



Teacher Vacancy Collection

March 31, 2026

Agenda – 2026-2027 Teacher Vacancy Collection

- Overview
- Timeline
- Data Collection Changes
- Business Rules
- Promotion Logic and Reports
- TEAL Roles
- Closeout
 - Frequently Asked Questions
 - Key Takeaways
 - Technical Resources
- Questions



Overview

Background

- **HB 2 Section 3.08** amends Subchapter J, Chapter 21, Education Code by adding TEC §21.468, which adds a collection of data from school districts and open-enrollment charter schools to address teacher retention and recruitment, including the classifications, grade levels, subject areas, duration, and other relevant information regarding vacant teaching positions at districts.

TEA has added a new core collection, **Teacher Vacancy Collection (TVC)** with three entities:

1. LocalEducationAgency
2. **New** - OpenStaffPositionExt
3. **New** - RequisitionExt



Timeline

2026-2027 Timeline

2026-2027 School Year

The Teacher Vacancy Collection will be due yearly on the fourth Thursday of September.

TVC-Teacher Vacancy Collection	
TSDS ready to load data to IODS	August 3, 2026
2026-2027 Teacher Vacancy Collection ready for users to complete	September 7, 2027
Teacher Vacancy due date for LEAs	September 23, 2027
Teacher Vacancy Collection data available to customers	October 7, 2027

*vacant positions from September 1, 2026, through August 31, 2027, will be promoted for the 2026-2027 school year.

Subsequently, if the posting is still vacant on September 1, 2027, the LEA will republish it to the next year's Individual Operational Data Store (IODS).



Data Collection Changes

LocalEducationAgency Entity

Data Element	NP*	Core	PEIMS	Length	Data Type	Descriptor Table	Element ID
EducationOrganizationCategory <i>(may have multiple instances)</i>	✓				Descriptor	C331	NP004
NameOfInstitution	✓		PA,PF,PM,PS,PE,EF	75	String		E3037
LocalEducationAgencyId	✓		PA,PF,PM,PS,PE,EF	6	Number		E0212
LocalEducationAgencyCategory	✓		PA,PF,PM,PS,PE,EF		Descriptor	C337	E3036

OpenStaffPositionExt Entity

OpenStaffPositionExt Entity

Data Element	NP*	Core	PEIMS	Length	Data Type	Descriptor Table	Element ID
LocalEducationAgency							
PositionNumber	✓			20	String		E3143
StaffClassification	✓				Descriptor	C021	E0721
ProgramAssignment <i>(may have multiple instances)</i>	✓				Descriptor	C338	E3045
GradeLevelRange <i>(may have multiple instances)</i>	✓				Descriptor	C370	E3144
InstructionalSubject <i>(may have multiple instances)</i>	✓				Descriptor	C366	E3145
PositionVacancy <i>(may have multiple instances)</i>							
DatePositionVacant	✓			10	Date		E3146
VacancyReason	✓				Descriptor	C367	E3147

PositionNumber (E3143)

- New PositionNumber (E3143) data element:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3143	PositionNumber	12/01/2025	
Definition			
<p>PositionNumber indicates the locally assigned position number for the open staff position, typically a number assigned by Human Resources that is associated with the specific role.</p>			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
	20	String	
Used in Entities			
OpenStaffPositionExt			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential Facility Tracker	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School Waitlist	<input type="checkbox"/> SELA Special Education Language Acquisition	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	<input type="checkbox"/> ECDS ECDS-KG	<input type="checkbox"/> SPEDS SPEDS Camera	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-PK	<input type="checkbox"/> SPEDS SPEDS Summer	

GradeLevelRange (E3144)

- New **GradeLevelRange** (E3144) data element:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3144	GradeLevelRange	12/01/2025	
Definition			
GradeLevelRange indicates the range of grade levels of a teaching position.			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
GradeLevelRange(C370)		Descriptor	
Used in Entities			
OpenStaffPositionExt			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School	Facility Tracker	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	Waitlist	<input type="checkbox"/> SELA Special	UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-KG	Education Language Acquisition	
	<input type="checkbox"/> ECDS ECDS-PK	<input type="checkbox"/> SPEDS SPEDS	
		Camera	
		<input type="checkbox"/> SPEDS SPEDS	
		Summer	

