



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

REQUEST FOR OUT-OF-ZONE ATTENDANCE PERMIT ELEMENTARY SCHOOL CHILDCARE

Section 1: Student Information *To be completed by parent/guardian*

Student's Name: _____ Date of Birth: _____

Parent/Guardian Name: _____ Work Schedule: _____

Place of Employment/Occupation: _____

Employment Address: _____ Phone: _____

Provide a brief explanation of the extenuating reasons why you are unable to obtain childcare within your zone:

Please also include the following documentation with this form when submitting the Out-of-Zone Request:

- Demonstrate a hardship in providing childcare in your school zone (i.e., cost, denied programs, etc.)
- Length of time person has provided childcare for your child
- Childcare provider payment (e.g., contract, receipts, taxes)

I certify that the above information is true.

Signature of Parent/Guardian: _____ Date: _____

Section 2: Childcare *To be completed by childcare provider*

The parent/guardian has requested an out-of-zone attendance permit for above-referenced student due to childcare.

The parent/guardian has indicated that the above-referenced student is cared for by you.

To be considered for an out-of-zone attendance permit, Virginia Beach City Public Schools requires verification that the student has a childcare provider who lives outside the student's attendance zone. Information submitted by you (the childcare provider) will assist us in arriving at a decision regarding the parent's request.

If you are not a licensed childcare center in the city of Virginia Beach, please sign this form in the presence of a notary public, certifying this information is accurate.

Childcare Provider's Full Name: _____

Childcare Provider's Address: _____

How will the student be transported to school: _____

Relationship to Student: _____ Days & Hours of Childcare: _____

I certify that the above information is true.

Signature of Childcare Provider: _____ Date: _____

To be completed by a Public Notary:

SEAL

State: _____ City: _____

Subscribed and sworn before me on _____

My commission expires _____

Notary Public Signature: _____

Please note, the student may be permitted to ride a bus if there is an existing stop near the childcare location and is not at full capacity. The student will be expected to abide by policy and regulations regarding passengers riding school buses. See School Board Policy 5-34 and School Board Regulation 5-34.1 for additional information.