hines, Treasurer



Mrs. Amy DeLuca, President