GradeLevelRange (C370)

- New GradeLevelRange (C370) descriptor table:

[CSV](#)

Table ID	Name	Date Issued	Date Updated
C370	GradeLevelRange	12/01/2025	

Descriptor	Short Description	Long Description
01	EE-PK	EE – PK (Early Childhood through Pre-Kindergarten)
02	Elementary	Elementary (Kindergarten through 5th grade)
03	Middle School	Middle School (6th through 8th grade)
04	High School	High School (9th through 12th grade)

InstructionalSubject (E3145)

- New **InstructionalSubject** (E3145) data element:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3145	InstructionalSubject	12/01/2025	
Definition			
InstructionalSubject indicates the academic subject of instruction for the position.			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
InstructionalSubject(C366)		Descriptor	
Used in Entities			
OpenStaffPositionExt			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School	Facility Tracker	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	Waitlist	<input type="checkbox"/> SELA Special	UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-KG	Education Language	
	<input type="checkbox"/> ECDS ECDS-PK	Acquisition	
		<input type="checkbox"/> SPEDS SPEDS	
		Camera	
		<input type="checkbox"/> SPEDS SPEDS	
		Summer	

InstructionalSubject (C366)

- New InstructionalSubject (C366) descriptor table:

CSV

Table ID	Name	Date Issued	Date Updated
C366	InstructionalSubject	12/01/2025	

Descriptor	Short Description	Long Description
01	Technology Applications	Technology Applications
02	Special Education	Special Education
03	Social Studies	Social Studies
04	Self-Contained	Self-Contained
05	Science	Science
06	Physical Education & Health	Physical Education & Health
07	Other	Other
08	Non-Classroom Role	Non-Classroom Role
09	Mathematics	Mathematics
10	Foreign Language	Foreign Language
11	Fine Arts	Fine Arts
12	English Language Arts	English Language Arts
13	Career & Technical Education	Career & Technical Education

DatePositionVacant (E3146)

- New DatePositionVacant (E3146) data element in the PositionVacancy common type:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3146	DatePositionVacant	12/01/2025	
Definition			
DatePositionVacant indicates the date when the position becomes vacant. This should be the day after the final day of employment for the individual currently holding the position.			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
	10	Date	YYYY=2026-2027 MM=01-12 DD=01-31
Used in Entities			
OpenStaffPositionExt > PositionVacancy			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School	Facility Tracker	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	Waitlist	<input type="checkbox"/> SELA Special	UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-KG	Education Language	
	<input type="checkbox"/> ECDS ECDS-PK	Acquisition	
		<input type="checkbox"/> SPEDS SPEDS	
		Camera	
		<input type="checkbox"/> SPEDS SPEDS	
		Summer	

VacancyReason (E3147)

- New **VacancyReason** (E3147) data element in the **PositionVacancy** common type:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3147	VacancyReason	12/01/2025	
Definition			
VacancyReason indicates the reason that the position became vacant.			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
VacancyReason(C367)		Descriptor	
Used in Entities			
OpenStaffPositionExt > PositionVacancy			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential Facility Tracker	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School Waitlist	<input type="checkbox"/> SELA Special Education Language Acquisition	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	<input type="checkbox"/> ECDS ECDS-KG	<input type="checkbox"/> SPEDS SPEDS Camera	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-PK	<input type="checkbox"/> SPEDS SPEDS Summer	

VacancyReason (C367)

- New VacancyReason (C367) descriptor table:



Table ID	Name	Date Issued	Date Updated
C367	VacancyReason	12/01/2025	

Descriptor	Short Description	Long Description
01	New Position	New Position
02	Position Vacant: Retired	Position is vacant because the incumbent retired from the position
03	Position Vacant: Leaving The Profession	Position is vacant because the incumbent left the profession
04	Position Vacant: Transfer	Position is vacant because the incumbent took another position within the LEA
05	Position Vacant: Other	Position is vacant for a reason other than what is listed

ProgramAssignment (C338)

- Revised ProgramAssignment (C338) descriptor table:

CSV

Table ID	Name	Date Issued	Date Updated
C338	ProgramAssignment	03/01/2022	12/01/2025

Descriptor	Short Description	Long Description
01	TIA Teacher	Teacher Incentive Allotment – Teacher
02	Regular Education	Regular Education
03	Bilingual	Bilingual
04	Compensatory/Remedial Education	Compensatory/Remedial Education
05	Gifted and Talented	Gifted and Talented
06	Career and Technical Education	Career and Technical Education
07	Special Education	Special Education
08	ESL	ESL
09	Adult Basic Education	Adult Basic Education
10	Honors	Honors
11	Migratory	Migratory

New RequisitionExt Entity

RequisitionExt Entity

Data Element	NP*	Core	PEIMS	Length	Data Type	Descriptor Table	Element ID
OpenStaffPositionExt							
RequisitionNumber	✓			20	String		E3148
EmploymentStatus	✓				Descriptor	C368	E3149
DatePosted	✓			10	Date		E3150
DatePostingClosed	✓			10	Date		E3151
PostingClosedReason	✓				Descriptor	C369	E3152
HireDate	✓			10	Date		E3032



RequisitionNumber (E3148)

- New RequisitionNumber (E3148) data element:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3148	RequisitionNumber	12/01/2025	
Definition			
<p>RequisitionNumber indicates the identifier assigned to an open staff position to initiate hiring, typically a number assigned by Human Resources.</p>			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
	20	String	
Used in Entities			
RequisitionExt			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential Facility Tracker	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School Waitlist	<input type="checkbox"/> SELA Special Education Language Acquisition	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	<input type="checkbox"/> ECDS ECDS-KG	<input type="checkbox"/> SPEDS SPEDS Camera	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-PK	<input type="checkbox"/> SPEDS SPEDS Summer	

EmploymentStatus (E3149)

- New **EmploymentStatus** (E3149) data element:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3149	EmploymentStatus	12/01/2025	
Definition			
EmploymentStatus indicates the type of employment or contract desired for the position			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
EmploymentStatus(C368)		Descriptor	
Used in Entities			
RequisitionExt StaffEducationOrganizationEmploymentAssociation			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input checked="" type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School	Facility Tracker	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	Waitlist	<input type="checkbox"/> SELA Special	UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-KG	Education Language Acquisition	
	<input type="checkbox"/> ECDS ECDS-PK	<input type="checkbox"/> SPEDS SPEDS	
		Camera	
		<input type="checkbox"/> SPEDS SPEDS	
		Summer	

EmploymentStatus (C368)

- New EmploymentStatus (C368) descriptor table:

CSV

Table ID	Name	Date Issued	Date Updated
C368	EmploymentStatus	12/01/2025	

Descriptor	Short Description	Long Description
01	Probationary	Probationary
02	Contractual	Contractual
03	Employed/Affiliated With Outside Agency (Part-Time)	Employed by or affiliated with an outside organization other than the school system, working part-time
04	Employed/Affiliated With Outside Agency (Full-Time)	Employed by or affiliated with an outside organization other than the school system, working full-time
05	Employed Part-Time	Employed Part-Time
06	Other	Other
07	Substitute/Temporary	Substitute/Temporary
08	Permanent	Permanent
09	Volunteer/No Contract	Volunteer/No Contract

DatePosted (E3150)

- New DatePosted (E3150) data element:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3150	DatePosted	12/01/2025	
Definition			
DatePosted indicates the date that the requisition was posted.			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
	10	Date	YYYY=2026-2027 MM=01-12 DD=01-31
Used in Entities			
RequisitionExt			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential Facility Tracker	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School Waitlist	<input type="checkbox"/> SELA Special Education Language Acquisition	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	<input type="checkbox"/> ECDS ECDS-KG	<input type="checkbox"/> SPEDS SPEDS Camera	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-PK	<input type="checkbox"/> SPEDS SPEDS Summer	

DatePostingClosed (E3151)

- New DatePostingClosed (E3151) data element:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3151	DatePostingClosed	12/01/2025	
Definition			
DatePostingClosed indicates the date the posting was closed or filled.			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
	10	Date	YYYY=2026-2027, MM=01-12, DD=01-31
Used in Entities			
RequisitionExt			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential Facility Tracker	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School Waitlist	<input type="checkbox"/> SELA Special Education Language Acquisition	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	<input type="checkbox"/> ECDS ECDS-KG	<input type="checkbox"/> SPEDS SPEDS Camera	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-PK	<input type="checkbox"/> SPEDS SPEDS Summer	

PostingClosedReason (E3152)

- New PostingClosedReason (E3152) data element:

Data Element ID	Data Element Name	Date Issued	Date Updated
E3152	PostingClosedReason	12/01/2025	
Definition			
PostingClosedReason indicates whether the position was filled or closed unfilled.			
Special Instructions			
Table Identification	Length	Data Type	Domain of Values
PostingClosedReason(C369)		Descriptor	
Used in Entities			
RequisitionExt			
Used in Domain			
Staff			
Former Data Element Name			
Used in Data Collections/Submissions			
<input type="checkbox"/> PEIMS Attendance	<input type="checkbox"/> PEIMS Summer	<input type="checkbox"/> NP Not Promoted	<input type="checkbox"/> SPPI-14 SPPI-14
<input type="checkbox"/> PEIMS Extended Year	<input type="checkbox"/> CR Winter	<input type="checkbox"/> RFT Residential	<input checked="" type="checkbox"/> TVC Teacher Vacancy
<input type="checkbox"/> PEIMS Fall	<input type="checkbox"/> CSW Charter School	Facility Tracker	<input type="checkbox"/> UID Enrollment Event
<input type="checkbox"/> PEIMS Fall Enrollment	Waitlist	<input type="checkbox"/> SELA Special	UID Enrollment Event
<input type="checkbox"/> PEIMS Mid-Year	<input type="checkbox"/> ECDS ECDS-KG	Education Language	
	<input type="checkbox"/> ECDS ECDS-PK	Acquisition	
		<input type="checkbox"/> SPEDS SPEDS	
		Camera	
		<input type="checkbox"/> SPEDS SPEDS	
		Summer	

PostingClosedReason (C369)

- New PostingClosedReason (C369) descriptor table:


[CSV](#) 

Table ID	Name	Date Issued	Date Updated
C369	PostingClosedReason	12/01/2025	

Descriptor	Short Description	Long Description
01	Position Filled	Position filled
02	Posting Cancelled	Posting cancelled



Business Rules

New Business Rules

- The following new rules will be added to the **Teacher Vacancy Collection**:
 - 2 Fataals – **31000** is a new sub-category – **Teacher Vacancy**
 - 31000-0001
 - 31000-0002
 - 2 Special Warnings
 - 31000-0003
 - 31000-0004

Business Rules – Special Warning

- 31000-0003
- 31000-0004

Rule #	Rule Text / Business Meaning	Sev./ Level	Core	PEIMS	Applies To
31000-0003	If PostingClosedReason is "01" (Position Filled), then HireDate should be reported. HireDate should be reported if the open position has been filled.	S L2, L3	✓		District, Charter

Rule #	Rule Text / Business Meaning	Sev./ Level	Core	PEIMS	Applies To
31000-0004	If PostingClosedReason is "02" (Posting Cancelled), then HireDate should not be reported. HireDate should not be reported if the open position posting has been cancelled.	S L2, L3	✓		District, Charter



Promotion Logic and Reports

Promotion Logic

New: Staff > Teacher
Vacancy subcategory

RequisitionExt data is promoted only when the RequisitionExt Entity is associated with an OpenStaffPositionExt Entity where the DatePositionVacant Entity is during the reporting year.

Reports

One detailed report to include all reported elements per each vacancy reported

Training

Training for the Teacher Vacancy Collection is currently in development, with timing to be communicated once finalized.

A stack of several books is visible on the right side of the image. The books have various colored spines, including red, orange, and blue. The pages are visible, and the stack is slightly out of focus, suggesting a shallow depth of field. The background is a soft, blurred teal and light blue gradient.

Teal Roles

- A new privilege - **Teacher Vacancy Access** will be available for each of these roles:
 - Core ESC Data Viewer
 - Core LEA Data Approver
 - Core LEA Data Completer
 - Core LEA Data Promoter
 - Core LEA Data Viewer
 - Core TEA Data Viewer

Users will need to apply for this new privilege even if they already have one of the roles above.

A stack of several books is visible on the right side of the image. The books have various colored spines, including red, orange, and blue. The pages are a light cream color. The stack is positioned on a wooden surface, and the background is a soft, out-of-focus teal and white gradient.

Closeout

Why is the vacancy reporting timeline set from September 1 to August 31, and does this mix school years?

The September 1–August 31 timeline is intended to capture vacancies associated with the school year, as reflected in the LEA’s Individual Operational Data Store (IODS).

Although hiring activity often occurs in the summer, this approach helps avoid requiring two separate collections in one year. Any position that is vacant at any point within this timeframe should be reported for that corresponding school year.

How should vacancies be reported when they occur at the end of one school year but are filled before the next begins?

Vacancies are reported based on when the position became vacant. For example, if a position becomes vacant in May and is filled in July, it should be reported for the school year in which the vacancy occurred.

A position vacant between September 1 and August 31 is included in that year's Teacher Vacancy Collection, even if it is filled before the first day of instruction in the next school year.

How is a vacancy reported when it spans two separate reporting periods?

A vacancy that remains open across reporting periods must be **reported in both periods**.

- In the **first reporting period**, the vacancy will be reported **without** Posting Closed information because the position has not yet been filled.
- In the **second reporting period**, the vacancy is reported again, this time **including** the Posting Closed information once the position is filled.

Which vendor is responsible for reporting teacher vacancy data—the SIS, the HR system, or a third-party recruiting vendor?

TEA shared reporting requirements with all vendors, but cannot mandate which specific system must report the data.

LEAs are responsible for coordinating with their vendors to ensure the required vacancy data is reported.

FAQ – Internally Filled Vacancy Reporting

How should vacancies be reported when a position is filled through internal movement—for example, a vacant 5th-grade position filled by shifting a kindergarten teacher, followed by hiring a new kindergarten teacher?

Reporting is tied to the original vacancy. Only the original 5th-grade vacancy should be reported.

Reporting focuses on the initial teacher vacancy, not on who later filled the secondary position created by internal movement.

Are vacancies reported for StaffClassification (C021) codes 087 (Teacher) and 047 (Substitute Teacher)?

No. Only vacancies for StaffClassification 087 (Teacher) are reported.

Key Takeaways

What Matters Most For Successful Teacher Vacancy Data Reporting

Why It Matters

- Supports statewide teacher vacancy reporting
- Ensures consistent, transparent data
- Helps identify trends in teacher shortages

How It Fits

- A new yearly core collection due every fourth Thursday of September
- Uses three entities to capture vacancy details
- Reports any open teaching position from September 1- August 31. A vacancy can be reported across multiple years.

What's New

- Two new entities
- New data elements (PositionNumber, GradeLevelRange, InstructionalSubject, Vacancy Reason, RequisitionNumber, EmploymentStatus, DatePosted, DatePostingClosed, PostingClosedReason)
- New descriptor tables for subjects, grade levels, and reasons

What To Report

- Report all teacher (087) vacancies within the reporting period, including unfilled vacancies from a prior reporting period
- Base reporting on when the position became vacant
- Only report the original vacancy when internal moves occur

Business Rules

- New 31000-series validations
- Align data with descriptor tables and required elements for each status

Bottom Line

- Identify all vacancies in the required timeframe
- Ensure consistency in reporting by using published guidance and business rules

Technical Resources

- Technical Specifications:
 - [Texas Education Data Standards \(TEDS\)](#)
- Technical Support:
 - TSDSCustomerSupport@tea.texas.gov



QUESTIONS?